ANNEX I – SCHOOL AND DEPARTMENT RULES AND SELECTION CRITERIA FOR APPLICANTS

University of Turin Statute (D.R. No. 1730 of March 15, 2012) proclaims that Schools will manage International Mobility related services. So, for academic year 2023/2024, Erasmus Mobility will be managed by Schools directly or Departments will manage Erasmus Mobility internally if they do not belong to a School. This Annex details each School or Department's specific indications concerning submitting applications, selection criteria for candidates and any other specific characteristics.

The *"Uffici Servizi per l'Internazionalizzazione di Polo"* support students interested in applying for the Erasmus Call for Studies academic year 2023/2024 regarding each School and/or Department's specifications.

Candidates can find contact information for the relevant Polo Internationalisation Services Office by consulting the Tabella afferenze Dipartimenti, Scuole, Delegati per la mobilità internazionale at: www.unito.it - Internazionalità -Studiare e lavorare all'estero - Erasmus+ - Erasmus per studio

SUMMARY

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Before applying it is compulsory to:
- **CAREFULLY read** the Call and this Annex.
- Attend one of the **orientation meetings** that the Department organises.

Students enrolled in undergraduate degree program, postgraduate degree program and PhDs from the Department of Foreign Languages and Literatures and Modern Cultures **can apply**. **Students can only apply for places offering the same LEVEL of study they are enrolled in, otherwise their application is invalid.**

For example:
- **undergraduate degree programme** and first-level Master students can ONLY apply for **UG-level** places.
- **Postgraduate degree programme** and **Second-level Master** students can ONLY apply for **PG-level** places.
- PhD students can ONLY apply for **Level D** destinations.
  THE ONLY EXCEPTION: 3rd year undergraduate degree programme students who intend enrolling in a postgraduate degree programme at the University of Turin in academic year 2023-24 have to apply for **PG level places**.

SELF-CERTIFICATION
Postgraduate degree candidates <u>must</u> attach their undergraduate Degree certificate (or self-certification) to their application, proving the exams and marks obtained, otherwise their application will be invalid.

CHOOSING DESTINATIONS
Students can apply for **UP TO TWO DESTINATIONS**.
READ THE FOLLOWING CAREFULLY:
- further destinations chosen will not be considered;
- students can decide to apply for just one destination;
- students can ONLY apply for destinations pertaining to the Department of Foreign Languages and Literatures and Modern Cultures, otherwise their application will be invalid;
- CANDIDATES MUST CONSULT the **"Notes" field in Active Destinations** BEFORE SUBMITTING THEIR APPLICATION so to be aware of any specifications concerning the exchange and eligibility restrictions on certain destinations i.e. places reserved for specific courses, double degree qualifications, specific exam requirements, etc.

RANKING
The **basic score** will be awarded according to criteria published in the General Call. **Extra points** (max 30 points) will be awarded, according to the following criteria:

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- **up to 10 points for SIGNIFICANT language skills** related to the destination the student is applying for (based on language exams or any advanced language certification);
- **up to 20 points** for **consistency between the student's own courses and the Host University's Mobility programme** which the student is applying for. The score awarded will be based on the study project the student describes in the NOTES field of the application. It is therefore in the candidate's interest to fill in this field in detail for each destination, and preferably using the exchange LANGUAGE for the chosen destination. For this purpose, it will be useful:
    1. for each Mobility destination chosen to detail the reasons for the selected destination, based on objective academic aspects (students should indicate how many credits they aim to acquire during the Mobility, which Partner University courses they want to take, which exams correspond to their own courses, etc.);
    2. to present a self-certification language proficiency relevant to the Mobility, including academic achievements;
    3. to check the consistency between the exams the student intends to take abroad and the courses offered at the Partner University. Students will therefore have to search in the University Partner website for courses BEFORE submitting their Erasmus application. During this phase students MUST NOT contact Partner Universities.

First year undergraduate degree students will receive **up to 30 points** based on their High school leaving grade (i.e. "voto di maturità"), since they do not have any University grade registered to be used for the "base score" awarding. Therefore, in these cases the "base score" will be awarded on the following criteria:

- under 70: 0 points
- from 70 to 79: 10 points
- from 80 to 89: 20 points
- from 90 to 95: 25 points
- from 96 and upwards: 30 points

Students will be considered **eligible for Mobility,** and therefore added to the final candidate list, if they obtain an overall score of at least **30 points out of 100**.

REALLOCATIONS
Vacant places will be reassigned by the Commission. The Commission will assign the vacant destinations within the linguistic area and by disciplinary scientific sector. Only students eligible for a mobility will be admitted to this phase.

INFORMATION ABOUT THE PROGRAMME
For useful information on the Erasmus programme we strongly recommend to the Students to consult the Department's Erasmus blog BEFORE submitting their application:
http://erasmuslingue.blogspot.com/p/learningagreement.html

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1. **How to apply**

1.1. *Areas of discipline ISCED*

Department of Psychology students can apply for all Department destinations identified by area of discipline **ISCED 0313 – Psychology**.

Criminological and Forensic Psychology students can also apply for all Department destinations identified by area of discipline **ISCED 042 – Law**.

PhD students can apply for all **Department** of Psychology destinations identified by disciplinary area **ISCED 0313 – Psychology** with **places available for level D.**

SUISM students can apply for all Department of Psychology destinations identified by disciplinary area **ISCED 1014 – Sport.**

Department	Degree programme	ISCED Area of available destinations
Department of Psychology	L-24 Scienze e tecniche psicologiche (Psychological sciences and techniques)	0313 - Psychology
	LM-51 Scienze del corpo e della mente (Body and mind sciences)	
	LM-51 Psicologia clinica (Clinical psychology)	
	LM-51 Psicologia del lavoro e del benessere nelle organizzazion (Psychology of work and organisational wellbeing)	
	LM-51 Psicologia criminologica e forense (Criminological and forensic psychology)	042 – Law 0313 - Psychology
	PhD and specialization courses	0313 - Psychology
SUISM	L-22 Scienze delle attività motorie e sportive (Sports and physical sciences)	1014 – Sports
	LM-67 Scienze dell'educazione motoria e delle attività adattate (Physical education and adaptive sciences)	
	LM-68 Scienze e tecniche avanzate dello sport (Advanced sports science and techniques)	

1.2. *UG/PG/D levels*

Candidates must check the available locations and that the destination of interest includes vacancies at the level corresponding to their degree program.

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UG	Undergraduate degree	L-24 and L-22
PG	Postgraduate degree	LM-51, LM-67, LM-68, 3rd year L-24 and L-22
D	PhD	

PLEASE NOTE: 3rd year undergraduate degree students planning to graduate before leaving and therefore wanting to do Mobility in their first year of a postgraduate degree, must apply for the **PG level**. Students CANNOT graduate during Mobility.

Students wishing to apply for Mobility in their **first year of a postgraduate degree** with restricted places, can only leave once they have enrolled, so only in the second semester. In this case, students are advised to choose destinations offering a number of monthly payments suitable to their needs (5/6 months Mobility).

1.3. *Reserved destinations*

Candidates should pay close attention to the "**Note** - **Notes**" field in each destination that the Department of Psychology offers as some destinations could be reserved for specific course programmes of the Department or SUISM. Therefore, applications from candidates not enrolled on the programs will be automatically excluded.

2. **Extra points**

The Department's International Mobility Committee can add extra points by applying the following criteria (**max. 30 points**):

✓ **10 points for motivation and training objectives** (as in the "**Dichiarazioni aggiuntive -** Additional Declarations" section of the application):
- – 3 points for motivation related to studies;
- – 3 points for motivation related to professional experience, if relevant and consistent with Degree course;
- – 3 points for motivation related to language – i.e. learning, improving local and target language;
- – 1 point for particularly deserving reasons.

✓ **10 points** for **language skills** and stays abroad, excluding family holidays. Students should add these points to the "Note - Notes" section of the destinations selected during application. Candidates must produce their language level certificates, proving:

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– Knowledge and any language level certificates related to host country's language;
– Knowledge and any language level certificates related to the target language;
– Any other languages.

Candidates must check Host University language requirements before applying and they must be in possession of these requirements including any language certifications required and according to Host University deadlines.

The Italian Association of University Language Centres (AICLU) validates the following language certifications:
https://www.cla.unito.it/it/valutazione-linguistica-e-certificazioni/certificazioni-validate-dall-aiclu.

PLEASE NOTE: Mother tongue English, French, Spanish or German students can self-certify their language skills in the "**Note - Notes**" field of their application. However, students should also check that self-certifying language skills is sufficient for their chosen destination. Should the host institution require a language certificate, applicants and mother tongue speakers might also be required to obtain a certificate from the host location. Students should therefore consult the partner University website and/or ask for clarification from the Mobility office dealing with the agreement.

