VADEMECUM
LEARNING AGREEMENT FOR STUDIES

ENGLISH

V10 of 03.04.2024

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1. What is the Learning Agreement

The Learning Agreement serves as a crucial instrument for the recognition of activities undertaken during mobility within the Erasmus+ Studio program. **Prior to the commencement of mobility**, all Erasmus+ Studio students are required to collaborate with the Academic Coordinator for International Mobility in their respective Academic Department to prepare the Learning Agreement. This document should encompass a list of foreign academic activities (exams, internships, thesis research, etc.) with their corresponding ECTS credits intended to be pursued during the Erasmus mobility, along with academic activities seeking recognition within UniTo's academic career with their corresponding CFUs.

The Learning Agreement must receive approval from both the Academic Coordinator at UniTo and the designated faculty member/office at the host university **in all its parts**.

It is mandatory that the Learning Agreement be completed through an online procedure accessible from the MyUnito platform for students. Prior to initiating the compilation**, it is advisable to prearrange the planned mobility activities and their equivalences with UniTo's activities in consultation with the UniTo Academic Coordinator.** Only after this consultation should students proceed with the online compilation of the Learning Agreement.

The Learning Agreement is structured into three parts, progressively completed during different phases of the mobility (before, during, after):

1. *Learning Agreement "Before the Mobility":* This is the initial Learning Agreement that **must be submitted before the commencement of mobility**, involving the mandatory completion of Tables A and B.
2. *Learning Agreement "During the Mobility – Changes to the original Learning Agreement":* This involves modifications to the approved Learning Agreement and can only be carried out **after the commencement of mobility**, **within five weeks from its initiation**. In cases where the mobility extends over two semesters, such **changes must be made within the first 5 weeks of each semester**.
3. *Learning Agreement "After the Mobility":* **If the foreign institution issues a Transcript of Records containing the list of completed foreign activities, this section is not required to be filled out**, as it is not generated through the online procedure.

It is specified that all information contained in this document is to be considered as general guidelines. It is essential to carefully read the Guidelines for the Recognition of Academic Activities Undertaken Abroad and verify any additional specific information related to your School/Department, if available, with the Academic Coordinator for International Mobility in your Academic Department and with the Internationalization Office of your Structure.

➔ **How to fill out the Learning Agreement**

2. Learning Agreement – Before the Mobility

The ***Before Mobility- Learning Agreement*** **must be approved** by both the UniTo lecturer and the Host university at least **15 days before the start of the mobility**, unless otherwise stipulated by the Host university.

The *Before Mobility- Learning Agreement* is made up of two tables: Table A with the activities to be taken during mobility, and Table B with the University of Torino activities you intend to request recognition for at the end of your mobility. The activities to be taken during the mobility can be found in your Host university prospectus, while the UniTo **activities must be included in your Career Plan** and must not have been taken yet.

In case of doubts as to whether the activities offered by the Host university **correspond with those in your Career Plan**, contact the *Responsabile Didattico* of your Course of study at UniTo.

The two tables of the Learning Agreement must indicate approximately the same number of credits, in compliance with the equivalence **1 ECTS = 1 CFU**, and the educational activities can be within the "packet recognition", unless otherwise indicated by the Department/Course of Study**. Please carefully read** the Guidelines for the Recognition of Teaching Activities and take note of any different provisions envisaged by your Department/Course of Study.

In the pdf printout of the Learning Agreement accessible through ***the Print button (European Standard),*** Table A and Table B are displayed as follows:

Study Programme at the Receiving Institution

Mobility type:

Table A	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion
	09 82 1910 01	B2B Marketing	Primo Trimestre	3
	09 82 1863 00	Brand Management	Primo Trimestre	2
	09 82 1270 03	Business Process Management	Primo Trimestre	4
	09 82 1580 02	e-Business Strategies	Primo Trimestre	3
	09 82 1939 01	Entrepreneurship	Primo Trimestre	5
	09 82 1537 02	Ethics in Management	Primo Trimestre	3
	09 82 1860 00	Project Management	Primo Trimestre	3
			Total:	23

Web link to the course catalogue at the Receiving Institution describing the learning outcomes:

Recognition at the Sending Institution

Mobility type:

Table B	Component code (if any)	Component title title at the Sending Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution	Automatic recognition
	MAN0304	BRAND MANAGEMENT		5	*Yes [ ] No [ ]*
	MAN0737	INNOVATION MANAGEMENT AND BUSINESS STRATEGY		12	*Yes [ ] No [ ]*
	MAN0532	INTERNATIONAL MANAGEMENT		5	*Yes [ ] No [ ]*
			Total:	22	

In order to obtain UniTo recognition all Host university courses (Table A) **must be combined**, except in special cases, with the courses offered by UniTo (Table B).

The combination of Host University courses with those of UniTo are displayed in the on-line Learning Agreement as shown below:

Associazione 3

Codice	Descrizione	Periodo	Crediti ECTS	Descrizione	CFU	Info
09 82 1939 01	Entrepreneurship	Primo Trimestre	5	MAN0532 - INTERNATIONAL MANAGEMENT	5	

Students should take care to indicate the correct name of the Host university course together with the corresponding number of ECTS credits.

In order to facilitate LA approval online**, before proceeding with the completion of the online LA, it is advisable to agree in advance** (via email or in person) **your Learning Agreement with the *Responsabile Didattico* of your Course of Study at UniTo**. Once the Learning Agreement has been submitted online, the International Mobility Officers who manage the Learning Agreement will automatically be informed periodically through the *UniTo Online Learning Agreement* procedure.

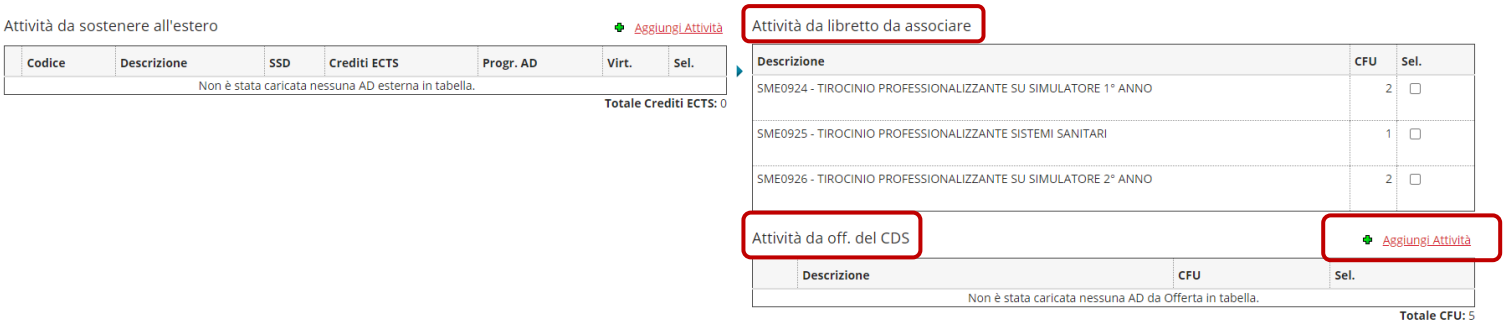
Please note that **participation in the Erasmus study programme is subject to regular enrolment at the University of Turin**, in accordance with university regulations**.**
Moreover, the presentation of the **Learning Agreement does NOT replace your Career Plan,** and must be within the deadlines and conditions provided by the University of Turin. **For further information on the Career Plan please consult the specific page.**

➔ **How to fill out the Learning Agreement**

➔ **Guidelines for the recognition of teaching activities**

2.1 Choice of courses

When choosing the UniTo courses to be associated with the Host university courses, the online procedure allows you to view the courses from your **booklet (*libretto)* of your current year of enrolment** (listed on the right).
E.g. : if you are regularly enrolled in the second year of a three-year degree course and are following your Career Plan, the list of activities will include all those courses not yet taken in the first and second year, as well as the free-choice courses not yet taken (i.e. teaching activities not associated with any year of the course, also known as "free-choice activities", "activities for an undefined year of the course" or "TAF D"). In this case, the courses envisaged in the third-year Career Plan will not be visible. Therefore, in order to associate a Host University course **with a UniTo course planned for the year following the current year of enrolment**, it is necessary to add this activity by selecting it from those **offered in the Course of Study** (CdS).



Within the online procedure, the educational activities offered by the Course of Study must be selected in the academic year of reference, in accordance with the rules for completing the Career Plan.

ATTENTION! Please be aware that, if you choose a **course planned for the year following the current year of enrolment**, you need to wait for the new academic offer of UniTo, published around October of every year, in order **to be sure that the UniTo course you selected will be activated again**. **Should the UniTo course be canceled**, you will have to **change the Piano Carriera** (Carrer Plan) and the **Learning Agreement** accordingly.

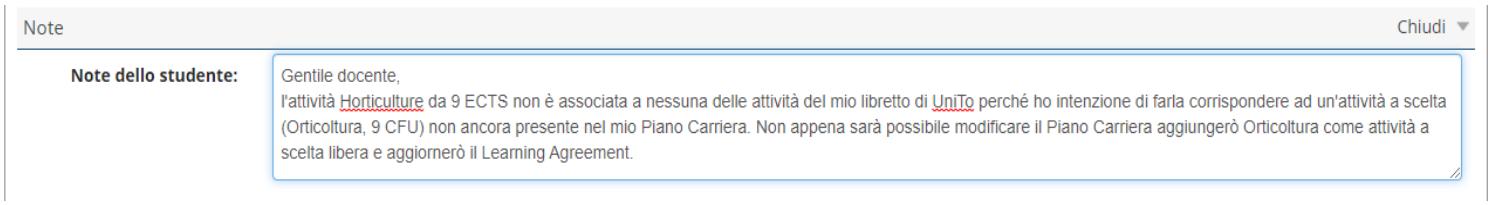
➔ [How to fill out the Learning Agreement]

➔ [Guidelines for the recognition of teaching activities]

2.2 Free Choice Activities (TAF D)

If your Course of Study **includes free-choice activities (TAF D)** offered by the University but outside your own Course of Study, they must have **been previously inserted in your Career Plan** to make them visible among the teaching activities in your booklet (***libretto***).

If, when filling in the Career Plan, no course has been entered as **"free-choice activity (TAF D)**/free credits", it is possible to **fill in the Learning Agreement by entering the corresponding foreign activity WITHOUT associating it** to any free-choice activity. In the **notes addressed to the *Responsabile Didattico* of your Course of study** it is necessary **to explain why there is no link and the difference in the number of ECTS credits (foreign activities) and CFUs (UniTo activities)**. Subsequently**, at the first opportunity**, your Career Plan must **be modified by inserting the free-choice activities (TAF D)**/free credits and **updating the Learning Agreement accordingly**.


Note Chiudi

Note dello studente: Gentile docente,
l'attività Horticulture da 9 ECTS non è associata a nessuna delle attività del mio libretto di UniTo perché ho intenzione di farla corrispondere ad un'attività a scelta (Orticoltura, 9 CFU) non ancora presente nel mio Piano Carriera. Non appena sarà possibile modificare il Piano Carriera aggiungerò Orticoltura come attività a scelta libera e aggiornerò il Learning Agreement.

Lack of a compliant Learning Agreement at the end of the mobility may result in non-recognition of the learning activities carried out during the mobility and of the protections linked to Erasmus+ student status.

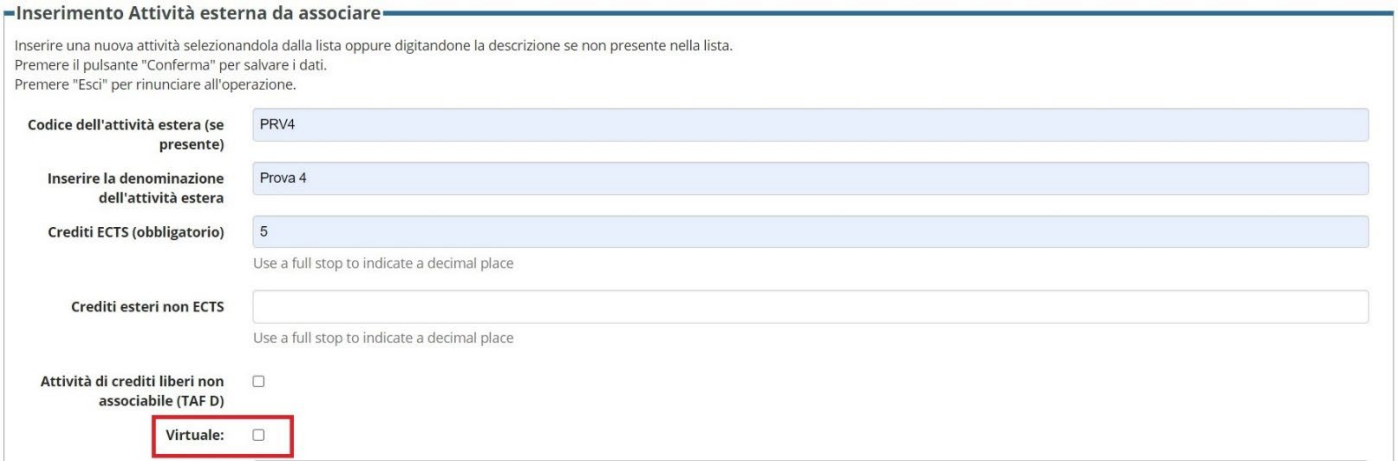
It is reminded that before making any changes to the approved Learning Agreement, it is necessary to ensure that the ***Learning Agreement - Before the Mobility*** has been duly approved by both UniTo and the host university.

