



**UNIVERSITÀ
DI TORINO**

INTERNSHIP AGREEMENT FOREIGN INSTITUTIONS/COMPANIES

The University of Turin, Italian tax code 80088230018 and VAT number 02099550010, registered office in Turin, 8, Via Verdi - postcode 10124, hereafter referred to as “Sending Institution”, here represented by, born in, on, residing for this purpose at the University registered office,

and

Institution/Company:, registered office in address postcode, hereafter referred to as “Host Institution”, here represented by, born in, on, acting as its legal representative,

Whereas

Pursuant to the regulations in force in the country where the Host Institution is based and according to the rules established on each training project (*progetto formativo*)

Hereby agree as follows

Article 1 – Aim of the Agreement

The Host Institution agrees with the Sending Institution to host university interns in its company offices within the time limit set by the regulations in force.

Article 2 – Internship objectives, contents and methods

Under no circumstances shall the internship constitute a work relationship and the Host Institution has no hiring obligation at the end of the internship period.

In accordance with this agreement, the Host Institution draws up a training project (*progetto formativo*) for each intern, as required by the regulations in force.

The Sending Institution and the Host Institution each undertakes to prepare the requested documentation, in so far as it may concern, in order for the student to start the internship and see it through to a successful conclusion.

During the internship period the training and orientation activity is supervised by a university tutor acting as the contact person, and by a company tutor, chosen by the Host Institution among its employees because of his/her specific expertise consistent with the training project (*progetto formativo*), who shall support the intern in the workplace.

The time spent by the intern in the host company is agreed between the Host Institution, the intern and the Sending Institution, depending on the internship objectives, to the extent permitted by the regulations in force and considering any intern study needs for undergraduate internships.

The Host Institution keeps an attendance register, which must be signed by the intern to record his/her presence in the workplace.

Article 3 – Insurance

Trainees are insured against any work related accidents and occupational diseases that may occur during the traineeship according to the regulations in force in the country where the Sending Institution is based. Moreover, the Sending Institution pays an insurance for the trainees relating to the civil liability by



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means of insurance companies working in the sector.

In the event of work related accidents, the Host Institution is required to notify the Sending Institution within 24 hours.

In compliance with the occupational safety and health minimum standards required by the international regulations in force, the Host Institution undertakes to provide the trainee with a safe working environment.

Article 4 – Privacy policy

The Host Institution carries out data processing operations, through authorized designated parties, in strict compliance with the privacy legislation and IT security policies.

The parties mutually declare that the personal data referring to the interns, collected during the execution of this agreement, are processed exclusively for the purpose of the convention itself, by manual and/or automated processing.

Each party is responsible for any request to exercise the rights on personal data, processed insofar as it concerns them.

Article 5 – Duration

This Agreement takes effect on the date of signature and is valid for a period of years.

Either party may terminate this Agreement by giving written notice to the other, including via e-mail, at least 30 days before the effective date of such termination;

The termination of the agreement or the achievement of the expiry date have no effect on internship started prior to the termination, which will be completed as specified by the training project (*progetto formativo*).

Article 6 – Administrative expenses

This Agreement, drawn up in a single original, is filed by the Sending Institution. The Host Institution is provided with a copy of this document.

The stamp duty and any possible expenses related to this Agreement shall be paid by the Host Institution, except for a specific mutual agreement and as provided by the regulations in force.

In the event of legal proceedings, this Agreement shall be registered upon payment of a fixed fee by the enquirer.

Article 7 – Competent Court

The parties consent to the amicable settlement of any dispute that may arise from the interpretation or application of this Agreement.

In the event that a solution is not found, the Court of Turin will have exclusive jurisdiction in resolution of all disputes.

IN WITNESS WHEREOF, the parties here to have executed this Agreement.

Date _____

(The Sending Institution)

(The Host Institution)

Signed by

Signed by