- ✓ **10 points** for any **professional experience** in Italy or abroad and any other experiences in **associations, sports and culture** which students should outline in the "Note - Notes" section of the destinations in their applications. Candidates must indicate clearly and in detail:
    – Length and time of experience;
    – Host institution/employer;
    – Profile description (relevance to studies).

N.B. First year undergraduate degree students will be awarded **up to 100** points as follows:
- ✓ **10 points** for **High School Diploma grade** as follows:
    – **5 points** for leaving certificate grade of less than 70/100 (or less than 42/60)
    – **10 points** for leaving certificate grade equal to or above 70/100 (equal to or above 42/60).
- ✓ **30 points** for **motivation and training objectives** (as in the "Dichiarazioni aggiuntive - Additional Declarations" section of the application).
- ✓ **30 points** for **language skills** and stays abroad, excluding family holidays. Students should add these points to the "Note - Notes" section of the destinations selected during application.
- ✓ **30 points** for **professional experience** in Italy or abroad and any other experiences in **associations, sports and culture**. Students should add these points to the "Note - Notes" section of the destinations selected during application.

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3. **Application Annexes**

Add any language certification to the "**Annex"** section.

4. **Reallocating destinations**

When **candidates result as eligible in the first final ranking, but not selected,** any available places will be reallocated by a public call. Candidates who are eligible but have not been selected will be invited according to their ranking to a **short face to face meeting** to choose between the remaining destinations. The time and date of the meeting will be published on the Call page. Those candidates who are eligible but did not win a place in the first ranking and who do not respond to the public call and as a consequence do not come to the meeting, will be automatically and **officially excluded** from the present Call.

DEPARTMENT OF DRUG SCIENCE AND TECHNOLOGY

1. **How to apply**
   - Students from Scienze e tecniche erboristiche (Herbal Products) undergraduate degree programme can apply as UG;
   - First-, second- and third-year students of the 5-year postgraduate degree program in Farmacia (Pharmacy) and Chimica e tecnologie farmaceutiche (Drug Chemistry and Technology) will have to apply as UG;
   - Fourth- and fifth-year students of the 5-year postgraduate degree program in Farmacia (Pharmacy) and Chimica e tecnologie farmaceutiche (Drug Chemistry and Technology) will have to apply as PG, if they are interested in Mobility for thesis/internship;
   - Fourth- and fifth-year students of *the 5-year* postgraduate degree program in Farmacia (Pharmacy) and Chimica e tecnologie farmaceutiche (Drug Chemistry and Technology) can apply as UG or PG, if they are interested in Mobility for courses and exams;
   - PhD students and specialization course in Farmacia ospedaliera (Hospital Pharmacy) students will have to apply as D.

Candidates must indicate in the "Note" section of every destination chosen the following:

   1.a Motivation;

   1.b Language certificates, that must be attached to the application and cannot be older than 3 years

Candidates should also indicate the following in the "Dichiarazioni aggiuntive - Additional Declarations" section of their application:

   1.c Any previous Erasmus experiences;

   1.d Eventual participation in University organisation as student representatives.

Students should contact their Degree programme International Mobility co-ordinator before applying so as to have useful information on available destinations and opportunities.

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Before applying, candidates must also check the types of Mobility available at each destination by consulting the "Note - Notes" field. Students can, in fact, do their Erasmus Mobility based on course attendance, internship and/or experimental thesis, although they should also be aware that not all these three opportunities are necessarily all available in all destinations.

If a destination "Note - Notes" field indicates priority given to or reserved for experimental thesis, students who apply with this motivation will have priority.

Please note that students must have an adequate knowledge of the host country's language and/or English if they want to do a hospital internship. Students should check each destination's language requirements as some destinations also require a language certification.

Students should give a second and third choice of destination in their application.

2. **Extra points**

A max of 30 points will be awarded for:
- **Up to 15 points for motivation** and **personal Degree programme consistency** with the Mobility programme. Students are reminded that the extra points available for their motivation for experimental thesis will only be assigned to those who have made agreements with their thesis supervisor, who will introduce students to thesis labs once they have checked the relevance of the candidate's training path with the lab's research activities.
  This thesis supervisor's consent must be demonstrated by attaching an e-mail from them to the application. If the supervisor does not give their consent, the student cannot carry out their thesis activities in the labs mentioned above. In this case, the student is not excluded from Erasmus Mobility for Studies, but they will not receive the extra score for motivation. They should find a suitable laboratory where they can do their thesis research independently;
- **Up to 10 POINTS** for **language skills** (host country language for courses and host country language and/or English for thesis and internships). These skills must be certified and the certificate must not be dated more than 3 years before applying;
- **Up to 4 points** for previous **Erasmus** experiences;
- **1 point** for being representatives in Collegial Bodies.

Extra-points for first-year students of 5-year Postgraduate Degree Program in Farmacia (Pharmacy) and Chimica e tecnologie farmaceutiche (Drug Chemistry and Technology) will be based on 100 points and assigned as follows:
- **up to 75 POINTS** in proportion to the result obtained in student's course entry test (TOLC). If a student did not take the TOLC because they were exempt, the qualification score that led to the exemption will count.

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- **Up to 15 POINTS** for **motivation** and **coherence of student's own Degree programme** with coursework planned during Mobility;
- **Up to 10 POINTS** for **language skills** (host country language and/or English). These skills must be certified and the certificate cannot be more than 3 years old before applying;

Extra-Points for <u>first year</u> students enrolled in Scienze e tecniche erboristiche (Herbal Products) Undergraduate Degree Programme will be based on 100 points and assigned as follows:
- **up to 75 POINTS** in proportion to the result obtained in TARM or Course entry test (TOLC). If a student did not take the TOLC because they were exempt, the qualification score that led to the exemption will count.
- **Up to 15 POINTS** for **motivation** and **coherence of student's own Degree programme** with coursework planned during Mobility;
- **Up to 10 POINTS** for **language skills** (host country language and/or English). These skills must be certified, and the certificate cannot be more than 3 years old before applying;

D places will be assigned to <u>PhD students</u> according to how relevant their studies are to the experience offered by the chosen destination. The Department's Mobility Agreement Coordinator/Tutor must confirm and approve the relevance in writing which must then be attached to the application.

3. Reallocating
The type of reallocating chosen is by single ranking.

4. Erasmus meetings
21st November, at 1.00 pm in the Drug Science and Technology Department a meeting will be held where Department Professors overseeing the agreements will describe destinations for **experimental thesis** at this link:
https://unito.webex.com/unito/j.php?MTID=m3d91b6bfbea72b042dd1d8f27c9a6c3b
30th November at 2p.m.
A second meeting will be held by the UNITA and International Mobility Programmes Section
The information students need to take part in this meeting will be published on the Department and UniTo websites.
13th December at 1 pm
In the third meeting the Department's UNITA International Mobility Committee will be available to answer questions on Annex I as well as questions on the Call. It will also be possible to participate online at the following link:
https://unito.webex.com/unito/j.php?MTID=mefc91b4fec7a4df824735207416ef0b0

All School of Agriculture and Veterinary Medicine (SAMEV) students and PhDs can apply for the Erasmus Mobility for studies.

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1. **Destinations**
   Candidates can apply for alternative destinations which don't necessarily belong to the same language area.
   ### Reserved Destinations
   Students must check the "Note - Notes" field of each destination published for a.y. 2023/24 on the UniTO website to find out whether the destination is reserved, recommended and/or gives priority to specific Degree and/or structured Mobility Programmes. It should also be noted that students who choose a destination reserved for a degree programme other than their own will be excluded from that destination.

2. **Additional score**
   The SAMEV School Commission for International Mobility assigns up to 100 extra points for first year Undergraduate or 5-year Postgraduate degree programme students and up to 30 points for all the other students based on their language skills either certified or declared in their applications. Motivation for a Mobility scholarship is also assessed based on the logic and completeness of the information provided. Candidates should attach any language certificates relevant to their chosen destinations, provided they were issued no more than three years before application. Applicants may attach any language certificates relating to the respective destinations, issued no more than three years previously

3. **Reassignment procedure - Second ranking**
   The reallocation of any available places to eligible candidates in the first ranking, but not successful mobility applicants, will take place by means of a single ranking through automatic assignment on the basis of areas and language requirements, taking into account the student's first-choice destination.