➔ How to fill out the Learning Agreement

➔ Guidelines for the recognition of teaching activities

2.3 Virtual activities

When adding a new external activity, it is possible to specify whether this educational activity is undertaken in a virtual mode. To do so, please click on the checkbox highlighted by the red box in the following image:



The foreign educational activities categorized by the student as virtual will appear within the European Print of the Learning Agreement in a third table (**Table C**):

Table C	Component code (if any)	Component title or description of the study programme at the Receiving Institution	Deleted Component	Added Component	Reason for change	Number of ECTS credits to be awarded	Automatic recognition
		Curso de llengua Catalana		X	Adding a virtual component	3	*Yes [ ] No [ ]*

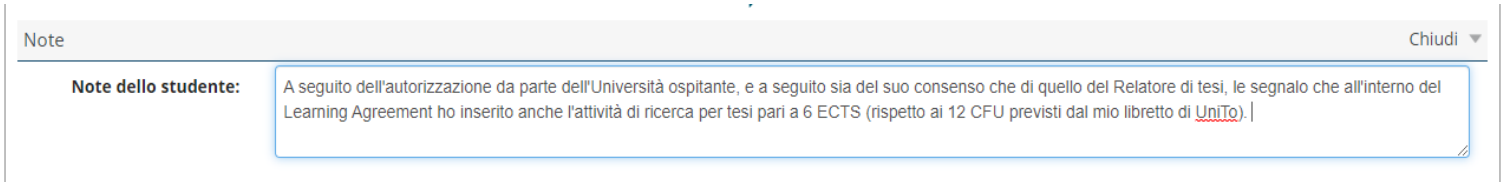
➔ [How to fill out the Learning Agreement]

➔ [Guidelines for the recognition of teaching activities]

2.4 Thesis Research

During your Erasmus mobility you can also carry out **research for a thesis**, which **must be agreed and authorised by both UniTo and the Host university**. For further information please read carefully the Guidelines for the recognition of teaching activities carried out during the mobility.

In the case of thesis research, it is necessary to add the thesis research work to the Learning Agreement as a Host University activity (e.g.: Thesis work/Thesis research...), **inserting the number of ECTS credits** previously agreed with the supervisor, and with the ***Responsabile Didattico*** **of your Course of Study. The number of ECTS credits agreed upon must be less than the total number of CFUs foreseen by your Career Plan for your Final Examination** and must be proportional to the duration of your mobility and your expected workload. The thesis research must be associated to the item "Final examination" and/or "Thesis research" in the UniTo booklet (*libretto*). In the **notes** addressed to the *Responsabile Didattico* of UniTo, **any discrepancy between ECTS and CFU must necessarily be clarified**.


Note Chiudi

Note dello studente: A seguito dell'autorizzazione da parte dell'Università ospitante, e a seguito sia del suo consenso che di quello del Relatore di tesi, le segnalo che all'interno del Learning Agreement ho inserito anche l'attività di ricerca per tesi pari a 6 ECTS (rispetto ai 12 CFU previsti dal mio libretto di UniTo).

Please note that **the final exam** - in any case **- will be discussed at UniTo** when your return from your mobility. **It is not possible to graduate during Erasmus mobility**.

➔ **How to fill out the Learning Agreement**

➔ **Guidelines for the recognition of teaching activities**

2.3 Research activities - doctoral students

Third-cycle degree programs (doctorates) **do not require passing exams** and the subsequent acquisition of ECTS credits; therefore, **it is not possible to associate Host University activities with one's Career Plan**. For this reason, **doctoral students must complete their Learning Agreement by adding their research work (e.g., Research Activity) as an Host University activity**.

The teacher responsible for approving the Learning Agreement is different for each doctoral student, as it is related to their specific research activity. For this reason, **each doctoral student must send an email to internationalexchange@unito.it**, with the UniTo professor who will oversee their research activity cc'd**, requesting that he/she be authorized for the online procedure**.

In the **notes intended for the UniTo professor**, it will be necessary to provide a **detailed description of the research activity that will be conducted at the host university**.

Learning Agreement

Il learning agreement non è modificabile.

Attività da sostenere all'estero

Codice	Descrizione	SSD	Periodo	Crediti ECTS	Progr. AD	Virtuale	AD associata
	Attività di ricerca dottorale			0			

Totale Crediti ECTS: 0

Attività da riconoscere (ATTENZIONE, verificare che tutte le AD siano state associate)

Codice	Descrizione	CFU	Condizioni Riconoscimento
Non è stata caricata nessuna AD interna in tabella.			

Non è stata effettuata nessuna associazione.

Totale Crediti ECTS 0 **Totale CFU:** 0

Lingue conosciute

Lingua	Lingua Dom.	Livello Dich.	Dati Test Partenza			Dati Test Rientro		
			Livello	Data	Fallito	Livello	Data	Fallito
INGLESE	No	C1			No			No

Note Chiudi

Note dello studente:

Gentile docente,
Invio la mia proposta di Learning Agreement per lo svolgimento di attività di ricerca dottorale all'estero. Il periodo di mobilità andrebbe dal 3 ottobre 2023 al 3 gennaio 2024.
In quanto dottoranda, l'attività di ricerca che verrebbe svolta non è associabile a un libretto e non prevede il riconoscimento di CFU al rientro.
Nei tre mesi di mobilità presso l'équipe Photochimie et Environnement dell'Université Clermont Auvergne saranno svolti studi cinetici di foto-trasformazione di contaminanti emergenti comunemente riscontrati nel comparto acquoso, per indagarne i pathways di degradazione e caratterizzare gli intermedi di reazione in condizioni di scarsità idrica mediante tecniche di spettroscopia UV-visibile, HPLC, LC-MS e GC-MS. Saranno inoltre calcolate le costanti di trasformazione mediante la tecnica laser flash photolysis.

➔ **How to fill out the Learning Agreement**

➔ **Guidelines for the recognition of teaching activities**

3. Learning Agreement - During Mobility

After the approval of the *Learning Agreement - Before the mobility*, it is possible to modify it within 5 weeks of starting the mobility period, unless the Host university applies more restrictive deadlines.

It is reminded that before making any changes to the approved Learning Agreement, it is necessary to ensure that the ***Learning Agreement - Before the Mobility*** has been duly approved by both UniTo and the host university.

It is not necessary to submit a new Learning Agreement in the event of failing an exams. It is important that all passed exams are included in the Learning Agreement, but it is not compulsory to pass all the exams included in the Learning Agreement.

In order to make any changes to the approved Learning Agreement it will be necessary to access the on-line procedure and submit a "New Learning Agreement". The procedure is similar to the one followed previously and allows you to delete and/or add educational activities starting from the last approved Learning Agreement.

The "***During the Mobility - Changes to the Original Learning Agreement***" **must also be approved** by the ***Responsabile Didattico*** **of your Course of Study** and by the Host university, therefore it is **advisable to make any changes well in advance of the planned end date of the mobility**.

It is noted that, in the event that the first Learning Agreement submitted is approved by **the Academic Coordinator for international mobility of your Course of Study**, ***Table A*** and ***Table B*** **will not be altered following the submission of new versions of the Learning Agreement**. **Any modifications made**, if duly approved, **will be visible within *Table A2* and *Table B2***, which are exclusively contained within the Learning Agreement ***During The Mobility***

➔ **How to fill out the Learning Agreement**

➔ **Guidelines for the recognition of teaching activities**

Changes to the learning agreement

Mobility type:

Exceptional changes to Table A

(to be digitally approved by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)

Table A2

Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted Component [tick if applicable]	Added Component [tick if applicable]	Reason for change	Number of ECTS credits (or equivalent)
E_DES3_AVTA	Develop processes and methodologies for research and project research. Explore and apply mediums, supports and tools.	X		Errore nella descrizione	4
E_DCOM_AVTA	Identify and establish correspondences between different visual discourses; Interpret and use graphical languages used in communication design; Recreate communication objects from an experimental perspective of pedagogical implications etc..	X		Correzione descrizione AD	7
E_DES1_AVTA	Technical, cognitive, communicative and expressive aspects of drawing	X		Correzione descrizione AD	6
E_DCOM_AVTA	Communication Design		X	Correzione descrizione AD	7
E_DES1_AVTA	Drawing 1		X	Correzione descrizione AD	6
E_DES3_AVTA	Drawing 3		X	Correzione descrizione AD	4
E_DCOM_AVTA	Communication Design	X		Timetable conflict	7
E_PINT1_AVTA	Painting I		X	Sostituzione di Communication Design	7

Exceptional changes to table B (if applicable)

(to be digitally approved by the student and the responsible person in the Sending Institution)

Table B2

Component code (if any)	Component title title at the Sending Institution (as indicated in the course catalogue)	Deleted Component	Added Component	Reason for change	Number of ECTS credits (or equivalent)	Automatic recognition
CPS0411	MTA - FRANCESE II	X		Previously selected educational component is not available at the Receiving Institution	3	*Yes [_] No [_]*
CPS0328	ANTROPOLOGIA CULTURALE	X		Attività sbagliata	5	*Yes [_] No [_]*
CPS0786	ANTROPOLOGIA CULTURALE (Online)		X	Adding a virtual component	5	*Yes [_] No [_]*

➔ [How to fill out the Learning Agreement]

➔ [Guidelines for the recognition of teaching activities]

3.1. Adjustments to the Learning Agreement if the Mobility Period is Extended

An extension of the mobility period must be agreed upon and authorized by both the host university and the Italian professor in charge of the bilateral agreement at least 30 days before the expiration of the Erasmus+ stay as specified in the bilateral agreement, following the instructions outlined in the Procedure for the Ongoing Mobility.

If the extension is approved, it may be necessary to modify the Learning Agreement to include the foreign activities intended to be pursued during this extended period. As mentioned earlier, changes to the Learning Agreement can be made within the first five weeks of each semester.

Similarly, modifications to the Learning Agreement due to an extension can be made within five weeks from the start of the extension period.

If the duration of the extension period is less than five weeks, **the Learning Agreement must be approved by all parties by the end of the Erasmus+ mobility (including the extension period)**, failing which the document may be deemed inadmissible.

➔ **How to fill out the Learning Agreement**

➔ **Guidelines for the recognition of teaching activities**

4. Learning Agreement – Erasmus Without Paper

The new Erasmus+ Programme 2021/2027 focuses on the digitalization of the Erasmus+ mobilities' documents, to be implemented thanks to the connection to the network called **EWP - Erasmus Without Paper**.

Please be advised that, **with respect to ALL students** participating in Erasmus Study Mobility **for the year 2023/2024**, the University of Turin **has not activated the integration of any Learning Agreements into the European digital infrastructure EWP**.

Differently, **all Learning Agreements of Erasmus+ students for Study 2024/2025 assigned to European universities will only be managed through EWP,** unless technical problems make it impossible to receive the document from the host university. In such cases it will be necessary to contact internationalexchange@unito.it.

This implies that, for Erasmus+ 2024/2025 students, the document will be managed **exclusively online** according to the following steps:

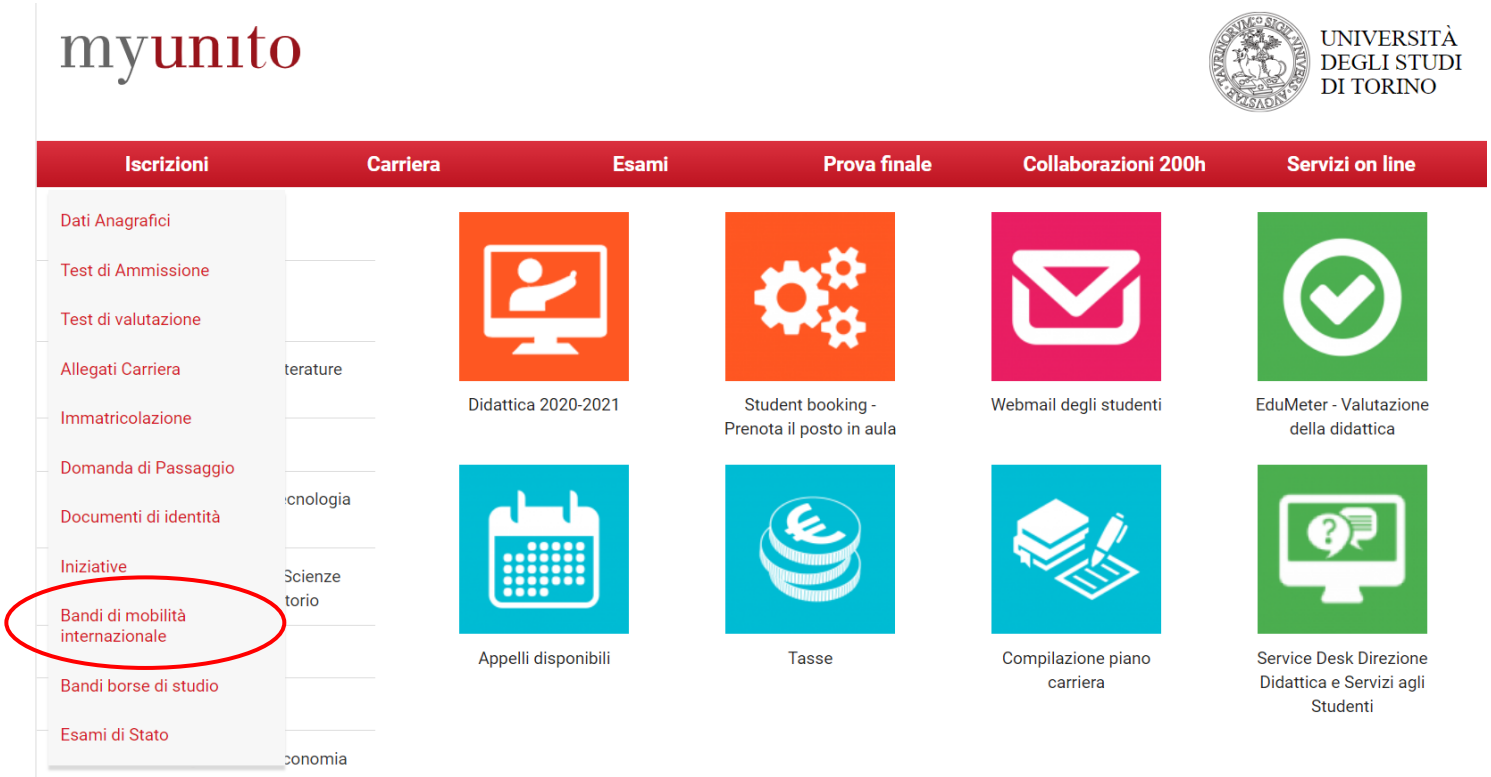
1. The student **fills in the Learning Agreement via the UniTo platform**, submitting the final version (status *Presentato* of the document);
2. The **Responsibile UniTo Professor checks the Learning Agreement**, approving or refusing it;
3. If approved, the **Learning Agreement is sent to the Host University by the Responsible UniTo professor**, digitally and **via the EWP network**;
4. The student can monitor the status of the Learning Agreement on his personal area (LA approved by Responsibile UniTo Professor; LA sent to the Host University via EWP; LA refused…);

It is the student's responsibility to check that the approved Learning Agreement has been correctly sent via EWP to the host university. If it has not been sent, the Responsable Unito professor must be informed.