4. **Causes of exclusion**
   It is the responsibility of the candidate to check the list of active destinations published on the University portal and to verify the following:
   - any restrictions indicated in the "Notes" field of the destination (e.g. further destinations reserved and/or with priority assignment to certain courses of study, double degree mobility, etc.)
   - for DISAFA students: that the chosen destination provides places for the level corresponding to the course of study in which they are enrolled (UG: Bachelor's degree; PG: Master's degree; D: PhD);
   - that the scientific-disciplinary area of the exchange (ISCED code) is compatible with one's course of study;
   - that they meet the linguistic requirements of their chosen destination.
   - Those students therefore will be considered EXCLUDED in the first ranking for the chosen destination who:
   - choose a destination for a course of study other than their own;
   - for DISAFA students: who choose a destination that does not provide places for their own level (e.g. PG student selecting a UG destination).

   Students may be EXCLUDED in the first ranking if they choose a destination
   - whose language requirements are not met;

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– whose ISCED area is not compatible with their course of study.

ATTENTION: students in their third year of a Bachelor's degree (UG) who plan to graduate before departure and intend to undertake mobility during their Master's degree (PG) must choose a PG destination. If successful, they will only be able to leave for a PG destination if they have obtained their Bachelor's degree in the meantime and have duly enrolled in a Master's degree course.

5. **Additional Departmental Contributions.**
   Department of Agricultural, Forest and Food Sciences:
   The Department of Agricultural, Forest and Food Sciences allocates an additional contribution for the integration of the scholarships paid to Erasmus+ students for study in the academic year 2023/2024 enrolled in the Department's degree courses.
   Modalities of disbursement and amounts will be communicated during the presentation of the Call.
   Department of Veterinary Sciences:
   The Department of Veterinary Sciences undertakes to allocate an additional contribution of € 10,000 to supplement the scholarships paid to Erasmus+ students enrolled in a.y.2023/2024 Department degree courses.
   The grant is intended for students who, on return, will have a coefficient of credits passed/month equal to 6 CFU/month (where CFU means credits registered in the UniTO career upon return from mobility).
   Should the budget made available by the Department not be sufficient to cover all requests, the Department's Erasmus Commission will proceed to draw up a ranking based on (in order)
   1. credits passed in mobility in relation to the number of mobility months;
   2. weighted average of the examinations recorded in the international mobility career;
   3. ISEE/ISEE parity/PPP per capita GDP;
   4. age, with priority given to younger applicants.
   The contribution may not exceed 120 euros/month and up to a maximum of 6 monthly payments.
   The contribution will be determined and paid to individuals only after the return of all students, presumably in November 2024.
   Students interested in applying for the additional contribution must, at the end of the mobility period and after having obtained the official registration of the credits in their career, fill in the application form no later than 30 November 2024, which will be available, together with instructions on how to submit it, on the Erasmus page of the Department of Veterinary Sciences.

6. **Specific departmental procedures for successful students**
Winning Erasmus students are required to complete the online Learning Agreement with the International Mobility Commission and the Erasmus Coordinator and/or lecturers at the host university, and to assess the compatibility of the programmes followed abroad with the programme of the courses for which recognition will be requested.

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In this regard, successful students are invited to consult the website of the destination university, in order to check the language requirements for the activities they plan to carry out, and to assess the compatibility of their own study plan with the courses taken abroad.

Department of Agricultural, Forest and Food Sciences

For the didactic organisation of the Erasmus + period, the successful student/s must:

BEFORE DEPARTURE (April)

1. Go to the contact person of the location for which they won the grant and prepare the PSI (Individual Study Plan) proposal, according to the Department model provided by the Erasmus Commission - and downloadable from the DISAFA website page "Internationality - Erasmus+ - Erasmus for study";
2. Attach to the PSI proposal the programmes of the courses you intend to follow abroad (languages allowed: Italian, English, Spanish or French);
3. Submit all the documentation to the DISAFA Erasmus Commission by 10th May for departure planned between 1st July and 31st December; by 15th October for departure planned between 1st January and 30th June.
5. PLEASE NOTE: some foreign universities require the completion of the Application Form by the summer before the beginning of the academic year. In this case, it is necessary to anticipate the submission of the PSI proposal as much as possible, even for those who intend to depart in the second semester.

APPROVAL (May for those starting in the first semester, November for those starting in the second semester)

1. The Erasmus Commission will examine the PSI proposal and send it to the Careers Commission (of the respective Degree Course), which will provide the indications for the necessary approval. On receipt of the approved PSI (which explicitly indicates which compulsory disciplines in the official study plan must be eliminated and replaced by those to be taken at the foreign institution), the Student secretariat inserts the Individual Study Plan in the student's career.
2. After approval, the student will compile the Learning Agreement (LA) through the UniTo on-line procedure, indicating all the exams and activities approved in the PSI proposal (under "Before the Mobility"), and will send it to the President of the Erasmus DISAFA Commission (ezio.portis@unito.it) for final verification.
3. The approved LA, signed only through the UniTo online procedure by the President of the Erasmus Commission must be sent by the student to the foreign institution before departure, and a copy to the UNITA and International Mobility Section (internationalexchange@unito.it).

VARIATIONS MADE NECESSARY ABROAD

1. If it becomes necessary to change the LA after starting the stay abroad the student makes the changes by accessing the UniTo online procedure again and indicating them in the form under "During the Mobility" and sends it to the President of the Erasmus Commission for approval and signature. Changes must be made only after consulting the Italian contact person of the host institution.
2. At the same time as the changes are made, the student completes a new PSI proposal and sends it by e-mail to the host partner and to the President of the Erasmus Commission for approval. The

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processing time is 1 month or more, depending on the calendar of meetings of the Career Commissions.

RETURN OF THE STUDENT

1. On returning to Italy, the student gives the UNITA and International Mobility Section the attendance certificate and the Transcript of Records (ToR - certificate of examinations taken) and fills in the FORM FOR RECOGNITION OF TRAINING ACTIVITIES CARRIED OUT IN ERASMUS AND INTERNATIONAL MOBILITY in which he/she indicates the examinations taken for which he/she requires conversion. N.B. Some venues send the ToR directly to the UNITA and International Mobility Section.

2. The Departmental Erasmus Commission completes the "RECOGNITION FORM" using the grade conversion table and sends it to the Student secretariat, which records the exams taken and reinserts the exams not taken.

Department of Veterinary Sciences

Erasmus scholarship winners enrolled on the Department of Veterinary Sciences (DSV) study courses who intend to undertake a internship period abroad may do so, subject to the agreement defined in the Learning Agreement:

- **CLS Veterinary Medicine students** - V.O. (previous qualification before D.M. 509/99): practical activities only if in Groups I and II clinical internship and Group II non-clinical internship (zoo-technical disciplines; no inspection);

- **CLS Veterinary Medicine students** - N.O. (students enrolled before 2016): practical activities in clinical fields during the entire internship (14 credits - 350 hours) and internship 16 credits (zoo-technical disciplines; infectious and parasitic diseases; pathological anatomy);

- **CLS Veterinary Medicine students** - N.O. (students enrolled since 2016): practical activities in clinical fields during internships (max 15 credits, including 9 credits on pets and 6 credits of livestock), respecting the portfolio skills, coursework and preparatory skills. Students can also carry out practical activities in the field of animal husbandry and cadaver diagnostics, provided they respect the portfolio skills, coursework and preparatory skills;

- **CLM Veterinary Medicine** - N.O. students (pre-2016 cohorts - old organisation of the practical traineeship): practical activity in the clinical field of the entire practical traineeship (14 CFU - 350 hours) and the 16 CFU practical traineeship (zootechnical disciplines; infectious and parasitic diseases; pathological anatomy);

- **CLM Veterinary Medicine** - N.O. students (new organisation of placements from the 2016 cohort onwards): practical activities in the clinical field of placements (for a maximum of 15 CFU, of which 9 on pet animals and 6 on farm animals), in compliance with the portfolio competences and training projects and preparation work. It is also possible to carry out practical activities in the field of zootechnics and cadaveric diagnostics, again in compliance with the competences set out in the portfolio and training projects and propaedeutics.

Clinical internship credits that can be recognised correspond to:

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- 2 credits internal clinical internship 3rd year
- 5 credits internal clinical internship 4th year
- 5 credits internal clinical internship 5th year (excluding skill lab and professional knowledge)
- 3 credits external internship 5th year on small animals

SCHOOL OF MANAGEMENT AND ECONOMICS - SME

SME students can apply for any destination of both Departments regardless of the Department they belong to (Economics, Social Studies, Applied Mathematics and Statistics - Management), except for destinations which are reserved to students of specific degree programmes.