5. **The Host University receives the document via EWP**, approving or refusing it. When this happens, an automatic email is sent to both the student and the UniTo professor. If the document is rejected, the student has to submitt a new version, starting again the process.

5. Appendix I: How to fill out the Learning Agreement

1. To fill in your *Learning Agreement,* log in to your *MyUnito personal area* and select the headings *Iscrizioni* and then *Bandi di mobilità internazionale.*



2. **ATTENTION!** You can view all open careers at UniTo. Select the career with the ATTIVO (ACTIVE) status used for the Erasmus call for applications. Please note that this function is **NOT available if you are on a three-year degree course** and will only undertake mobility after enrolling in a Master's degree course. You will have to fill in the Learning Agreement in pdf format and send it by email to the teacher responsible for the Master's degree course at UniTo and at the Host institution. **Once you have enrolled in the Master's degree course you are interested in, you can proceed with the instructions given here.**

Scelta carriera

Di seguito vengono indicate le carriere collegate alla persona.
Scegli la carriera più recente.

Scegli la carriera sulla quale desideri operare

Matricola	Tipo Corso	Corso di Studio	Stato	
123456	Corso di Laurea Magistrale	SCIENZE AGRARIE	Attivo	Seleziona
123456	Corso di Laurea	SCIENZE E TECNOLOGIE AGRARIE	Cessato - Cons. Titolo	Seleziona

3. Select your reference structure by clicking on

Elenco Bandi di Mobilità Internazionale

Ambito mobilità EXCHANGE PROGRAMS

Erasmus+ Studio 2021-2022

A.A.	Num. bando	Titolo	Stato bando	Stato iscr.	Azioni
2020	1520	Scuola di Agraria e Medicina Veterinaria			
2020	1521	Scuola di Management ed Economia			
2020	1522	Scuola di Medicina			
2020	1523	Scuola di Scienze della Natura			
2020	1524	Scuola di Scienze Giuridiche, Politiche ed Economico-sociali			
2020	1525	Scuola di Scienze Umanistiche			
2020	1526	Dipartimento di Lingue e Letterature straniere e Culture moderne			
2020	1527	Dipartimento di Psicologia			
2020	1528	Dipartimento di Scienza e Tecnologia del Farmaco			
2020	1529	SUISS – Scuola Universitaria Interdipartimentale in Scienze Strategiche			

4. **ATTENTION!** If you have been selected in the second ranking phase, you must select the ***Bando della tua Struttura*** (UniTo call for applications) **related to the second ranking phase** (*ripescaggi*).

Erasmus+ Studio 2021-2022

A.A.	Num. bando	Titolo	Stato bando	Stato iscr.	Azioni	
2020	1520	Scuola di Agraria e Medicina Veterinaria				
2020	1521	Scuola di Management ed Economia				
2020	1523	Scuola di Scienze della Natura				
2020	1547	SUISS: ripescaggi				
2020	1548	Dipartimento di Scienza e Tecnologia del Farmaco: ripescaggi				
2020	1549	Dipartimento di Psicologia: ripescaggi				
2020	1550	Scuola di Agraria e Medicina Veterinaria: ripescaggi				
2020	1551	Scuola di Management ed Economia: ripescaggi				
2020	1552	Dipartimento di Lingue e Letterature straniere e Culture moderne: ripescaggi				
2020	1553	Scuola di Medicina: ripescaggi				
2020	1554	Scuola di Scienze Umanistiche: ripescaggi				
2020	1555	Scuola di Scienze della Natura: ripescaggi				
2020	1556	Scuola di Scienze Giuridiche, Politiche ed Economico-sociali: ripescaggi				

Legenda:

Link esterno

Dettaglio/Iscrizione

5. To access the Learning Agreement management procedure, scroll to the bottom of the page and click on *Vai al Learning Agreement*.

6. The initial screen for filling in the Learning Agreement shows the *Dati Generali* (General Data) box in which you enter information about your home university, the details of your Host university and the status of your Learning Agreement.

UTENZA TEST – [MAT. 123456]

Compilazione Learning Agreement

Dati Generali

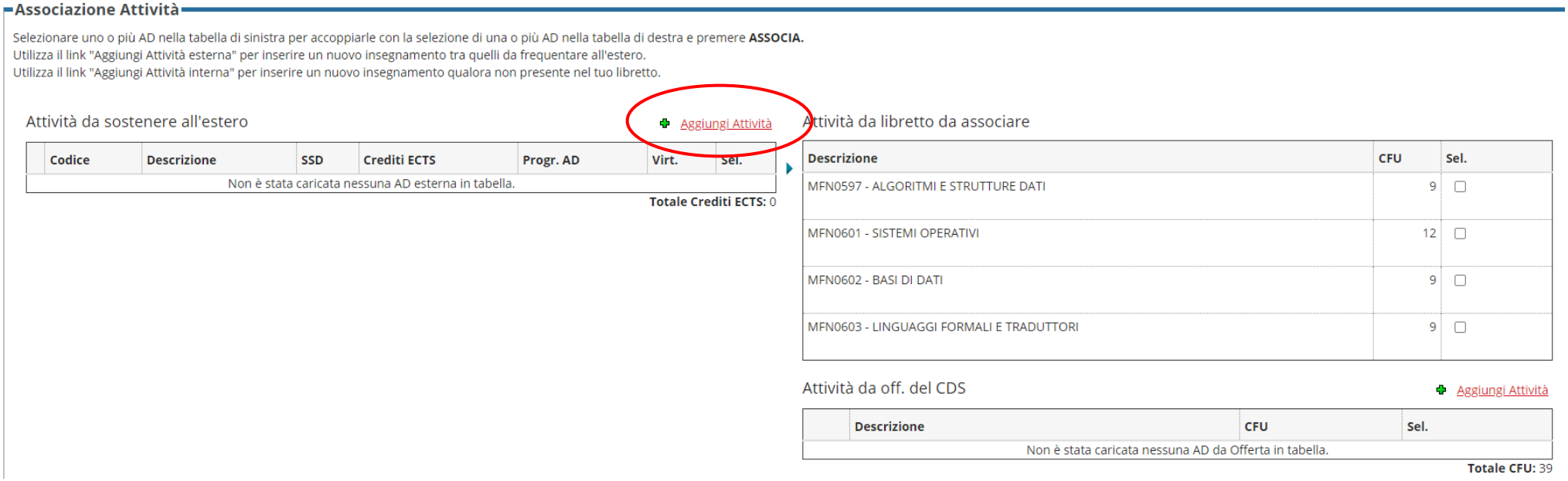
Bando di riferimento	Scuola di Management ed Economia
Anno Accademico mobilità	2020/2021
Destinazione	(F CERGY03) ESSEC BBA - UG
Area Disciplinare	Business and administration
Stato Graduatoria	Avviato a destinazione
Data inizio compilazione Learning Agreement	26/03/2021 13:02
Data ultima modifica Learning Agreement	
Stato Learning Agreement	Bozza
Docente Responsabile Learning Agreement	

Associazione Attività

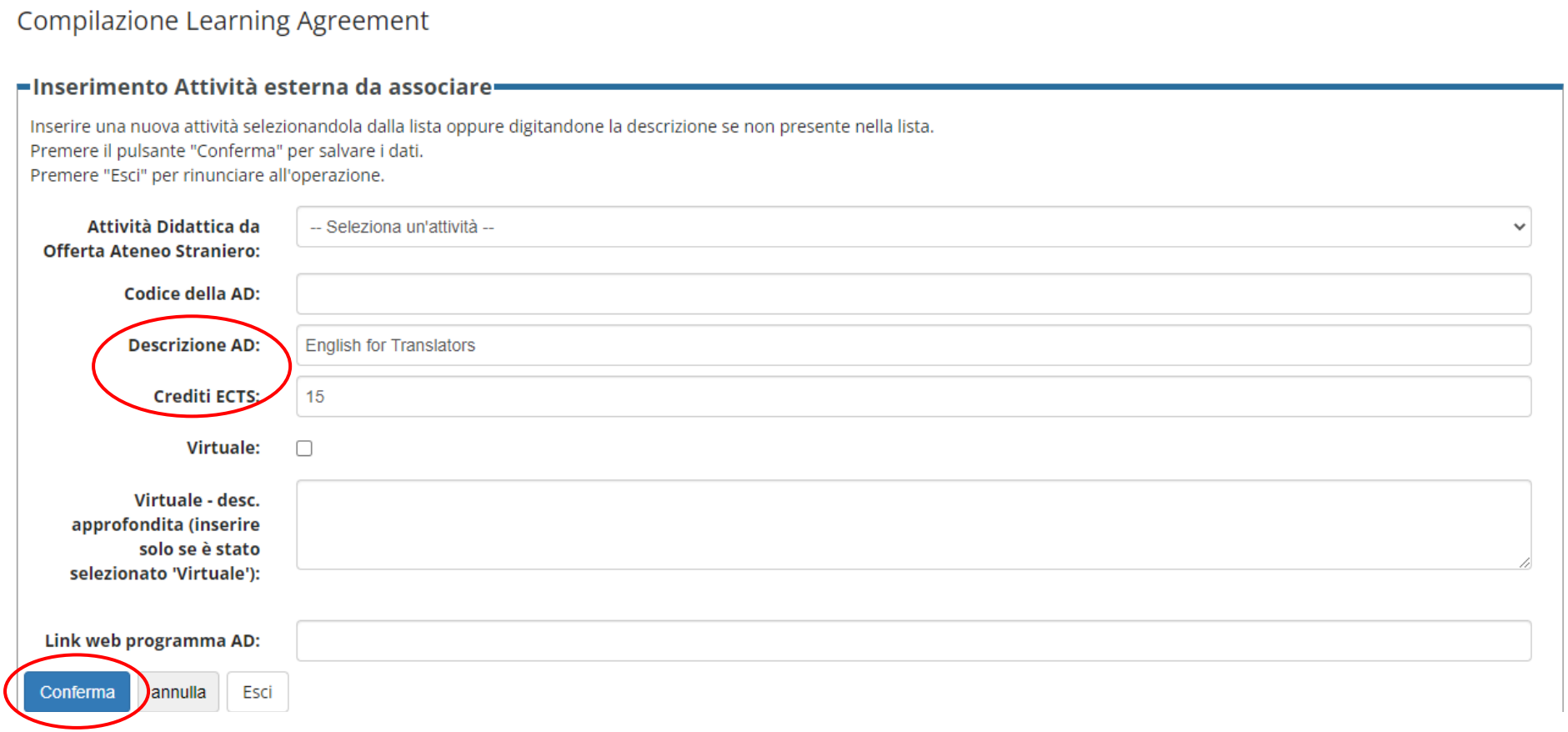
Selezionare uno o più AD nella tabella di sinistra per accoppiarle con la selezione di una o più AD nella tabella di destra e premere **ASSOCIA.**
Utilizza il link "Aggiungi Attività esterna" per inserire un nuovo insegnamento tra quelli da frequentare all'estero.
Utilizza il link "Aggiungi Attività interna" per inserire un nuovo insegnamento qualora non presente nel tuo libretto.

7. In the *Associazione Attività (Activity Combination)* section you will find the Host University courses you wish to take on the left, to be added using the *Aggiungi Attività (Add Course)* button, and on the right your UniTo courses.