- **APPLICATION REQUIREMENTS AND CONDITIONS**
  First year UG students do not need a minimum number of credits to be accepted for the Call. In the case of zero points only linguistic skills will be evaluated.
  Second and third year UG students can apply only if they registered the following by **31/10/2022:**
  - Mathematics for Economics I (12 credits) and Microeconomics (12 credits) if enrolled in a degree programme of the Department of Economics, Social Studies, Applied Mathematics and Statistics;
  - 10 credits, if enrolled in a Degree programme of the Department of Management
  First year PG students will have to declare their undergraduate degree mark in their application.

- **CHOOSING DESTINATIONS - UG/PG**
  Undergraduate candidates must apply for a destination where undergraduate places (UG) are available; postgraduate candidates must apply for a destination where postgraduate places (PG) are available; PhD candidates must apply for a destination where "D" places are available.
  Third year undergraduate students graduating before the winter session in December will be able to apply for a PG destination. It is understood that in case they win the scholarship they will be able to actually leave for the PG destination if they have graduated in the meantime. Departure is subject to students being enrolled in a postgraduate degree program of the School of Management and Economics. Students should please note that Erasmus student status and UniTo insurance are only guaranteed if they are enrolled in the postgraduate degree programme.
  Students can apply for **up to two destinations**, even in different language areas. Those only interested in one destination can express only this one preference and, should the destination not be available, they will still be admitted to clearing.
  Applications will not be accepted for destinations where students do not meet the specific pre-requisites (i.e. language requirements, reserved destinations, double Degree programs etc). These students will still be admitted to the reallocation phase, as reserves.

- **APPLICATION FOR DOUBLE DEGREE PROGRAMMES**
  Candidates interested in a double degree programme must apply through the Erasmus Call, indicating the double degree destination as **first choice**: in case it is indicated as second choice, it will not be taken into consideration. Students interested in double degree programs (Lyon, Nice, Rennes, Minho) will have an interview in order to assess their language skills and suitability for the

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program. If a candidate is not considered eligible for the double degree programme after the interview, they will still be eligible for the second chosen destination, provided they have submitted the requested language proof in the application.

Interview dates will be published on the webpage dedicated to the Erasmus Call and to the webpages dedicated to each double degree programme.

- **LANGUAGE REQUIREMENTS**

  For applications to be valid, candidates must prove they meet the language requirements of the University/ies they want to apply to. Here is the list of the main types of language requirements:

  1. In the "Additional Requirements" field there is the indication "***no language requirements***" → candidates can apply at any language level.

  2. In the "Additional Requirements" field there is the indication of A SPECIFIC LANGUAGE LEVEL (eg. *French B1*, *English B2*, *English B2 AND German B1*, ecc.) together with the wording: "***prova di competenza linguistica da allegare alla candidatura. In assenza di certificazioni linguistiche, il Passaporto per l'Europa è fortemente consigliato prima della partenza***" → In both cases, students must attach the appropriate documentation during the **application** phase to prove that their language level matches what is required (see points ***a, b, c, d,e,f*** and the following article n.5 "PROVING LANGUAGE SKILLS"). **Before departure**, students will have to confirm their level by taking the **Passaporto per l'Europa** test unless they have an international certification.

  3. In the "Additional Requirements" field, there is the specific language level required per language together with the wording "***certified***" (e.g. " *French B1, English B2English B2 AND German B1, etc.)* together with the wording: "***Certificato/attestazione da allegare alla candidatura***"(Certificate to attach to application) → the candidate must attach to the **application** a valid CERTIFICATION " PROVING their LANGUAGE SKILLS); from those listed in the "Additional Requirements" field (see points *b c,f,* of the following art. 5 "PROOF OF LANGUAGE SKILLS").

  4. In the Additional Requirements field, the indication of the language level is accompanied by the wording ***"certified"*** (e.g. *"English B2 certified"):* the partner requires an INTERNATIONAL CERTIFICATION: (IELTS, DELF, DELE, etc.). →the candidate **must** enclose with the **application** a **certification** from among those listed in the Additional Requirements field or specified on the partner university's website.

     In the event that the Additional Requirements field also indicates the possibility of "Home Institution certification", this can only be issued upon presentation of: self-certification of enrolment in a degree course in English/European passport obtained in previous years/other valid international certification among those recognised by the School.

* **Passaporto per l'Europa**: Language certificate issued by [Centro Linguistico di Ateneo (CLA)](#) to Erasmus Call scholarship holders before departure. This certificate is free and highly recommended for those who do not have a certificate issued by a language centre or international certification (IELTS, TOEFL, DELF, etc.). It must be submitted to the Partner University during application where requested.

- **PROOF OF LANGUAGE SKILLS**

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The application procedure includes Candidates having to fill in a questionnaire, in which they declare their language knowledge levels, by using the EU Framework of Reference for Language Skills (CEFR).

For each of the languages known, students will have to attach to the application one of the following:

a. proof of having passed the university **language proficiency exam**. The documentation relating to the exam must indicate the language, the date, the place and, if possible, the mark and credit value *(Students can download self-certification of exams taken from MyUniTo)*.

b. an **international certificate** (IELTS, DELF DELE, DFP, BEC). The certificate must show the year, the type of diploma and the mark (including any partial ones). Click here for a list of the certificates the SME School recognises.

c. other **language certificates or documentation suitable** for proving language level (e.g. Esabac, SAC certificate, Passport for Europe). The documentation attached must indicate the year, the type of diploma, the mark (including any partial).

d. ToR relating to previous periods of mobility and proving that the candidate has passed language examinations.

e. Self-certification of being **mother-tongue speaker or bilingual**, duly signed by the applicant. The Evaluation Committee reserves the right to interview the student in order to check the self-certified language level.

f. for students applying to an English-speaking destination: self-certification of being enrolled in a degree programme held in English.

- **NON-EU DESTINATIONS**
To apply for non-EU destinations, the same rules apply as for EU destinations.
Please note that ESOMAS students can only apply for non-EU destinations at PG level.

SAA SPECIFICATIONS

Reserved Destinations
Business & Management (B&M) and Information and Corporate Communication Management (MICA) first- and second year students can apply for exclusive destinations, some of which are specifically reserved for first year students (see Notes to individual agreements).
Business Administration (BA) PG students can also apply for exclusive destinations, indicated in the Notes field of the individual agreements.

- **Choosing destinations**

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Students can apply for a maximum of two destinations, e.g. both European (which would entail two different languages and two separate tests) or a European destination and a Non-European one (which would also entail two different languages and two separate tests).

SAC Test (SELF ACCESS CENTRE)
With reference to points 2 and 3 of the "LANGUAGE REQUIREMENTS" section above, SAA Campus students who do not have a valid language certificate (not older than two years) can obtain the SAC Certification proving their level.

ADDITIONAL SCORE
The system automatically awards the additional score from 0 to 30 according to the following criteria:
- those who have submitted their application in accordance with the Call and have - as of **31/10/2022** - a weighted average under 26/30 (without rounding up), will be awarded an additional score of 0;
- those with a weighted average of 26/30 to 27/30 (without rounding up) will be awarded an additional score of 10;
- those with an average above 27/30 and up to 28/30 (without rounding up) will be awarded an additional score of 20;
- those with an average above 28/30 (without rounding up) will be awarded an additional score of 30.

The Commission will award first year postgraduate candidates an additional score of 30 for degree marks above 89/110, an additional score of 0 (zero) for marks below or equal to 89/110.

REALLOCATION
In the reallocation phase, following renunciation or non-acceptance by the winner, students eligible for that destination will be placed by scrolling.
Eligible (but not winner) students on the first final ranking will be allocated the remaining vacant places.
The remaining places will be reallocated by single ranking, based on students' overall score, and the linguistic areas for which they are eligible.
Candidates who do not win a place on either destination chosen will be admitted to reallocation, although on a reserve list.
Candidates who are eligible (but not winners) in the first final ranking will be able to express their preferences for the remaining destinations available by taking part in a short questionnaire. Once students have selected the Department and course (UG or PG), they can indicate destinations still available in order of preference (max 10). It is the student's responsibility to check required language levels and/or certificates and only select Partner Universities for which they meet the requirements.
Any other School destinations available will be automatically reassigned based on the overall score and language skills, until there are no more available places.

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EVALUATION COMMITTEE CHECKS

Any self-certification can be subjected to Evaluation Committee checks during the selection process, even in presence of the applicant. The Commission could, for example, invite the applicant to a short interview to double check their self-certified language level and motivation profiles. Students should also be aware of their legal responsibilities when making false declarations (penal code and special laws on the subject, in accordance with Art. 76 D.P.R. N. 445/2000).

INFORMATION

All information related to the Call and selections will be published on the School and individual Degree programme websites.

For specific requests:

✓ Corso Unione Sovietica Campus students should contact SME Polo International Services at: international.sme@unito.it

✓ Via Ventimiglia Campus students should contact: exchange.saa@unito.it

SCHOOL OF MEDICINE

Limitations and/or specific indications for individual Degree programmes

1. **Limitations and/or specific indicators for individual Degree Programmes**

▪ *Year of enrolment*

First or sixth year students enrolled on any Single Cycle School of Medicine 5/6-year postgraduate degree programs and those enrolled in the last year of any degree programme at the time of application are not eligible and so will automatically be excluded from the rankings.

▪ *Type of enrolment*

Students enrolled outside the prescribed time for their degree programme (***fuori corso***) at the time of application for any degree programme are also not eligible and will automatically be excluded from the rankings.

▪ *Reserved destinations*

Students must apply for the destinations reserved for the course they are enrolled in. To check this, it is necessary to: identify the Department to which your study programme belongs; consult the ISCED and Notes fields among the destinations of the Department to which one belongs; check which degree levels are covered in the agreement (UG/PG/D).

Those who apply for destinations other than those reserved for the degree course they are enrolled in will be automatically excluded from those rankings.

NB:

- Students enrolled in the CdLMcu course in Medicine and Surgery (Turin) will have access to Department of Public Health Sciences and Paediatrics (DSSPP) destinations.

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- DSSPP destinations are not available for Professional Education (*Educazione Professionale*) Degree students.
- Department of Molecular Biotechnology and Health Sciences (DBMSS) destinations are not intended for Medical Biotechnology (*Biotecnologie Mediche*) students.
- PhD students can apply to their Department's agreements covering mobility of type D
- Students who wish to apply for destinations outside Europe should refer to the table below, which lists for each agreement the reserved degree programmes:

Department	*Country*	*University*	*Course*
Biotecnologie Molecolari e Scienze per la Salute	BRASIL	Universidade Federal do Rio de Janeiro	Biotecnology (DBMSS) Molecular Biotechnology (DBMSS) Biotechnological and Chemical Sciences in Diagnostics (DBMSS)
Oncology	ARGENTINA	Instituto Universitario Italiano de Rosario (IUNIR)	Medicina e Chirurgia (DSM) Medicine and Surgery (DSCB)
Surgical Sciences	INDIA	Saveetha Institute of Medical & Technical Sciences	Dentistry and Dental Prosthesis *Odontoiatria e Protesi Dentaria* (DSC)
Surgical Sciences	INDIA	St Joseph Dental College of Eluru	Dentistry and Dental Prosthesis *Odontoiatria e Protesi Dentaria* (DSC)
Clinical and Biological Sciences	JAPAN	Kyushu Institute of Technology, School of Engineering	Medicine and Surgery (DSCB) Medical Biotechnology (DSM) PhD
Public Health and Paediatric Sciences	UNITED STATES	Columbia University	Paediatric Nursing *Infermieristica Pediatrica* (DSSPP

Students enrolled in Nursing - Department of Medical Sciences (Aosta campus), in the absence of destinations reserved for them, will be automatically excluded from the first list and will be able to compete in the second list for the destinations remaining vacant among those reserved for students of Nursing - Department of Public Health and Paediatric Sciences.

7. **Extra Points**

- *Extra points based on enrolment year* (max 6 points) <u>only for 6-year postgraduate degree programmes</u>: a bonus score will be assigned according to the year the student is enrolled in at the time of application, i.e.:
  o 2 points if enrolled in 3rd year;
  o 4 points if enrolled in 4th year;
  o 6 points if enrolled in 5th year.

- *Language skills (max 24 points)*. Candidates will be assigned a maximum of 24 points for each destination chosen based on their language skills (see *Requisiti Linguistici* for each agreement), according to the following criteria:

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- 0 points if the candidate does not present a certificate or a certificate which is not consistent with the language used in the chosen destinations or a certificate which the Committee deems unsuitable;
- 10 points for language certifications consistent with the language of the course, but showing a lower level of knowledge than indicated.
- 24 points for certificates consistent with the language used in the chosen destination's courses and with the skills level indicated, where specified in the agreement.

Points will be awarded for language skills **certified by formal certificates of the language level achieved** (according to the Common European Framework of Reference for Languages - CEFR), attached when completing the application.

For each destination, the language certificate submitted in the application with the highest score will be assessed, in line with what is indicated in the *Language requirements* field.

Students can certify language skills via:
- international certificates validated by AICLU. See the list here: https://www.cla.unito.it/it/valutazione-linguistica-e-certificazioni/certificazioni-validate-dall-aiclu;
- international certificates issued by the University Language Centre CLA-UniTO;
- secondary education diploma indicating a medium of instruction other than Italian and consistent with the language requirement to be certified for the destination; this type of certificate will be considered equal to language level B2, based on CEFR;
- enrolled in a course held in English if this is the language to be certified; this type of certificate will be considered equal to language level B2, based on CEFR;
- any other language certificates based on CEFR, which are not validated by AICLU, must be assessed by the Committee for their eligibility during the selection process.

Winners might randomly be required to submit their language certificate originals 10 days before the deadline for accepting the scholarship. This is the original of the document they presented with their application. Failure to provide this document will result in automatic exclusion from the rankings.

Students are responsible for checking what host universities' language requirements are by consulting the respective websites and UniTo portal in the active destinations section. Scholarship winners who do not have language certificates required by the host university at the time of applying, are still required to provide them within the time frame indicated.

8. **Rankings and Reallocations**

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▪ **Reallocations**

Reallocations will be carried out by single ranking (highest score).

▪ **Previous Erasmus for studies experiences**

Students who have never benefited from an Erasmus Mobility for studies grant will be given priority in this Call. Consequently, the following cases will not qualify in the first final ranking:

- students who have already completed an Erasmus Mobility for studies either in-person or online during their current degree program;
- Erasmus Mobility for studies grant winners for a.y 2022/2023, who did not renounce or receive notice of cancellation of Mobility from their chosen Host University.

Students who have already enjoyed their Mobility, including online, can participate in the reallocation phase when some destinations are still available. This will be based on the grade they obtained for academic merit and extra points as specified above.

Applicants must indicate any previous Erasmus experience for studies, specifying the year, duration and destination in the **"Dichiarazioni aggiuntive" (*Additional Declarations)*** field of the application; similarly, in order to facilitate the Committee's work, students should indicate if they accepted an Erasmus for studies grant for a.y. 2022/2023; or if they renounced or received notice of cancellation of Mobility from their chosen Host University for Erasmus for studies Mobility grants.

School of Medicine further guidelines

- Before leaving, students must agree the Learning Agreement with their degree programme International Mobility coordinator in order to check:
  - compatibility between the programmes abroad and the student's Degree programme at the University of Turin which have to be eligible for recognition;
  - compatibility of credit value (+/-20%) to acquire during the mobility with those acquired during the University of Turin degree programme and which must be eligible for recognition, in compliance with the Guidelines for recognising coursework abroad.

  - The training activities envisaged during the Erasmus+ mobility period must be indicated in the Learning Agreement in compliance with any special requirements of the cohort to which they belong; they may not involve the recognition of examinations or placements scheduled, in the UNITO study plan, in previous years and must instead correspond to examinations and placements scheduled in one's study plan in the year in which one is enrolled in UNITO during the mobility period or in the year immediately following.

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- If a course in Italy is divided over two years (eligibility + exam) but is offered by the Host University in just one year, the degree program International Mobility Coordinator is responsible for deciding whether or not to accept it on the basis of credits and course programme and the Learning Agreement.

- Degree programme internships scheduled for the student's year abroad and not done abroad must be completed according to methods defined with the Degree programme International Mobility Co-ordinator and in agreement with the relevant university offices.

SCHOOL OF SCIENCE OF NATURE

1. **Extra points**

1.1 From 2nd year undergraduate degree students onwards, 2nd year 5/6-year postgraduate degree students onwards, postgraduate degree and PhD students will be awarded **up to 30** points based on:

1.1.1. Motivations

To be indicated in the **"Additional declarations"** field of the application form - to be completed by the applicant - as indicated in point 2 below**.**

Motivation	Department Candidate	External Candidate
	Max. points	Max. points
Complete, logical and detailed motivation	5	5
Mobility and coursework objectives	5	5
Consistency with university programme	5	0
Total max. points	**15**	**10**

Language skills

must be mentioned in the **"Notes"** field of the application form of the first destination chosen. Candidates are responsible for filling in the **"Notes"** field, as indicated in point 2 below.