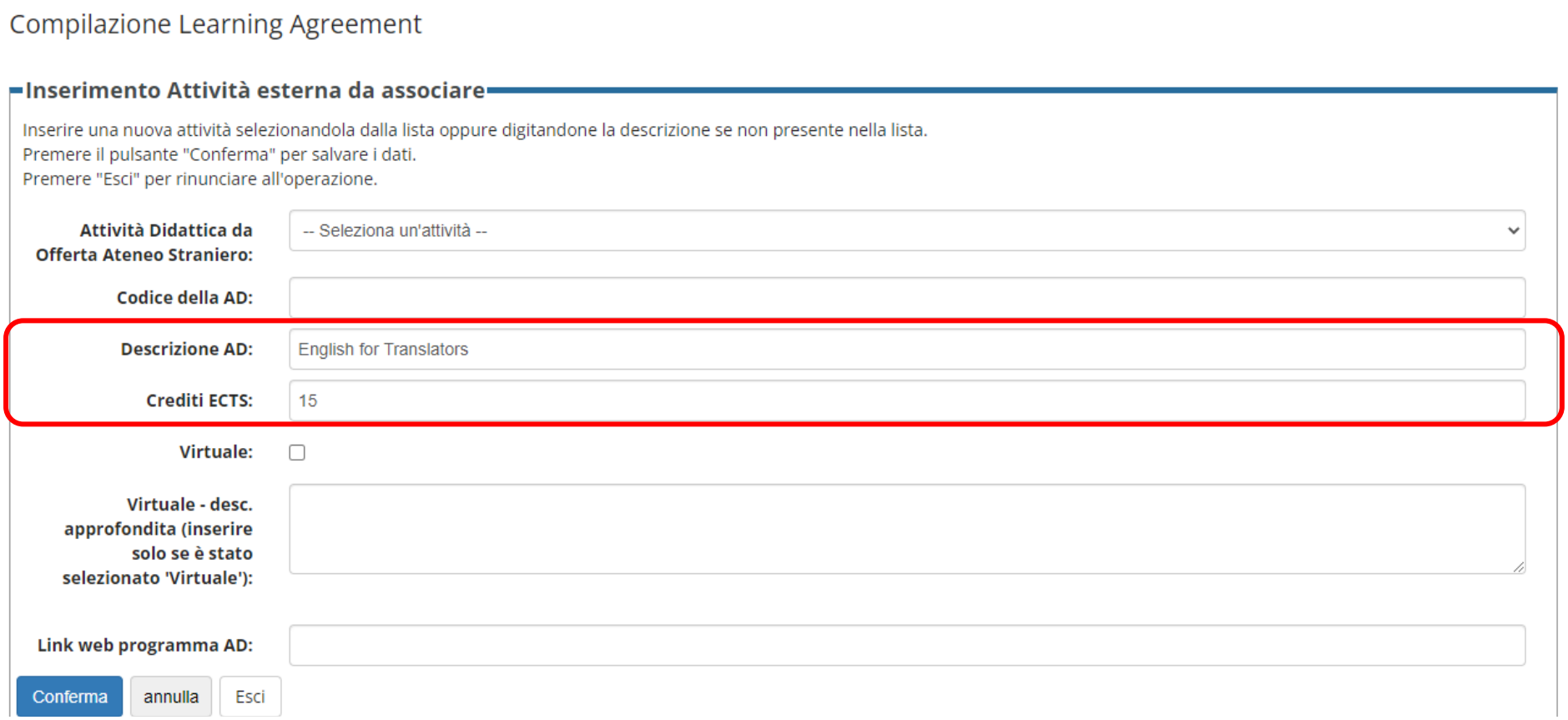
   ATTENTION! It is necessary to **combine** the Host University courses with your UniTo ones**. All the Host university courses**, where possible, **must be combined with your Career Plan courses**.



8. By clicking on *Aggiungi nuova attività* (add new activity) you can enter the details of the Host university course.
   ATTENTION! You must fill in at least the field **AD Description** (i.e.: the Host university course title) and the field ***ECTS Credits*****. Remember: 1 CFU is equivalent to 1 ECTS!**
   To confirm the insertion of the Host university activity, click on *Conferma*. To go back, click on *Esci*.



9. **ATTENTION!** Do NOT select the Host University activities from the field *Attività Didattica da Offerta Ateneo Straniero* (Host University activities), but **fill in the description field named *Descrizione AD*** (Host university course title).



10. Only in the case of blended mobility (mobility that includes both a period abroad and a period of distance learning from Italy), you must select the Virtuale mode to enter the Italian distance learning course. You must also fill in the Virtuale field - desc. Approfondita.
    Remember to choose also the **semester** (SEMESTRE) in which the **activity you want to take is offered** by the Host Institution.

Compilazione Learning Agreement

Inserimento Attività esterna da associare

Inserire una nuova attività selezionandola dalla lista oppure digitandone la descrizione se non presente nella lista.
Premere il pulsante "Conferma" per salvare i dati.
Premere "Esci" per rinunciare all'operazione.

Attività Didattica da Offerta Ateneo Straniero: -- Seleziona un'attività --

Codice della AD:

Descrizione AD: English for Translators

Crediti ECTS: 15

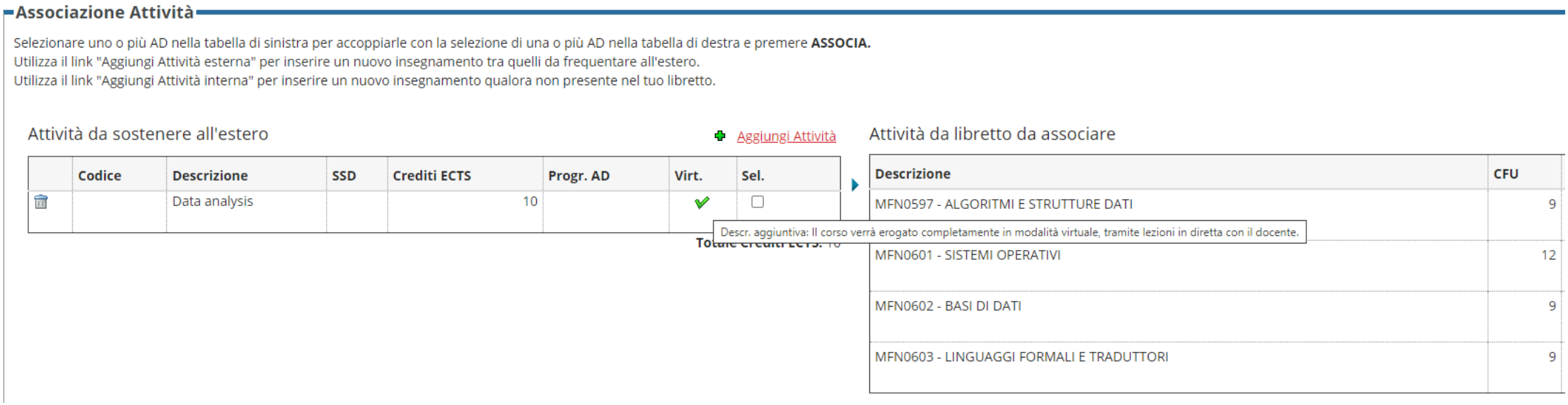
Virtuale: ☐ **SOLAMENTE PER MOBILITA' BLENDED**

Virtuale - desc. approfondita (inserire solo se è stato selezionato 'Virtuale'):

Link web programma AD:

Conferma annulla Esci

11. The description entered in the *Virtuale – desc. approfondita* field is displayed by passing the cursor over the green virtual mobility symbol.



12. The Host university courses that you have entered are listed in the left-hand box. The total ECTS credits will be displayed at the bottom. To delete any of those courses, click on .

Associazione Attività

Selezionare uno o più AD nella tabella di sinistra per accoppiarle con la selezione di una o più AD nella tabella di destra e premere **ASSOCIA.**
Utilizza il link "Aggiungi Attività esterna" per inserire un nuovo insegnamento tra quelli da frequentare all'estero.
Utilizza il link "Aggiungi Attività interna" per inserire un nuovo insegnamento qualora non presente nel tuo libretto.

Attività da sostenere all'estero — Aggiungi Attività

	Codice	Descrizione	SSD	Crediti ECTS	Progr. AD	Virt.	Sel.
		Data analysis		10		✔	☐
		Introduction to Operating Systems		12			☐
		SQL and Database		8			☐

Totale Crediti ECTS: 30

Attività da libretto da associare

Descrizione	CFU	Sel.
MFN0597 - ALGORITMI E STRUTTURE DATI	9	☐
MFN0601 - SISTEMI OPERATIVI	12	☐
MFN0602 - BASI DI DATI	9	☐
MFN0603 - LINGUAGGI FORMALI E TRADUTTORI	9	☐

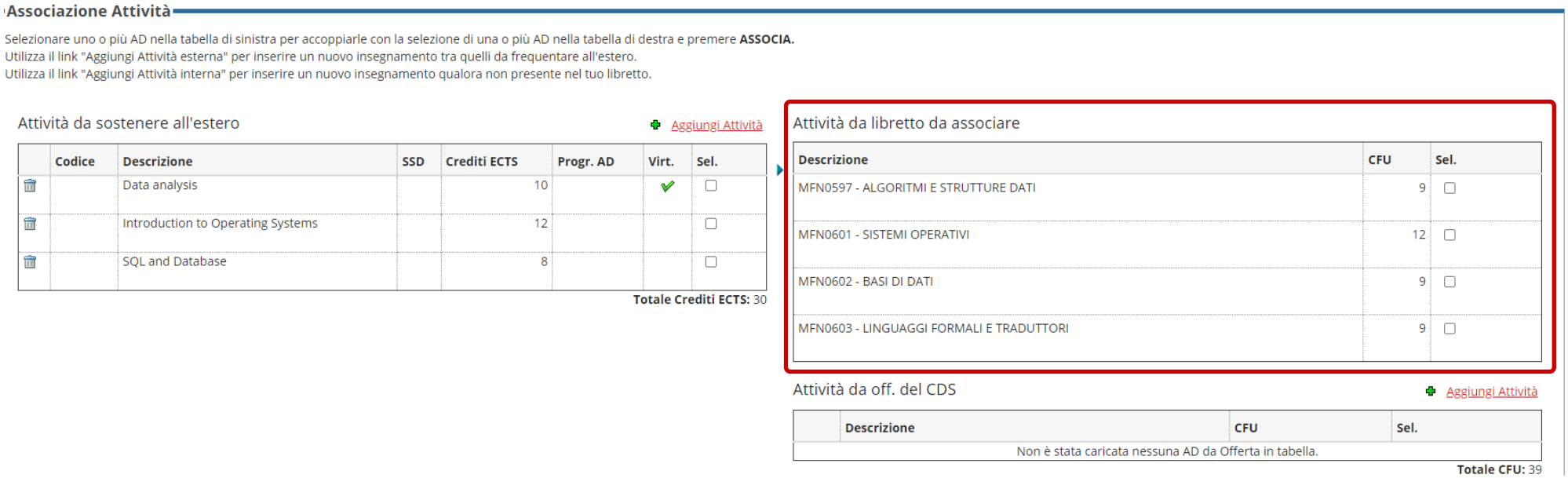
Attività da off. del CDS — Aggiungi Attività

	Descrizione	CFU	Sel.
	Non è stata caricata nessuna AD da Offerta in tabella.		

Totale CFU: 39

13. On the right-hand side you will find a list of your **UniTo courses** relating to your **current year of enrolment**. Once you have enrolled for the new academic year, and if your Career Plan is up to date, the list of courses in your transcript will also include the courses you have not yet completed and which relate to the new academic year.

    ATTENTION! In order for the Host university courses to be recognised, **your Career Plan must be up to date**, except for students who intend to graduate in the first available extra session. For further information, consult [the page on how to the complete your Career Plan and its deadlines](#).



Associazione Attività

Selezionare uno o più AD nella tabella di sinistra per accoppiarle con la selezione di una o più AD nella tabella di destra e premere **ASSOCIA.**
Utilizza il link "Aggiungi Attività esterna" per inserire un nuovo insegnamento tra quelli da frequentare all'estero.
Utilizza il link "Aggiungi Attività interna" per inserire un nuovo insegnamento qualora non presente nel tuo libretto.

Attività da sostenere all'estero — Aggiungi Attività

	Codice	Descrizione	SSD	Crediti ECTS	Progr. AD	Virt.	Sel.
		Data analysis		10		✔	☐
		Introduction to Operating Systems		12			☐
		SQL and Database		8			☐

Totale Crediti ECTS: 30

Attività da libretto da associare

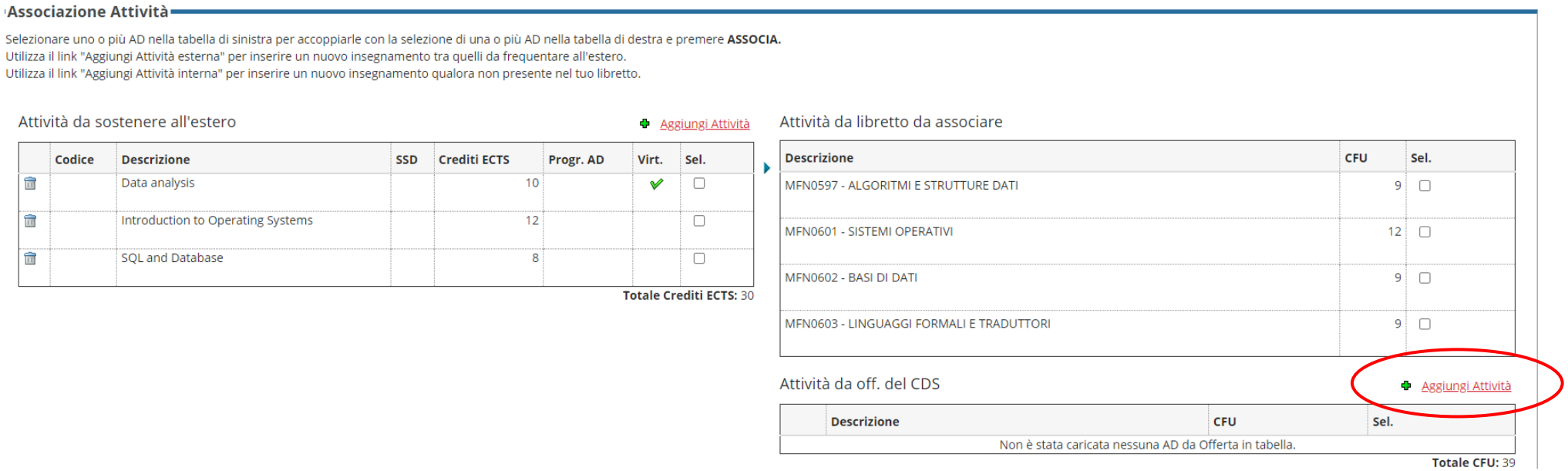
Descrizione	CFU	Sel.
MFN0597 - ALGORITMI E STRUTTURE DATI	9	☐
MFN0601 - SISTEMI OPERATIVI	12	☐
MFN0602 - BASI DI DATI	9	☐
MFN0603 - LINGUAGGI FORMALI E TRADUTTORI	9	☐

Attività da off. del CDS — Aggiungi Attività

	Descrizione	CFU	Sel.
	Non è stata caricata nessuna AD da Offerta in tabella.		