Maximum 15 points (15/30) - determined as such:

Language skills	Max. points
No language skills declared	0
Skills **only declared**, but inconsistent with destination / level required by Host University	0

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Skills **only declared**, and consistent with destination / level required by Host University	3
Commitment to pass **certification consistent** with required level – before leaving (mandatory for acceptance by Host University)	3
Uploaded certificate inconsistent with destination / level required by Host University	4
Uploaded certificate consistent with destination / level required by Host University	15

Selected students are reminded that if they are not in possession of a **language certificate required** by the host destination at the time of application, they will be required to **pass the language exam** within the host destination deadlines or at least **before leaving**, otherwise they cannot leave for that University.

1.2. **1st year undergraduate or 5/6-year postgraduate degree students will be awarded a Maximum of 100 points** - determined as such**:**

1.2.1. High School Diploma: maximum 30/100 points

High School Diploma Grade	Max. punti
Grade below 70/100 (or below 42/60)	15
Grade equal to or above 70/100 (equal or above 42/60)	30

1.2.2 Motivation: max 40/100 points – as follows

Motivation	Department Candidate Max. points	External Candidate Max. points
Complete, logical and detailed motivation	12	13
Mobility and coursework objectives	12	12
Consistency with university programme	16	0
Total max. points	**40**	**25**

1.2.2. Language skills maximum 30/100 points – determined as such:

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Language skills	Max. points
No language skills declared	0
Skills **only declared**, but **inconsistent** with destination / level required by Host University	0
Skills **only declared** and **consistent** with destination / level required by Host University	6
Commitment to pass certification **consistent** with required level – before (mandatory for acceptance by Host University)	6
Uploaded certificate inconsistent with destination / level required by Host University	8
Uploaded certificate consistent with destination and/or level required by Host University	30

1.2.3. Motivation: maximum 40/100 points – determined as such:

Motivation	Department candidates Max. points	Non-Department candidates Max. points
Complete, logical and detailed motivation	12	13
Mobility objectives and training activities	12	12
Consistency with university programme	16	0
Total of max. points	**40**	**25**

2. "Note - Notes" and "Dichiarazioni aggiuntive - Additional Declarations" fields in the application

2.1. Language skills – "Note - Notes" field of the first destination selected

Candidates must specify their level of the target and/or host Country language in the "Note - Notes" field of the first destination selected in the application, with particular focus on the partner University language requirements.

These skills must be documented, i.e.:

- Students with international **certificates**: indicate the type, grade obtained and date issued and **attach a copy to the application**;

- Study/work/stay abroad: indicate dates, periods, reasons;

- Number of **years** student has **studied** the language/**exams** taken, etc. (indicate dates, periods...).

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PLEASE NOTE: Mother tongue English, French, Spanish or German students can self-certify their language skills in the **"Note - Notes"** field in their applications. However, students should check that language self-certification would be accepted by their chosen destination. Should the Host Institution require a language certificate, even mother tongue applicants might be required to obtain a certificate from the Host University. Students should therefore check the chosen destination's agreement and/or ask the agreement coordinator for clarification.

2.2. Motivation – "Dichiarazioni aggiuntive - Additional declarations" in the application

Candidates must specify the following in the "Dichiarazioni aggiuntive - Additional Declarations" field of their application and give an accurate description of their motivation, i.e.:

- Contents must be detailed, complete and logical;
- **Objectives set** and **training activities** that they intend to do abroad (e.g. courses, exams, thesis research) must be outlined;
- Naming at least two **courses** offered by the student's first destination and their corresponding UniTo courses which will be validated on return from Mobility;
- It is worth highlighting the **compatibility** of the foreign course programs with the UniTo course program the student is enrolled on;
- Students should also highlight the **consistency** between the host coursework and their own university program. In fact, **priority** will be given to students who choose destinations which their own Department recommends.

Students are therefore advised to **consult** the University's website and **programmes of each destination**.

Legal responsibilities apply relating to **false declarations** (see Criminal Code and special laws on the subject, as per Art. 76 D.P.R. No. 445/2000) and students should be aware that the Selection Commission might **check** any self-certifications at any time.

3. "Allegati - Attachments" field in the application

Students should attach a copy of their language certificates in the "Allegati - Attachments" field.

4. Reserved destinations

Students must check the "Note - Notes" field of each destination published for a.y. 2023/24 on the UniTO website to find out whether the destination is reserved and/or gives priority to specific Degree and/or structured Mobility Programmes. It should also be noted that students who choose a destination reserved for a degree programme other than their own will be excluded from that destination.

5. Special cases

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The following degree programme list shows the special cases when applying for the Erasmus+ Call for studies:

Degree programme	Available destinations
L-35 Matematica (Mathematics)	First year undergraduate's students are excluded from the Call.
L-35 Matematica per la finanza e per l'assicurazione (Mathematics for finance and insurance)	
LMR-02 Conservazione e restauro dei beni culturali (Conservation and restoration of cultural heritage)	• destinations of the School of Humanities • destinations of the Department of Physics with ISCED areas "Art" or "Fine arts"
L/DS Scienze strategiche (Strategic sciences)	• Destinations of SUISS, • Destinations of School of Science of Nature • Destinations of CLE School • Destinations of School of Management and Economics
LM/DS Scienze strategiche (Strategic sciences)	
L/DS Scienze strategiche e della sicurezza (Strategic and Security Sciences)	
LM/DS Scienze strategiche e militari (Strategic and military sciences)	
L-22 Scienze delle attività motorie e sportive (Sports and physical sciences)	Destinations of the Department of Psychology with ISCED area "Sport" (refer to Annex I Department of Psychology and SUISM)
LM-80 Geografia e scienze territoriali (Geography and territorial sciences)	Destinations of CLE School (see Annex I CLE School)
LM-56 Economia dell'ambiente, della cultura e del territorio (Environmental, cultural and territorial economics)	Destinations of CLE School (see Annex I CLE School)

Please note that students from courses outside the School of Nature Sciences who apply for a destination from one of the School's Departments will only be able to choose the other two destinations within the School of Science itself and will not be able to choose these destinations from another School or Department.

6. **Reallocating destinations – Second ranking (so-called ultimate ranking)**

Students who are eligible, but not selected for the scholarship, will be automatically reallocated on the remaining destinations based on language areas and requirements, taking the student's first destination choice into account.

7. **Reasons for exclusion**

Candidates must consult the **destinations** list published on the UniTO website and **check** the following:

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- any **restrictions** in the "Note - Notes" field of the destinations (e.g. additional **destinations reserved** and/or priority for certain study programmes – mobility for double degrees, etc.);
- that the destination chosen includes places for the *level* corresponding to the student's Degree programme (UG: undergraduate degree; PG: postgraduate degree; D: PhD);
- that the scientific-disciplinary area abroad (*ISCED* code) is compatible with the student's degree programme;
- they meet the chosen destination's language *requirements*.

Students will be considered **EXCLUDED** from the ranking list, if they:
- choose a destination **reserved** for a Degree programme other than their own;
- choose a destination which has no places at their level (*e.g. PG student who chooses an UG destination*).

Students can be considered **EXCLUDED** from the first ranking list if they choose a destination and:
- they do not satisfy language requirements;
- the ISCED area is not compatible with their studies;

PLEASE NOTE: Third year undergraduate degree (UG) students planning to **graduate before departure** and intending to be on their Mobility programme during their postgraduate degree (PG) will have to **choose a PG destination**. Scholarship winners can only leave for the PG destination if they have since graduated and enrolled for a. y. 2023/2024 in a postgraduate degree programme.

8. Department extra-funding
8.1. Department of Computer Science

The Department of Computer Science allocates extra funding of €3,000 in scholarships paid to Erasmus+ for Studies students of academic year 2023/2024 enrolled in the Department's Degree programmes.
This funding is **only** for students enrolled in:
- L-31, D.M. 270 - *Informatica* (Computer Science and Technology)
- LM-18, D.M. 270 – *Informatica* (Computer Science)
- 26, D.M. 509 – *Informatica* (Computer Science)
PG courses in:
- 23/S, D.M. 509 – *Logica computazionale* (Computational Logic)
- 23/S, D.M. 509 – *Metodologie e sistemi informatici* (Methodologies and Computer Systems)
- 23/S, D.M. 509 – *Realtà virtuale e multimedia* (Virtual Reality and Multimedia)
- 23/S, D.M. 509 – *Sistemi per il trattamento dell'informazione* (Information Processing Systems)

This funding will be allocated according to the following criteria:

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1. this funding is reserved for students with a coefficient of validated credits/month equal to or more than 3 credits/month on return from Mobility. This refers to credits registered in their UniTo student profile on return from Mobility;
2. total funding will be calculated based on the number of days the student actually took in the Mobility, considering a minimum threshold of 100 euros/month (i.e. for 30 days);
3. funding will be paid by the end of the calendar year 2024, so Mobility credits must have been recognised by 31 October 2024;
4. if the Department budget is not sufficient to cover all requests, a ranking list will be drawn up based on (in order):
   a. weighted average of registered exams for international Mobility;
   b. credits gained;
   c. annual household income;
   d. age, privileging the youngest candidates.