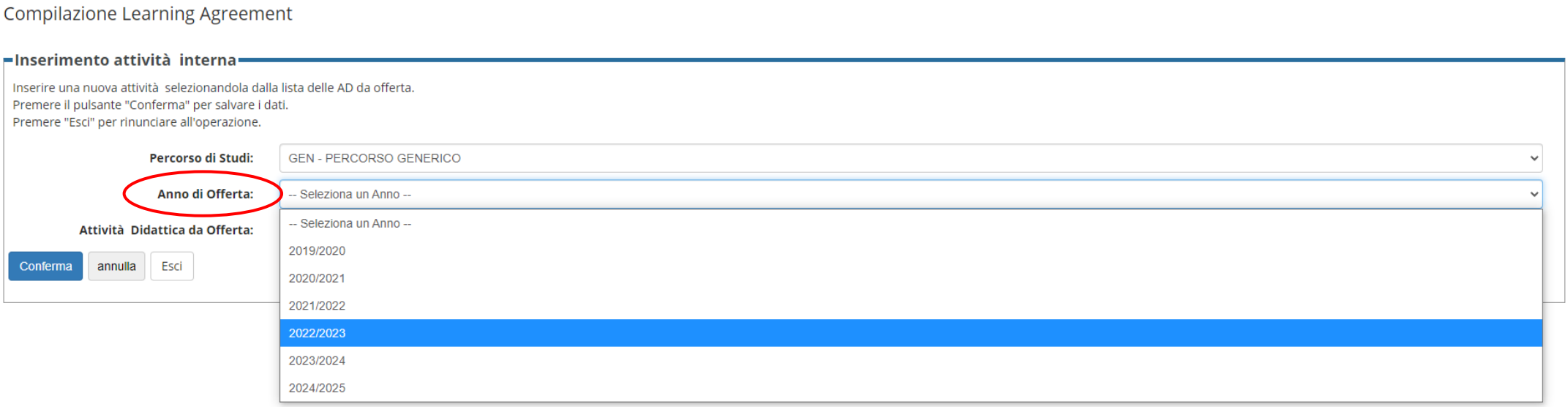
Totale CFU: 39

14. To add activities not present in the booklet (*libretto*) and **related to your course of study**, click on *Aggiungi Attività*.



15. When inserting courses outside of the booklet (*libretto*) and related to your **Course of Study**, you must select the academic year of reference (as defined by the rules of how to complete your Career Plan) and choose the course from those available.
    To confirm the insertion of the external activity, click on *Conferma*. To cancel, click on *Annulla*.

    ATTENTION! You must select the year in which the educational activity you want to insert is offered in your Career Plan.
    If, for example, you started university in the 2019/2020 academic year and you wish to include a course from the fourth year of your Career Plan, you must select the corresponding academic year (2022/2023 = 4th year) and select the course from that academic year.



16. The courses being offered are to be found in the separate box on the right.

Associazione Attività

Selezionare uno o più AD nella tabella di sinistra per accoppiarle con la selezione di una o più AD nella tabella di destra e premere **ASSOCIA.**
Utilizza il link "Aggiungi Attività esterna" per inserire un nuovo insegnamento tra quelli da frequentare all'estero.
Utilizza il link "Aggiungi Attività interna" per inserire un nuovo insegnamento qualora non presente nel tuo libretto.

Attività da sostenere all'estero — Aggiungi Attività

	Codice	Descrizione	SSD	Crediti ECTS	Progr. AD	Virt.	Sel.
		Data analysis		10		✓	☐
		Introduction to Operating Systems		12			☐
		Introduction to Programming Languages		16			☐
		SQL and Database		8			☐

Totale Crediti ECTS: 46

Attività da libretto da associare

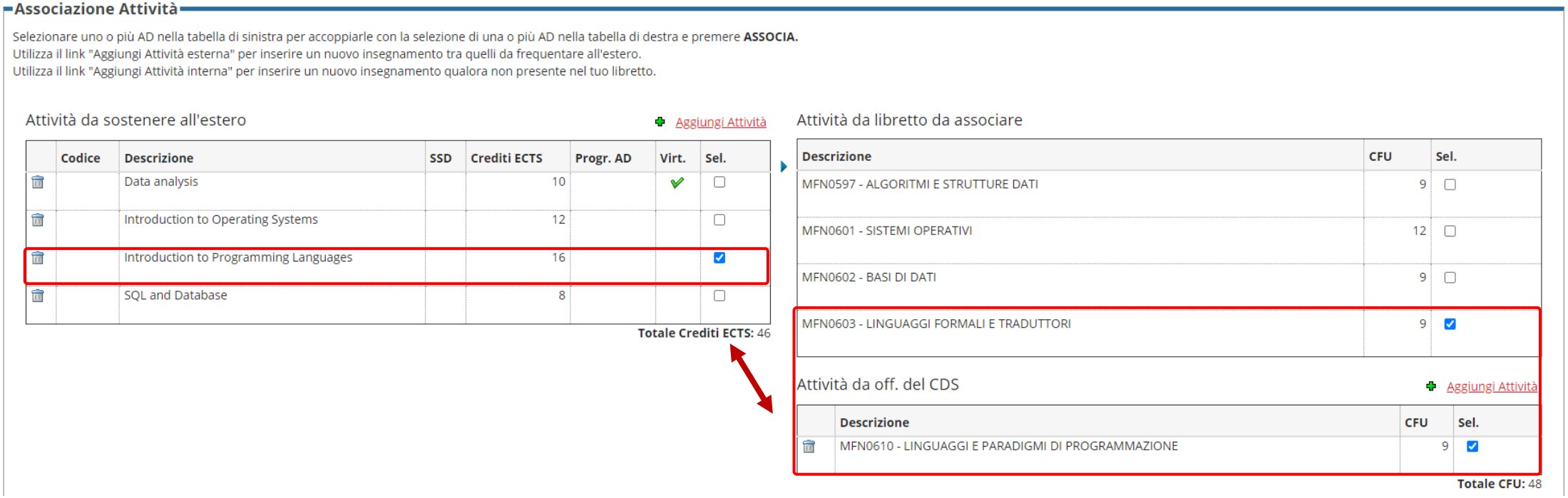
Descrizione	CFU	Sel.
MFN0597 - ALGORITMI E STRUTTURE DATI	9	☐
MFN0601 - SISTEMI OPERATIVI	12	☐
MFN0602 - BASI DI DATI	9	☐
MFN0603 - LINGUAGGI FORMALI E TRADUTTORI	9	☐

Attività da off. del CDS — Aggiungi Attività

	Descrizione	CFU	Sel.
	MFN0610 - LINGUAGGI E PARADIGMI DI PROGRAMMAZIONE	9	☐

Totale CFU: 48

17. To **combine the Host university courses** with those of UniTo, select courses abroad from the list on the left and the corresponding UniTo courses from the list on the right. For more information on the association of exams "by packages" (as in the image), please refer to [the Guidelines for the recognition of courses during the mobility] and to the documentation available on the [page about Outgoing Erasmus mobility].



18. Scrolling to the bottom of the page, you can confirm the chosen combinations by clicking on *Associa.*

Associazione Attività

Selezionare uno o più AD nella tabella di sinistra per accoppiarle con la selezione di una o più AD nella tabella di destra e premere **ASSOCIA.**
Utilizza il link "Aggiungi Attività esterna" per inserire un nuovo insegnamento tra quelli da frequentare all'estero.
Utilizza il link "Aggiungi Attività interna" per inserire un nuovo insegnamento qualora non presente nel tuo libretto.

Attività da sostenere all'estero — Aggiungi Attività

	Codice	Descrizione	SSD	Crediti ECTS	Progr. AD	Virt.	Sel.
		Data analysis		10		✔	☐
		Introduction to Operating Systems		12			☐
		Introduction to Programming Languages		16			☑
		SQL and Database		8			☐

Totale Crediti ECTS: 46

Attività da libretto da associare

Descrizione	CFU	Sel.
MFN0597 - ALGORITMI E STRUTTURE DATI	9	☐
MFN0601 - SISTEMI OPERATIVI	12	☐
MFN0602 - BASI DI DATI	9	☐
MFN0603 - LINGUAGGI FORMALI E TRADUTTORI	9	☑

Attività da off. del CDS — Aggiungi Attività

	Descrizione	CFU	Sel.
	MFN0610 - LINGUAGGI E PARADIGMI DI PROGRAMMAZIONE	9	☑

Totale CFU: 48

Associazioni effettuate — Chiudi

Non è stata effettuata nessuna associazione.

Note — Chiudi

Note dello studente:

Associa | annulla | Esci | Presenta il Learning Agreement | Stampa Riepilogo | Elimina Bozza

19. After selecting the courses to be combined, the procedure shows the correspondence. Click on *Conferma Associazione* to confirm your choice, or on *Esci* to go back.

ATTENTION! The total ECTS of Host university courses and **CFUs** of UniTo courses must be as equal as possible. For further information, consult the Guidelines for the recognition of courses during the mobility and the documentation available on the page about Outgoing Erasmus mobility

Compilazione Learning Agreement

Conferma Associazione Attività

Per confermare l'associazione premere il pulsante "Conferma Associazione".

Associazione per: Introduction to Programming Languages

Codice	Descrizione	Crediti ECTS
	Introduction to Programming Languages	16

Descrizione	CFU
MFN0610 - LINGUAGGI E PARADIGMI DI PROGRAMMAZIONE	9
MFN0603 - LINGUAGGI FORMALI E TRADUTTORI	9

Conferma Associazione Esci

20. Selected and confirmed combinations are displayed side by side. To delete a combination, click on *Rimuovi Associazione* (Remove Association). Once you have finished, click on *Presenta il Learning Agreement* (Submit Learning Agreement) to send the document to the professor in charge.

ATTENTION! The total ECTS of foreign activities must be as close as possible to the total CFU of UniTo activities. For further information, please to the Guidelines for the recognition of courses during the mobility and to the documentation available on the page about Outgoing Erasmus mobility.

Associazioni effettuate — Chiudi

AD già associate. E' possibile rimuovere comunque l'associazione fatta utilizzando l'icona cestino.

Associazione 1 — Rimuovi Associazione

Codice	Descrizione	SSD	Crediti ECTS	Progr. AD	Virt.
	Introduction to Programming		9		

Descrizione	CFU	Info
MFN0610 - LINGUAGGI E PARADIGMI DI PROGRAMMAZIONE	9	

Associazione 2 — Rimuovi Associazione

Codice	Descrizione	SSD	Crediti ECTS	Progr. AD	Virt.
	Analysis 101		9		

Descrizione	CFU	Info
MFN0570 - ANALISI MATEMATICA	9	

Associazione 3 — Rimuovi Associazione

Codice	Descrizione	SSD	Crediti ECTS	Progr. AD	Virt.
	Algebra		5		
	Mathematical Logic		6		✔

Totale CFU: 29

Descrizione	CFU	Info
MFN0578 - MATEMATICA DISCRETA E LOGICA	12	

Totale CFU: 30

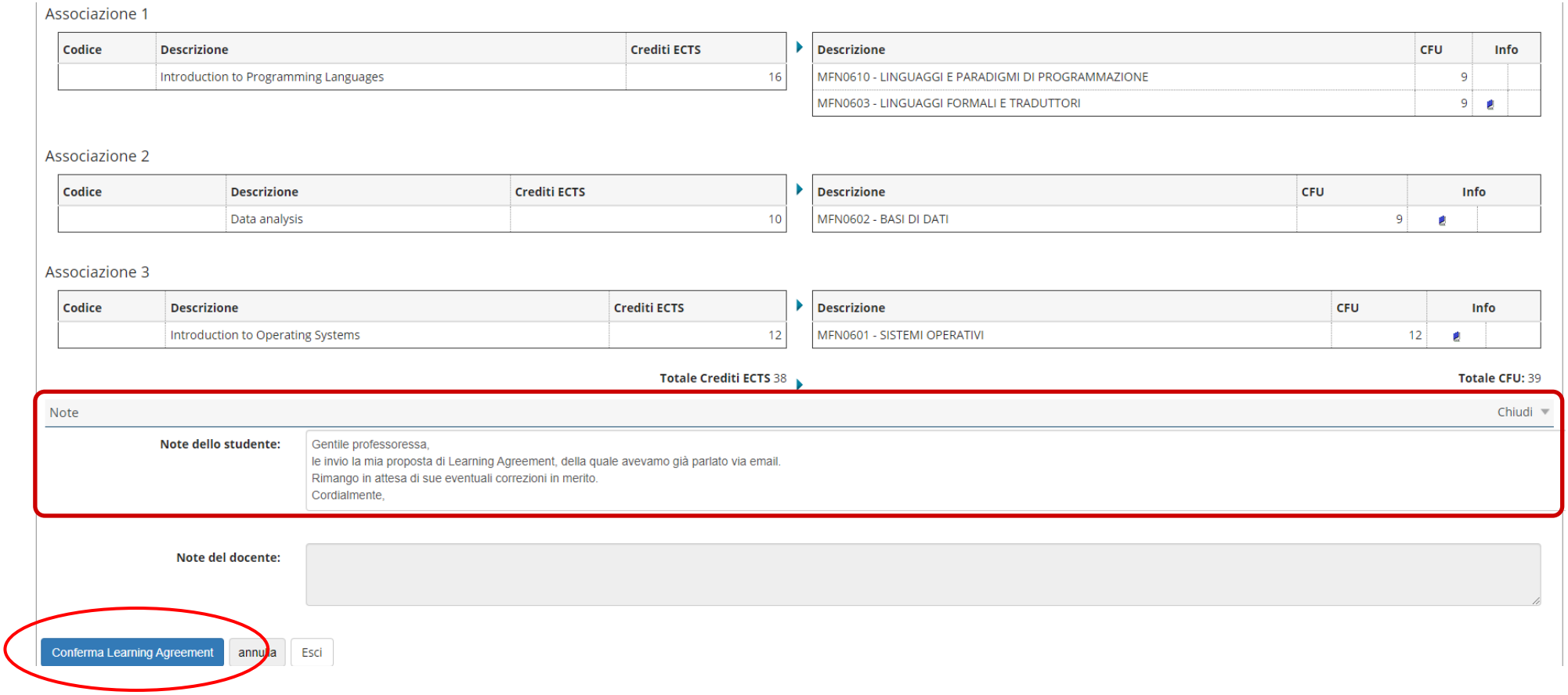
Note — Chiudi

Note dello studente:

Associa | annulla | Esci | Presenta il Learning Agreement | Stampa Riepilogo | Elimina Bozza

21. After clicking on *Presenta il Learning Agreement* (Submit Learning Agreement), you will see a summary of your combined courses. At the bottom of the page you will be able to enter a **note** that will be seen by the ***Responsabile Didattico*** of your Course of study. To confirm the submission of the document, click on *Conferma Learning Agreement* (Confirm Learning Agreement). To go back, click on *Esci* (Exit).