Students interested in extra funding must firstly have their credits recognised and then apply via the link below at the end of their Erasmus 2022/2023 Mobility:
http://laurea.educ.di.unito.it/index.php/accreditamento/consultazione/ListaDocumenti?commissione=12
They can take it to the undergraduate and postgraduate degree programme Office (Room 4-Z), by October 31, 2024 or send it to: commerasmccs@educ.di.unito.it.
The Computer Science Department International Mobility Committee will draw up a ranking list for those requesting extra funding.

8.2. Department of Physics

The Department of Physics allocates **€7,000.00** in extra funding for selected students enrolled in one of the **Physics Department's Degree Programmes**.

This funding will be awarded to students whose **annual household income and/or benefits is less than €70,000** in proportion to the number of months spent abroad and the difference between €70,000 and the annual household income and/or benefits. For the purposes of this Call, the annual household income and/or benefits value corresponds to University student records for academic year 2022/23 based on 2022/23 Fees and Funding Regulations.

Funding will not be awarded **if it is under €100** or over the threshold of €150 euros/month.

Students who want to apply for the funding must fill in the form before 01/11/23 which the Department office will send them in October 2023. The form including instructions will only be sent to selected students at their Institutional email address. Students can make amendments to their form but must complete the final version of the form by 09/10/2024, otherwise Department funding will not be paid.

The funding will also not be paid if the student has not passed at least one exam which is closely related to their own Degree programme disciplines.

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Funding will be determined and paid only once all students have returned from Mobility, presumably in **November 2024.**

8.3. Department of Earth Sciences

The Department of Earth Sciences allocates **€3,500** in additional funding to selected students enrolled in:
- Undergraduate Degree in **Geological Sciences** L-34 (*Scienze geologiche*);
- Postgraduate Degree in **Applied Geological Sciences** LM-74 (*Scienze geologiche applicate*);
- Postgraduate Degree in **Environmental Monitoring, Protection and Restoration** LM-75 (*Monitoraggio ambientale, tutela e ripristino*);

This funding will be awarded to students whose **annual household income and/or benefits is less than €70,000** in proportion to the number of months spent abroad and the difference between €70,000 and the annual household income and/or benefits. For the purposes of this Call, the annual household income and/or benefits value corresponds to University student records for academic year 2022/23 based on 2022/23 Fees and Funding Regulations.

Funding cannot exceed the threshold of **€150/month**.

If the Department budget is not sufficient to cover all requests, a ranking list will be drawn up based on (in order):
1. **weighted average** of registered exams for international Mobility before 31/10/2024;
2. **credits gained** and registered before 31/10/2024;
3. **age**, privileging the youngest candidates.

Funding will be determined and paid only once all students have returned from Mobility, presumably in **November 2024**.

Students interested in extra funding must firstly have their credits recognised once they come back and then fill in the request form. They must do this at the end of their Mobility program and before **30 November 2024**. The form and instructions will be available on the [Department of Earth Sciences' Erasmus page](#) as well as the Degree programme webpages from academic year 2023/24.

SCHOOL OF LAW, POLITICS AND SOCIAL-ECONOMIC SCIENCES

1. APPLICATION REQUIREMENTS
1.1. Department of Law, Department of Culture, Politics and Society (CPS), Department of Economics and Statistics "Cognetti De Martiis", Interuniversity Department of Regional and Urban Studies and Planning and Strategic Sciences students can apply for School of Law, Politics and Social-Economic Sciences destinations.
1.2. Undergraduate students must apply for a destination where "UG" (undergraduate) places are available whereas Postgraduate students must apply for a destination where "PG" places are available (postgraduate); PhD students must apply for a destination where "D"

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places are available. Only 5 years postgraduate law students can apply for both UG and PG places.

1.3. Third year undergraduate students who will graduate before the winter session (December 2022) can apply for a PG destination and leave in the second semester a.y. 2023/2024. These students however will only actually be able to leave for the PG destination once they have graduated. Departure is subject to the student enrolling on the postgraduate degree programme. In fact, the student's Erasmus status and UniTo insurance are only guaranteed <u>once they have enrolled on</u> the School of Law, Politics and Social-Economic Sciences Postgraduate Degree Program.

1.4. First year students of the 5 years postgraduate degree program in Law cannot apply for Erasmus. The students of the Department of Law who want to apply for this call must be enrolled in one of the Undegraduate or postgraduate degree programmes or at least in the second year of the 5 years postgraduate degree programme. The students of the 5 years postgraduate degree programme must have passed at least 4 exams in the first year at the moment of the application.

2. NON-EU DESTINATIONS FOR PG

The same rules apply for EU and non-EU destinations.

First and second year undergraduate and 5 years postgraduate degree programs cannot apply for non-EU destinations, since mobility is only available during the second (PG) and third cycle (D).

3. DESTINATIONS FOR TAKING DOUBLE DEGREE QUALIFICATION (Law Department)

Candidates interested in a double Degree qualification (Torino-Paris, Torino-Nice, Torino-Chambery) must apply to the Erasmus Call and can express up to a maximum of two preferences. The choice of the double Degree however must be their **first choice** as their second choice will not be taken in consideration.

Students must have an interview in order to assess their language skills and suitability for the double Degree course. If a candidate is not considered eligible for the double Degree course after their interview, they can try for the second destination in their application, which they have already provided the requested language certificates.

Interview dates will be published on the Erasmus Call page and those for each double degree.

4. APPLICATIONS

4.1. Students can choose up to **TWO destinations** to be evaluated for.

4.2. When choosing the destination, students must understand if there are any restrictions in the "Notes" field (e.g. destinations reserved for double-degree programmes and EAP, Erasmus Mundus Joint Master Degree students) and in the subject area (ISCED code), which refers to the disciplines scheduled. Code 0923 Social work and counselling is reserved for students enrolled in the "Social Work" undergraduate and postgraduate degree programmes, so all students should consult the destination university's website, in order to understand the compatibility of their own courses with those offered abroad.

4.3. Student should use the Notes field of each destination to outline the reasons for their

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choice of destination, e.g. consistency with own study, coursework and exams which they are interested in during Mobility (thesis research, internship, double qualification, etc.) or, where appropriate, other information deemed to be of use to the Commission. Students do not need to attach a letter of motivation to their application.

5. **LANGUAGE SKILLS**

5.1. The candidate must complete a questionnaire together with their application, declaring, or self-certifying, their language skills and level by using the CEFR: https://www.coe.int/en/web/common-european-framework-reference- languages/table-2-cefr-3.3-common-reference-levels-self-assessment-grid. **Students should look closely at the Partner Universities' language requirements in the Notes, especially for documents required during application and/or before departure as they will not be considered suitable for that destination if the student does not provide one.**

5.2. Language skills must be shown by:
(a) passing university language exams, **indicating the year, where the student took the exam, grade and number of credits obtained**.
(b) holding international certificates, **attaching the certificate and indicating the year, type of diploma, grade obtained (specifying any partial exams).** Students should note that certificates issued more than 3 years earlier will have less weight in the evaluation. Here below are recognised language certificates and corresponding European language levels with the names the Commission uses:

Level	French	English	Spanish	German	Portuguese
A1	DELF A1	IELTS 2.5-3.0	DELE A1	Fit in Deutsch 1 Start Deutsch 1 ÖSD A1 (Austria)	ACESSO (PLE del CAPLE)
A2	DELF A2 TCF A2	KET IELTS 3.5-4.0 Trinity College ISE 0	DELE A2	Fit in Deutsch 2 Start Deutsch 2 ÖSD A2 (Austria)	CIPLE (PLE del CAPLE)
B1	DELF B1 TCF B1	BEC Preliminary IELTS 4.5-5.0 PET TOEFL iBT 57-86 Trinity College ISE I	DELE B1	Goethe-Zertifikat B1 ÖSD B1 (Austria) Zertifikat Deutsch	DEPLE (PLE del CAPLE) Celpe-Bras 2-2,75
B2	DELF B2 TCF B2	BEC Vantage FCE Grade B e C IELTS 5.5-6.5 TOEFL iBT 87-109 Trinity College ISE II	DELE B2 CELU Intermedio (Argentina)	Goethe-Zertifikat B2 ÖSD B2 (Austria)	DIPLE (PLE del CAPLE) Celpe-Bras 2,76-3,50
C1	DALF C1	BEC Higher FCE	DELE C1 CELU	Goethe-	DAPLE (PLE

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	TCF C1	grade A CAE Grade B e C IELTS 7.0-7.5 TOEFL iBT 110-120 Trinity College ISE III	Avanzado (Argentina)	Zertifikat C1 ÖSD C1 (Austria)	del CAPLE) Celpe-Bras 3,51-4,25
C2	DALF C2 TCF C2	CPE CAE grade A IELTS 8.0-9.0 Trinity College ISE IV	DELE C2 CELU Avanzado (Argentina)	Goethe- Zertifikat C2 - GDS ÖSD C2 (Austria)	DUPLE (PLE del CAPLE) Celpe-Bras 4,26-5

(c) self-certification of significant periods of study/stay abroad, number of years studying the language, attendance and/or passing of the Lettorato Test, self-certification downloadable from MyUnito, of enrolment in a degree course taught in English, etc.