ATTENTION! In the **note** field you must specify your **planned period of mobility**.



Associazione 1

Codice	Descrizione	Crediti ECTS
	Introduction to Programming Languages	16

Descrizione	CFU	Info
MFN0610 - LINGUAGGI E PARADIGMI DI PROGRAMMAZIONE	9	
MFN0603 - LINGUAGGI FORMALI E TRADUTTORI	9	

Associazione 2

Codice	Descrizione	Crediti ECTS
	Data analysis	10

Descrizione	CFU	Info
MFN0602 - BASI DI DATI	9	

Associazione 3

Codice	Descrizione	Crediti ECTS
	Introduction to Operating Systems	12

Descrizione	CFU	Info
MFN0601 - SISTEMI OPERATIVI	12	

Totale Crediti ECTS 38 **Totale CFU:** 39

Note Chiudi

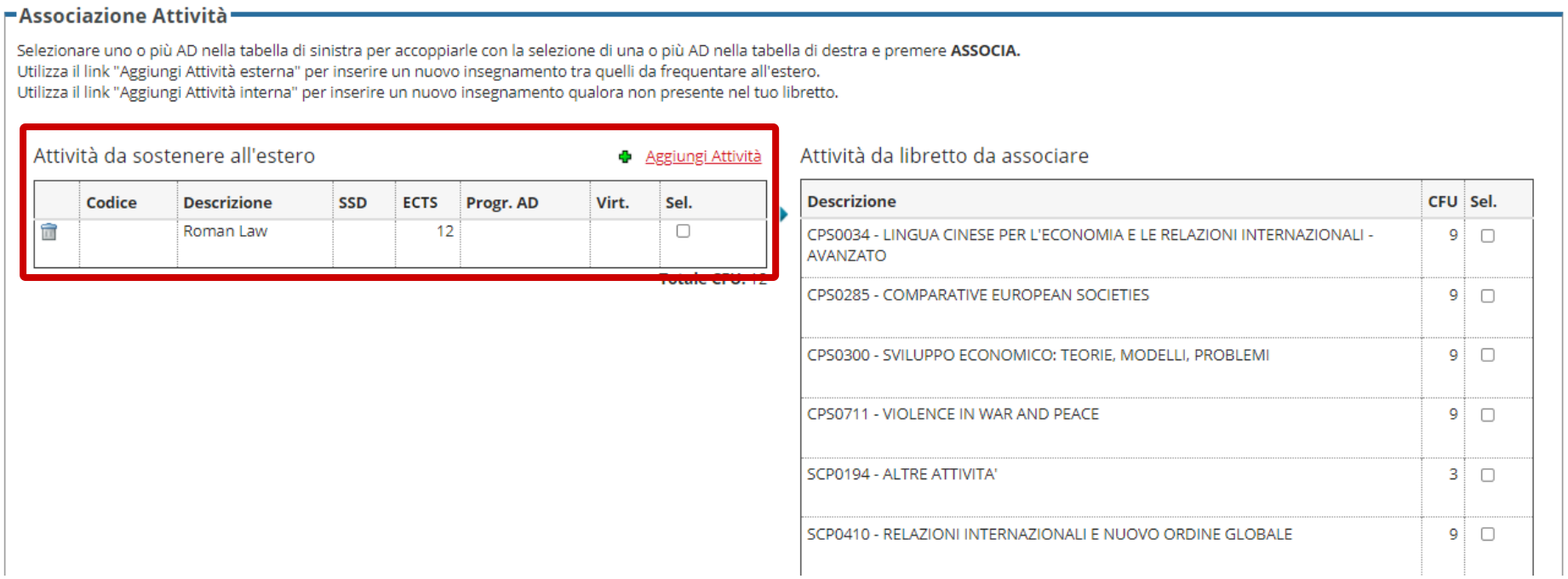
Note dello studente:
Gentile professoressa,
le invio la mia proposta di Learning Agreement, della quale avevamo già parlato via email.
Rimango in attesa di sue eventuali correzioni in merito.
Cordialmente,

Note del docente:

Conferma Learning Agreement annulla Esci

22. **ATTENTION!** If your course foresees the inclusion of **free-choice courses (TAF D)**, which do not correspond to a course year, **they must be entered in advance in the Career Plan** in order to make them visible among the teaching activities in the booklet (*libretto*). Once entered in the Career Plan in "approved" status, free-choice courses will be displayed in the booklet and you will be able to combine them with courses abroad.

23. If the **free-choice course (TAF D)** has not yet been inserted in your Career Plan, it will not appear in the list of your UniTo booklet (*libretto*) courses. It will therefore be necessary to **insert the corresponding Host university course in the Learning Agreement and NOT combine it**, for the moment, with any UniTo booklet course.



24. In the **notes** to the UniTo Professor you must specify the reason for the **difference between ECTS and CFU.**
ATTENTION! In the first available Career Plan editing window you will have to regularize your situation by inserting the **missing free-choice course (TAF D)** in your Career Plan and **updating your Learning Agreement accordingly**.

Attività da sostenere all'estero

Codice	Descrizione	SSD	Crediti ECTS	Progr. AD	Virtuale	AD associata
	Data analysis		10		✔	✔
	Introduction to Operating Systems		12			✔
	Introduction to Programming Languages		16			✔
	SQL and Database		8			

Totale CFU: 46

Associazione 1

Codice	Descrizione	Crediti ECTS
	Introduction to Programming Languages	16

Descrizione	CFU	Info
MFN0610 - LINGUAGGI E PARADIGMI DI PROGRAMMAZIONE	9	
MFN0603 - LINGUAGGI FORMALI E TRADUTTORI	9	

Associazione 2

Codice	Descrizione	Crediti ECTS
	Data analysis	10

Descrizione	CFU	Info
MFN0602 - BASI DI DATI	9	

Associazione 3

Codice	Descrizione	Crediti ECTS
	Introduction to Operating Systems	12

Descrizione	CFU	Info
MFN0601 - SISTEMI OPERATIVI	12	

Totale Crediti ECTS 38 **Totale CFU:** 39

Note Chiudi

Note dello studente:
Gentile docente,
l'attività "SQL and Database" non è associata ad alcun corso del mio libretto perché vorrei farla corrispondere ad un'attività a libera scelta che non è ancora nel mio Piano Carriera.
Non appena sarà possibile modificare il Piano Carriera inserirò la nuova attività a scelta e potrà correggere la discrepanza di crediti associando "SQL and Database" all'attività a scelta di UniTo.
Cordialmente,

25. **ATTENTION!** If you have obtained authorisation to carry out **research for your thesis during your mobility,** you must enter the research item under activities abroad, indicating the relevant ECTS credits, and match it with the Final Examination and/or Thesis Research in your UniTo booklet (*libretto*). In the **notes** to the UniTo lecturer you should clarify the reason for **the discrepancy between ECTS and CFU**.
    Remember that the number **of ECTS agreed with your supervisor** must be lower than **the total number of CFUs** foreseen in the Career Plan for the Final Examination.

Associazione 4

Codice	Descrizione	Crediti ECTS	Descrizione	CFU	Info
	Horticulture	9	SAF0173 - LOTTA BIOLOGICA E INTEGRATA CONTRO I FITOFAGI	8	

Associazione 5

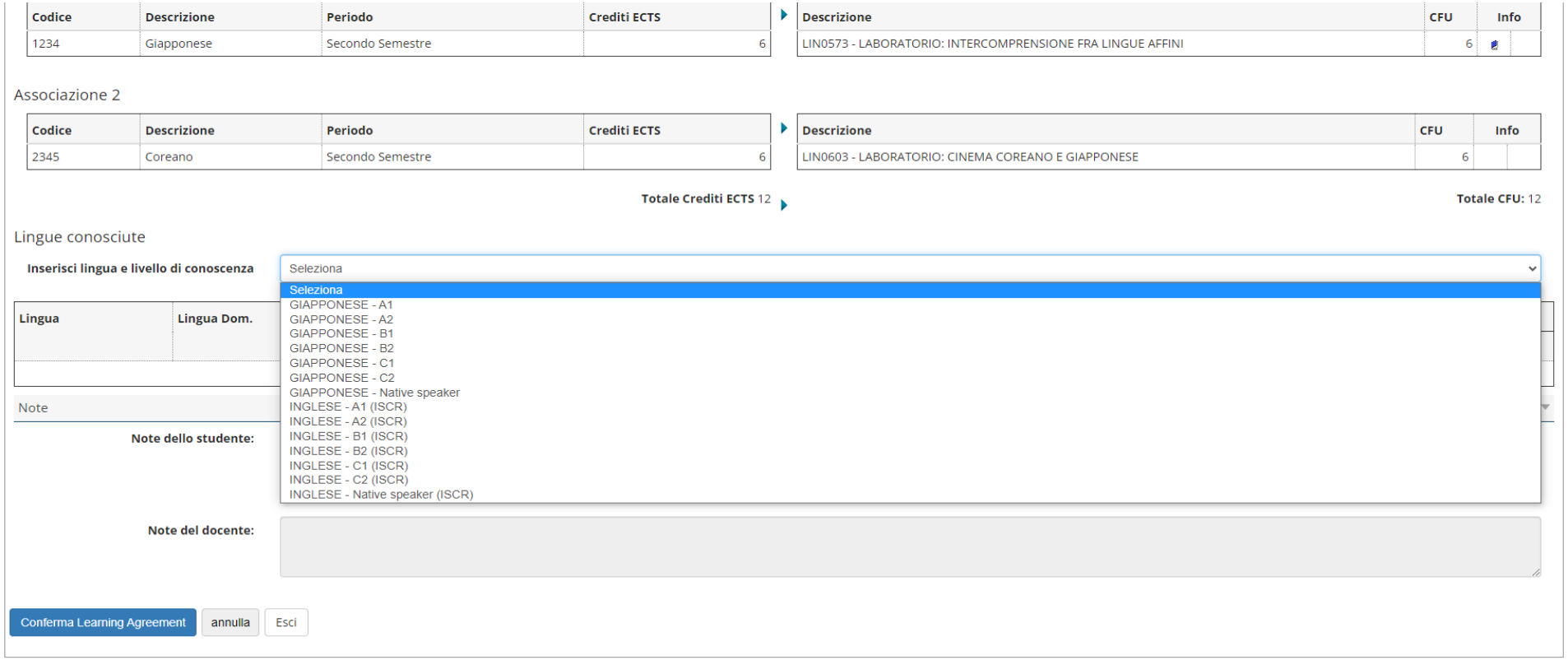
Codice	Descrizione	Crediti ECTS	Descrizione	CFU	Info
	Thesis work	6	AGR0256 - PROVA FINALE	16	

Totale Crediti ECTS: 44 **Totale CFU:** 56

Note Chiudi

Note dello studente: Gentile docente,
a seguito dell'approvazione dell'Ateneo ospitante, e a seguito sia del suo consenso che di quello della mia Relatrice di tesi, ho inserito nel Learning agreement anche l'attività di ricerca per tesi concordata, inserendo 6 ECTS a fronte dei 16 CFU previsti dal mio libretto.

26. Please remember to insert the information about your **linguistic competences**, choosing from the options available, in the summary page of the web platform.



Codice	Descrizione	Periodo	Crediti ECTS
1234	Giapponese	Secondo Semestre	6

Descrizione	CFU	Info
LIN0573 - LABORATORIO: INTERCOMPRENSIONE FRA LINGUE AFFINI	6	

Associazione 2

Codice	Descrizione	Periodo	Crediti ECTS
2345	Coreano	Secondo Semestre	6

Descrizione	CFU	Info
LIN0603 - LABORATORIO: CINEMA COREANO E GIAPPONESE	6	

Totale Crediti ECTS 12 **Totale CFU:** 12

Lingue conosciute

Inserisci lingua e livello di conoscenza Seleziona

Seleziona
GIAPPONESE - A1
GIAPPONESE - A2
GIAPPONESE - B1
GIAPPONESE - B2
GIAPPONESE - C1
GIAPPONESE - C2
GIAPPONESE - Native speaker
INGLESE - A1 (ISCR)
INGLESE - A2 (ISCR)
INGLESE - B1 (ISCR)
INGLESE - B2 (ISCR)
INGLESE - C1 (ISCR)
INGLESE - C2 (ISCR)
INGLESE - Native speaker (ISCR)

Lingua	Lingua Dom.

Note

Note dello studente:

Note del docente:

Conferma Learning Agreement annulla Esci

27. Once filled-in, it will appear as follows.

Codice	Descrizione	Periodo	Crediti ECTS
1234	Sociologia degli animali	Secondo Semestre	10

Descrizione	CFU	Info
CPS0106 - SOCIOLOGIA DEI PROCESSI MIGRATORI	6	

Associazione 3

Codice	Descrizione	Periodo	Crediti ECTS
	Attività estera test 1	Secondo Semestre	6

Descrizione	CFU	Info
LET0430 - DIDATTICA DELL'ITALIANO PER STRANIERI	6	

Associazione 4

Codice	Descrizione	Periodo	Crediti ECTS
	Attività estera test 2	Secondo Semestre	6

Descrizione	CFU	Info
CPS0236 - LABORATORIO: RELIGIONI, SPIRITUALITÀ E GLOBALIZZAZIONE	3	

Totale Crediti ECTS 30 **Totale CFU:** 21

Lingue conosciute

Lingua	Lingua Dom.	Livello Dich.	Dati Test Partenza			Dati Test Rientro		
			Livello	Data	Fallito	Livello	Data	Fallito
INGLESE	No	C1			No			No

Note Chiudi

Note dello studente:

Note del docente:

Conferma Learning Agreement annulla Esci

28. Once the Learning Agreement has been confirmed, the *Dati generali* (General Data) will be updated accordingly. Following the submission of the Learning Agreement, *the UniTo Online Learning Agreement* procedure will send an automatic periodic notification to the institutional e-mail account of the Professor in charge of your course International Mobility Learning Agreement.

Compilazione Learning Agreement

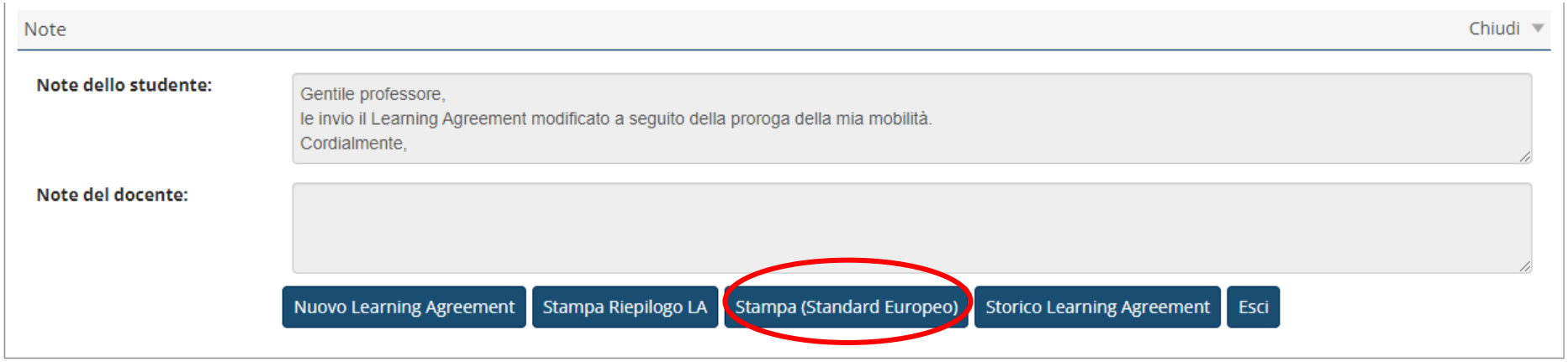
Dati Generali

Bando di riferimento	Scuola di Agraria e Medicina Veterinaria - TEST
Anno Accademico mobilità	2021/2022
Destinazione	(TR ERZURUM01) ATATURK UNIVERSITY - PG
Area Disciplinare	Agriculture
Stato Graduatoria	Assegnato
Periodo di mobilità	
Data inizio compilazione Learning Agreement	08/07/2021 16:50
Data ultima modifica Learning Agreement	08/07/2021 16:59
Stato Learning Agreement	Questo learning agreement è in stato "Presentato"
Docenti Responsabili Learning Agreement	UTENZA TEST DOCENTE

Learning Agreement

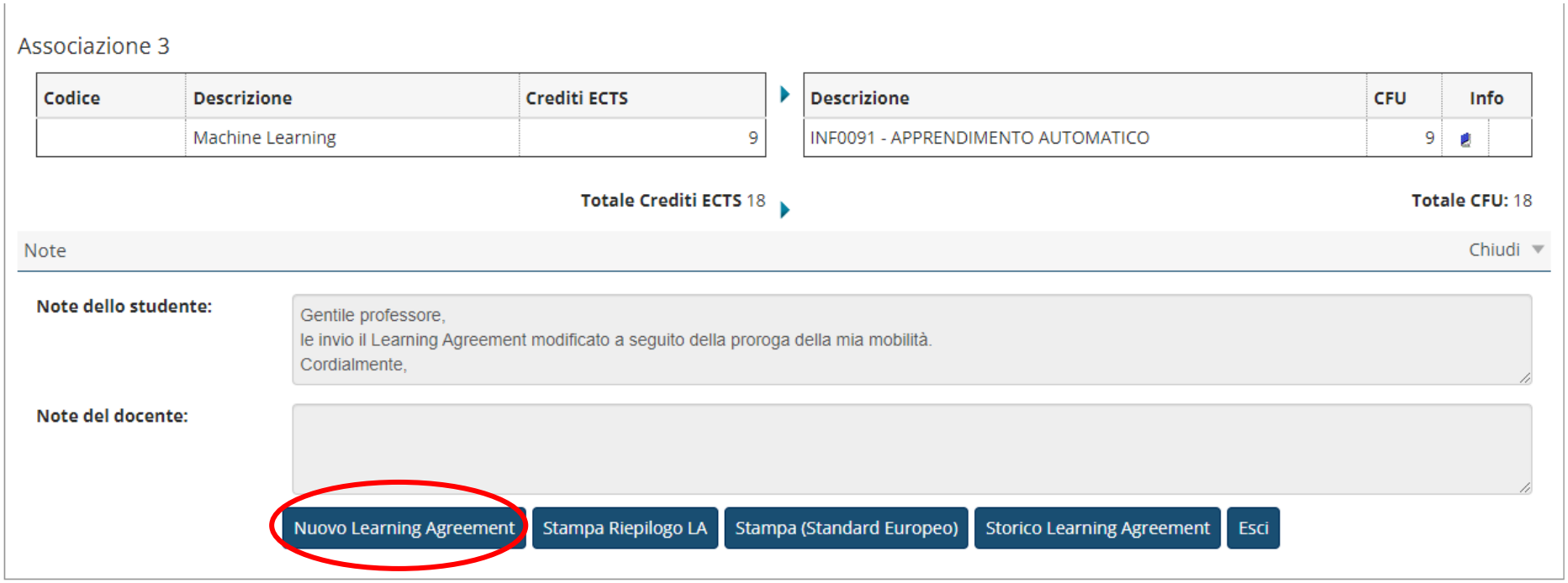
29. At the bottom of the page you can download the **provisional pdf of the Learning Agreement** awaiting approval by clicking on ***Stampa (Standard Europeo)***.

    ATTENTION! The summary print version, *Stampa Riepilogo LA* (Print LA Summary), is for internal use only and MUST NOT be sent to the Host university.

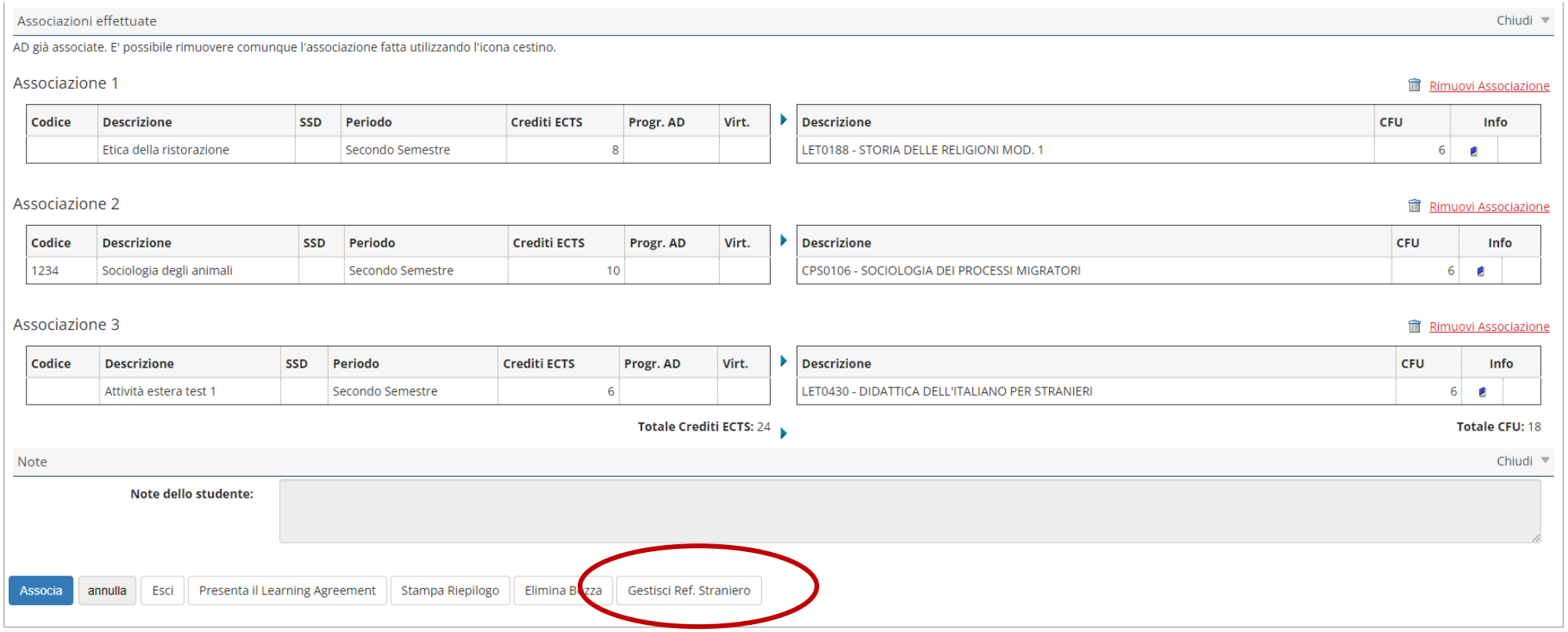


30. If after submission and BEFORE THE APPROVAL OF THE DOCUMENT you need to make changes to the version of the Learning Agreement already submitted and **not yet accepted by the professor**, you can submit a new version that will replace the previous one by clicking on *Nuovo Learning Agreement* (New Learning Agreement).

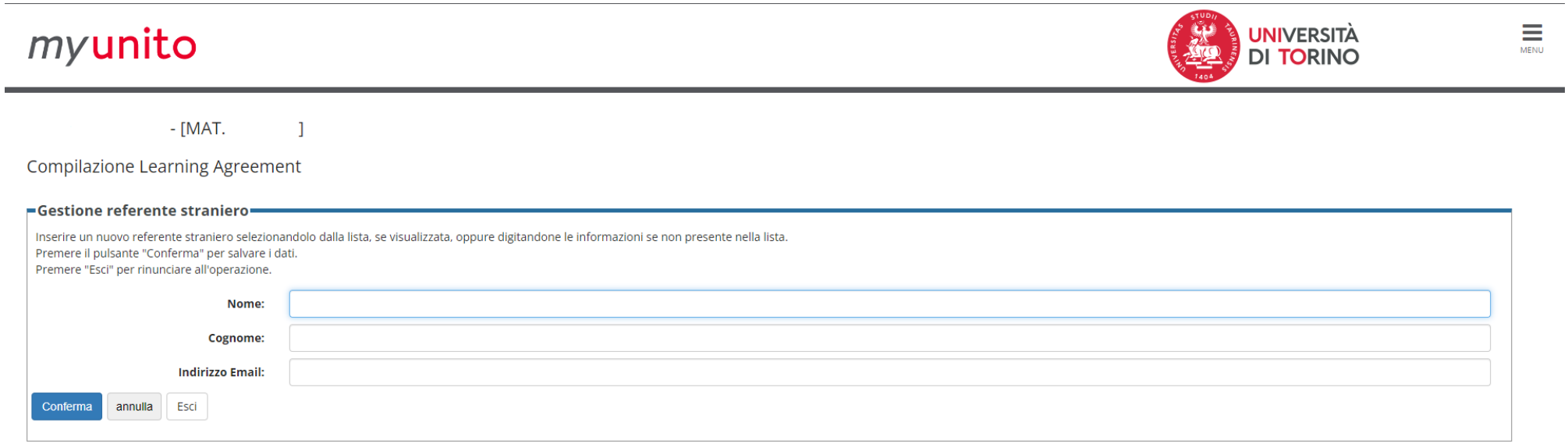
    ATTENTION! As long as the Learning Agreement is in ***draft form*** and *not submitted*, **it cannot be viewed by the teacher**.



31. In order to change the Host Institution Coordinator (*Ref. Straniero*), click on the highlited button and choose from the available names in the list or enter a new one.
    ATTENTION! It is necessary to find on your own about the Host Institution Coordinator in charge of your Learning Agreement. ONLY ONE Host Institution Coordinator contact can be entered in the web procedure.



32. Once clicked on “Gestisci Ref. Straniero”, this screen will open. If the name to be entered is already registered in the system, a drop-down list of names to choose from will be displayed. Otherwise, there will only be fields to be filled in with the information that the student will have to find autonomously by contacting the Host University.



<u>WARNING</u>: Before manually entering a name and email address, if they are not present in the list of names to choose from, it is essential to verify the accuracy of the data. If it is found to be incorrect, you will have to present a new Learning Agreement.

33. Following the approval or rejection of your Learning Agreement by the Professor in charge, you will receive an automatic notification by e-mail to your institutional e-mail account (@edu.unito.it). The updated status of your LA and the name of the UniTo Professor who took charge of the document can be viewed on the Learning Agreement summary page.

    ATTENTION! Once the Learning Agreement has been "Submitted", the Professor will receive an automatic notification by email.
    It is therefore not necessary or appropriate to send further emails to the Professor or to the offices to notify them of the submission or to request approval. Any such email communication in the days immediately following the submission of the Learning Agreement, i.e. before the Professor has dealt with it, will be ignored.