Even those who have undocumented language skills can self-certify their level of competence on the basis of the CEFR framework. C2 (advanced level) is the highest competence, corresponding to that of one's first language, A1 (basic level) is the lowest competence. Please read the CEFR framework for more details.

It is strongly recommended to document your language skills listed under a,b,c by uploading the relevant annexes (e.g. language certificate, certificate of language courses, documentation of stays abroad, language grade or partial grade of university examination). The lettorato exam does not have to be signed by the lettore/lettrice.

6. EXTRA POINTS

Additional 0 to 30 points shall be attributed automatically according to the following criteria:

- those whose application conforms with the Call and - **as of 31/10/2022** – whose weighted average is less than 26/30 (without rounding) will be awarded 0 points;
- those whose weighted average is between 26/30 and 27/30 (without rounding) will be awarded 10 points;
- those whose average is above 27/30 and up to 28/30 (without rounding) will be awarded 20 points;
- those whose average is above 28/30 (without rounding) will be awarded 30 points.

The Commission will award candidates enrolled in the first year of a Postgraduate degree 30 points for grades above 89/110, 0 points for grades less than or equal to 89/110.

Linguistic knowledge will not be given a score but an eligibility assessment; if the student, therefore, does not meet the host university requirements, the application will be considered NOT eligible.

7. REALLOCATION

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After winners have refused or not accepted their places, students on the first reserve list will be assigned a destination from those newly available.

Each Department Commission oversees reallocation, taking into account the student's score, language areas and discipline consistency with the desired destinations.

Eligible candidates will be able to express their preferences for destinations now available by completing a short questionnaire. Once students have selected the Department and UG or PG level, they can indicate the destinations still available in order of preference. Students must check language levels and/or certificates that they will need and only select partner universities whose requirements they meet.

8. COMMISSION CHECKS

Any self-certification can be subjected to Commission checks during the selection process, even in presence of the candidate. The Commission could, for example, invite the candidate to a short interview to double check their self-certified language level and motivation profiles. Students should also be aware of their legal responsibilities when making false declarations (penal code and special laws on the subject, in accordance with Art. 76 D.P.R. N. 445/2000).

SCHOOL OF HUMAN SCIENCES

1. Participation requirements

Students enrolled in following Departments can apply for the destinations offered by the School of Humanities:

- Humanities;
- Historical Studies;
- Philosophy and Educational Sciences.

Students enrolled in a three-year degree programme must apply for a destination where "UG" (undergraduate) places are available; students enrolled in a master's degree programme must apply for a destination where "PG" (postgraduate) places are available; students enrolled in a doctorate programme must apply for a destination where "D" places are available.

Only single-cycle degree students may apply for both UG and PG places.

2. Non-EU PG destinations

To apply for non-EU destinations, the same rules apply as for EU destinations.

3. Application

Students may indicate up to three destinations.

When choosing destinations, students must pay attention to any restrictions indicated in the Notes field (e.g. destinations reserved for double degree programmes) and to the area of the exchange (ISCED code, which refers to the intended subject area). It is advisable to consult the website of the destination university in order to assess the real compatibility of one's study plan with the

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programmes abroad. It is also advisable to consult the criteria followed for the recognition of activities abroad (*Guidelines*).

Limitations and/or specific indications: it is important to check the *reserved destinations* according to what may be indicated in the active destinations in the NOTES field of each exchange.

Reasons for the choice of destinations, e.g. consistency with study plan , courses you are interested in, envisaged activities during mobility (thesis research, internship, double degree, etc.) or any other information which could be useful and strategic for the Commission must be included in the Application Form in the "Notes" field of each destination.

Method of reassignment/re-allocation: ex officio by ranking and by language area.

Additional score will be assigned up to a maximum of 30 points using the following criteria:
- Language skills: up to 5 points
- Motivation: up to 25 points

Only to the first year of undergraduate degree program students and to the first year of the single-cycle degree program students it will be awarded an additional score of up to 70 points, according to the following criteria:
● Up to 30 points for motivation and goals;
● Up to 30 points for self-certified or certified language skills;
● Up to 10 points for student's professional and cultural experiences in Italy or abroad.

In the event that the student declares specific language skills, he / she must attach a specific certificate in pdf format within the application form.

Department of Historical Studies
1. Double Degree Destinations
Those interested in the Turin-Lyon double degree courses in History (UG) and Historical Sciences (PG) must apply through the Erasmus Call. The destination linked to the double degree must be listed as first preference.

2. Supplementary Contribution
The Department of Historical Studies allocates €5,000 as extra funding for Erasmus for scholarships winners in academic year 2023/2024.

This funding will be allocated according to the following criteria:
● the grant is reserved for students belonging to the Department of Historical Studies;
● the contribution is intended for students who, upon their return, have sustained and recognized at least 4 credits (Cfu/ECTS) per month (this means the credits have to be validated before November 30, 2024 by Unito competent offices);
● total funding is based on the number of days actually carried out during Mobility, and will be calculated considering a minimum monthly allowance of €100 (for 30 days) and up to a maximum of €400 which is equal to 4 monthly payments – 120 days of Mobility actually completed;

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- should the budget made available by the Department not be sufficient to cover all the requests, the Department's Erasmus Commission will draw up a ranking based on (in order)
  - credits passed in relation to the number of months spent in mobility;
  - ISEE;
  - age, with priority given to the youngest candidates.

Students interested in applying for extra funding must provide a recognition of credits obtained during the Mobility no later than **30/11/2024**. The application form will be available on the web pages of the Department of Historical Studies and will be sent to students who will be eligible for the extra funding following the above criteria.

SCHOOL OF INTER-DEPARTMENTAL STRATEGIC SCIENCES - SUISS

According to the latest individual agreements and/or this document, SUISS destinations are reserved for students enrolled in L/DS and LM/DS of the following degree courses:

- *L/DS SCIENZE STRATEGICHE E DELLA SICUREZZA;*
- *L/DS SCIENZE STRATEGICHE;*
- *LM/DS SCIENZE STRATEGICHE;*
- *LM/DS SCIENZE STRATEGICHE E MILITARI.*

UG/PG level: students must consult the list of available affiliated locations and check that the destination they are interested in provides levels which correspond to their own Degree course (UG: Bachelor's Degree, PG: Master's Degree).
Other indications:
- the A WIENER04 destination is reserved exclusively for students with EU citizenship and is part of the specific programme;
- The PL WARSZAW68 and PL GDANYA03 destinations are reserved for half of the students from LM/DS *SCIENZE STRATEGICHE E MILITARI* and half from LM/DS *SCIENZE STRATEGICHE*. Posts which are not allocated to one category can be reassigned to the other;
- the F GUER01 destination is reserved exclusively for students from LM/DS *SCIENZE STRATEGICHE E MILITARI*.

The ERASMUS SUISS Commission will apply the following **criteria**, in the Extra Points framework (max 30 points):
- **up to 20** points for target language skills. Students must produce any certificates in their possession: skills and any valid certificates relating to local language (English all destinations). Points for English language skills will be awarded to military students, based exclusively on the official SLEE test results, only where the test mark average is higher or equal to 26/30 (minimum grade to access the programme);
- **up to 5** points for host country language skills. Students must produce any certificates in their possession: skills and any certificates related to the local language;
  - **up to 5** points for motivation.

N.B. First year *SCIENZE STRATEGICHE* and *SCIENZE STRATEGICHE E DELLA SICUREZZA* Degree Course students can only take advantage of the extra points up to 60 points, obtained by doubling the grades attributable to the criteria above.

Any available places will automatically be reassigned based on a single eligible candidates list after eligible students (not winners) have expressed their preferences of destination. Places that are still free during reassignment can be assigned to SUISS students who are not in the eligible candidate list at SUISS's three Schools which is based on their priorities and subject to SUISS destinations accepting.

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