Compilazione Learning Agreement

Dati Generali

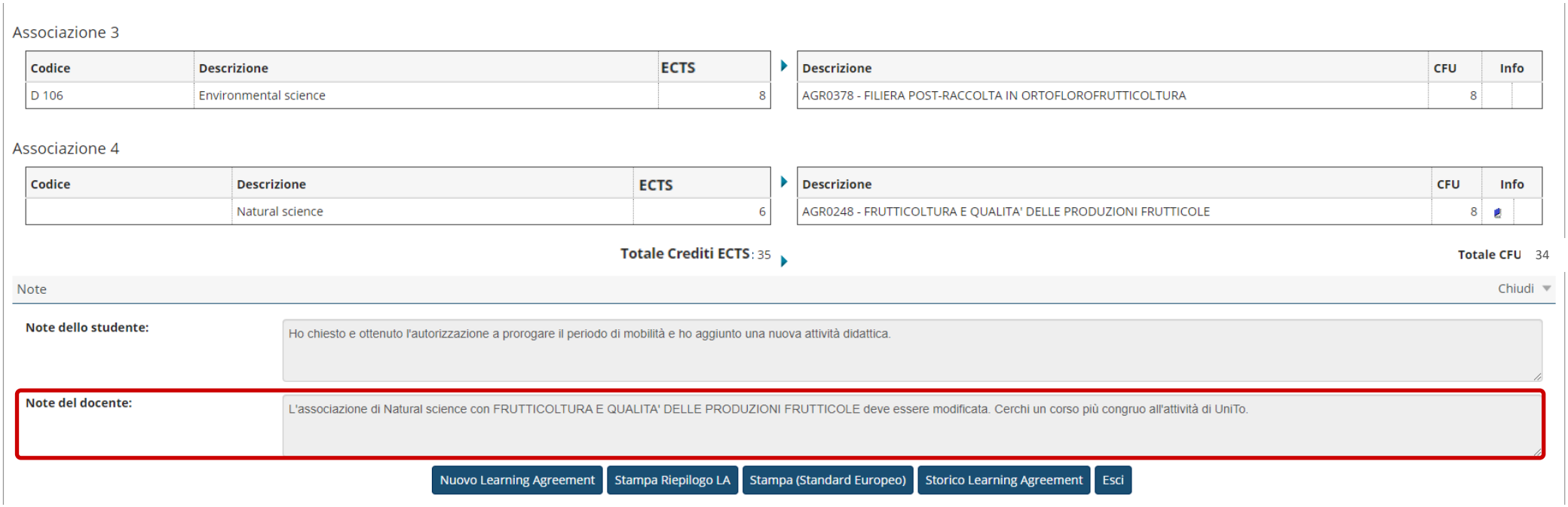
Bando di riferimento	Scuola di Agraria e Medicina Veterinaria - TEST
Anno Accademico mobilità	2021/2022
Destinazione	(TR ERZURUM01) ATATURK UNIVERSITY - PG
Area Disciplinare	Agriculture
Stato Graduatoria	Assegnato
Periodo di mobilità	
Data inizio compilazione Learning Agreement	09/07/2021 12:50
Data ultima modifica Learning Agreement	09/07/2021 12:54
Stato Learning Agreement	Questo learning agreement è stato presentato e respinto dal docente
Docente Responsabile Learning Agreement	UTENZA TEST DOCENTE

Learning Agreement

Puoi presentarne uno nuovo premendo il pulsante "Nuovo Learning Agreement".

Attività da sostenere all'estero

34. In case of **rejection of the Learning Agreement**, on the summary page you will see the notes left by the Professor. By clicking on *Nuovo Learning Agreement* (New Learning Agreement) you will be able to make the required changes and submit a new version of the document for approval by the UniTo Professor in charge.



Associazione 3

Codice	Descrizione	ECTS	Descrizione	CFU	Info
D 106	Environmental science	8	AGR0378 - FILIERA POST-RACCOLTA IN ORTOFLOROFRUTTICOLTURA	8	

Associazione 4

Codice	Descrizione	ECTS	Descrizione	CFU	Info
	Natural science	6	AGR0248 - FRUTTICOLTURA E QUALITA' DELLE PRODUZIONI FRUTTICOLE	8	

Totale Crediti ECTS: 35 **Totale CFU** 34

Note Chiudi

Note dello studente: Ho chiesto e ottenuto l'autorizzazione a prorogare il periodo di mobilità e ho aggiunto una nuova attività didattica.

Note del docente: L'associazione di Natural science con FRUTTICOLTURA E QUALITA' DELLE PRODUZIONI FRUTTICOLE deve essere modificata. Cerchi un corso più congruo all'attività di UniTo.

Nuovo Learning Agreement | Stampa Riepilogo LA | Stampa (Standard Europeo) | Storico Learning Agreement | Esci

35. If you are an outgoing 2024/2025 student assigned to a European university, the responsible professor at Unito will send the Learning Agreement to the foreign university via the EWP network. Otherwise, if you are an outgoing 2023/2024 student or you are an outgoing 2024/2025 student assigned to a non-EU university, it will be your responsibility to download the European version of the document in pdf format by clicking on Print (European Standard) and send it to the host university for approval and signature.

20

36. **Any changes to the Learning Agreement during mobility** (section *Changes to the Original Learning Agreement*) can be made within 5 weeks of beginning the mobility by accessing the Learning Agreement and **clicking on *Nuovo Learning Agreement*** (New Learning Agreement). Any changes to the Learning Agreement already approved by both contacts of UniTo and the Host university must be duly justified.

    ATTENTION! Before making any changes to the Learning Agreement, you must ensure that the previous *Before the Mobility* section has been duly reviewed and approved by UniTo and the Host university. **Remember to keep the print-out of the pdf of the *Learning Agreement - Before the Mobility* signed by both your Mobility Contacts**.

Compilazione Learning Agreement

Conferma Associazione Attività

Per confermare l'associazione premere il pulsante "Conferma Associazione".

Associazione per: Horticulture

Codice	Descrizione	ECTS	Descrizione	CFU
	Horticulture	9	AGR0249 - ORTICOLTURA	8

Motivazione Inserimento: Il periodo di mobilità è stato esteso

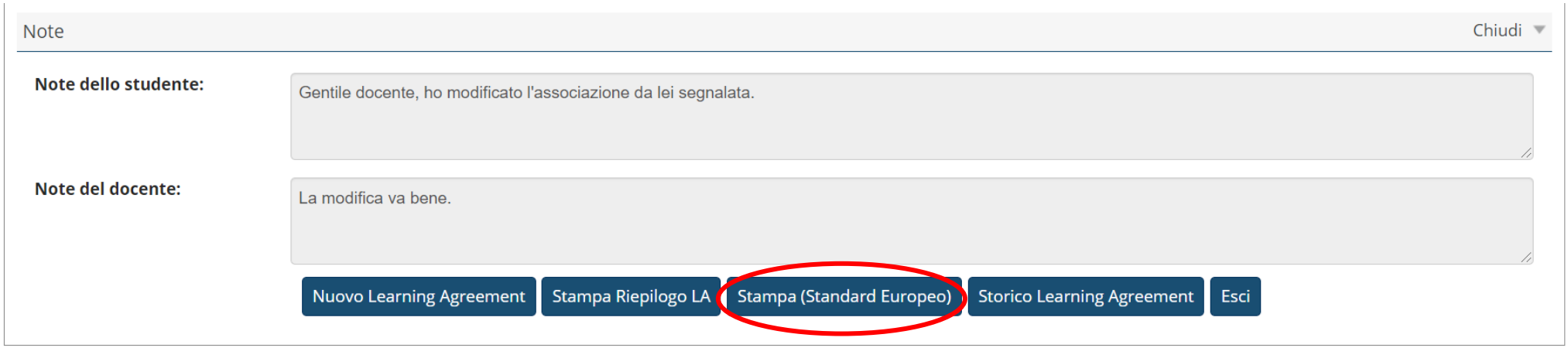
Descrizione altra motivazione (inserire solo se è stato selezionato 'Altro'):

Conferma Associazione | Esci

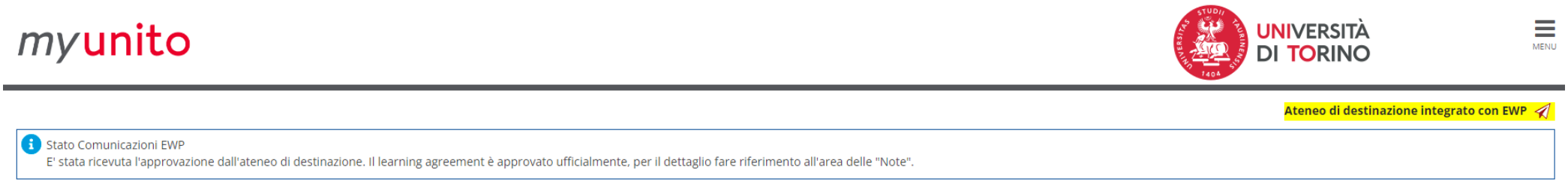
37. You can resubmit the modified Learning Agreement (*Changes to the Original Learning Agreement*) to the UniTo Professor in charge, by clicking on *Presenta Learning Agreement* (Submit Learning Agreement). If approved, the **changes will be displayed in the section *Changes to the Learning Agreement*** of the **European version** of the Learning Agreement, which can be downloaded by clicking on ***Stampa (Standard Europeo)***.

ATTENTION! The *During* the Mobility section of the Learning Agreement, if completed, must also be signed by the Host University, via EWP in the case of 2024/2025 mobilities at a European University, via PDF signature in the case of mobility at a non-European University.

Remember to keep the pdf of the Learning Agreement - During the Mobility signed by both your Mobility Contacts.

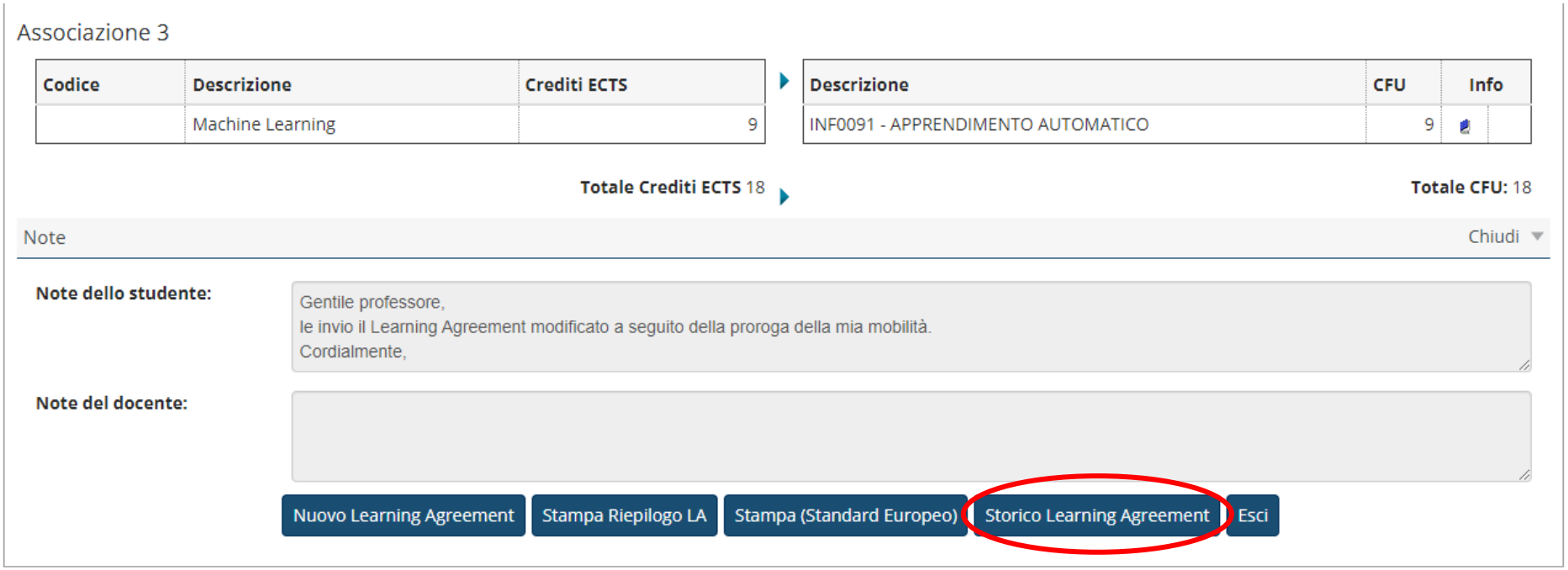


38. If the Learning Agreement has been correctly approved both by the Responsible professor of Unito via the online procedure on MyUnito and by the Host University contact person **THROUGH EWP**, on the detail page of the online procedure on MyUnito you will notice the presence of this notice (**this is valid only for 2024/2025 outgoing students assigned to a European University**):



In this case, you will be able to download the European printout in its final version. In fact, prior to the full approval of the Learning Agreement, the European printout will only be available in the "Control Print" version, which is not valid for the recognition of activities undertaken abroad.

39. From the Learning Agreement Summary page, you can access the already submitted Learning Agreement.



40. In the **Learning Agreement History** detail page, the versions of the LA are marked by coloured traffic lights (red for rejected LA, green for approved LA). By clicking on the print icon in the *Stampe* (Printouts) column, it is possible to download the pdf in the European format (**Stampa europea**) (European printout) of each of the versions of the document.

Storico Learning Agreement

In questa pagina è visualizzato lo storico dei Learning Agreement.

Dati Studente

Studente	[872125]
Corso	MEDICINA E CHIRURGIA - PERCORSO GENERICO - SCIENZE MEDICHE
Anno	4° - in corso
Piano di studi	link alla stampa del Piano di Studi

Storico Learning Agreement

Stato	Data	Approvato	Stampe	
Respinto	27/09/2021			
Sostituito	27/09/2021			

Torna Indietro