ERASMUS MOBILITY CALL FOR STUDIES
ACADEMIC YEAR 2023/2024

PLEASE NOTE:
The present English version is provided just for information purposes.
In the case of conflicting meanings between language versions, the Italian version prevails.

Call deadline: Thursday 22nd December 2022, at 1.00pm

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The International Mobility Office “Sezione UNITA e Mobilità Internazionale” (internationalexchange@unito.it) of the “Direzione Innovazione e Internazionalizzazione” is the reference office for this call.
SECTION 1: CHARACTERISTICS OF ERASMUS MOBILITY FOR STUDIES

This Call is part of the Erasmus 2021-2027 programme as per European Parliament and Council (EU) No. 2021/817 Regulation of 20 May 2021 and the Guidelines to the Erasmus+ programme 2021-2027.

Individual Mobility for learning is part of the Erasmus+ 2021/2027 programme Action 1 which supports the Mobility of students from all disciplines and course levels (first, second and third).

The objective is to help build a European space for learning and strengthen links between education and research in order to promote thinking skills.

ART. 1 – AIMS AND DESTINATIONS OF ERASMUS+ MOBILITY FOR STUDIES

ART. 1.1 – MOBILITY FOR STUDIES

**Student Mobility for Studies (KA131)** is part of the Erasmus+ 2021/2027 programme Action 1.

Consequently, this Call allows students to undertake a period of **international Mobility during their first, second or third study cycle** at a Partner University that has signed a bilateral agreement with the University of Turin. Students can:

- take courses and exams;
- combine study with an internship or research for thesis;
- undertake PhD research.

ART. 1.2 – THE UNITA PROJECT - **UNIVERSITAS MONTIUM**

As part of the Erasmus+ Mobility programme, the "European Universities" project - Key Action 2 "Knowledge Alliances" - has a mission to take university partnerships to a new level.

The **"UNITA - Universitas montium"** was created with the University of Turin at the helm, together with:

- Universidade da Beira Interior - UBI Portugal
- Universidad de Zaragoza - UNIZAR Spain
- Université de Pau et des Pays de l’Adour - UPPA France
- Université Savoie Mont Blanc - USMB France
- Universitatea de Vest din Timisoara West - UVT Romania

The "UNITA - Universitas montium" project aims to transform the way Mobility is managed by actively involving teachers, students and administrative staff by:

- innovating teaching, including online;
- creating an international virtual campus;
- promoting research and innovation in renewable energies, cultural heritage, circular and bio-economy;
✓ promoting multilingualism through understanding Romance languages;
✓ promoting European citizenship in border regions and rural and mountain areas;
✓ encouraging inclusion through actively using local languages.

As part of the UNITA defined European framework, Mobility options have been boosted by stipulating new inter-institutional agreements and by adding more mobility slots to the already existing ones. Moreover, free inter-comprehension courses are available for students who are selected for a Mobility to a UNITA Partner University and will allow them to develop their abilities in the language of the hosting country from the very beginning of the Mobility. For more information on UNITA inter-comprehension courses, go to: Corsi di intercomprensione per studenti Erasmus outgoing UNITA.

For more information on the UNITA project and all its Erasmus Mobility initiatives, go to: “UNITA - Universitas Montium”

ART. 1.3 – MOBILITY FOR STUDIES – DESTINATIONS

Destination countries are divided in the following two groups:

- **Programme Countries** including: EU Member States, EEA countries (Iceland, Liechtenstein, Norway), acceding countries, candidate countries and potential candidates (Turkey, Serbia and the Republic of North Macedonia);
- **Partner Countries** including: all countries not part of Programme Countries group.

NB: UK and Switzerland are in this group.

Students enrolled at the University of Turin, but not resident in Italy, cannot carry out a Mobility in a Partner University in their own country of residence.

**PLEAS E NOT E:**

Mobility periods could be suspended, modified, interrupted or cancelled if the Italian Ministero degli Affari Esteri e della Cooperazione Internazionale advises against travelling to the Mobility destination or once the University of Turin, after consultation with the parties involved, has deemed the destination country unsafe. In any case, students should carefully consider all risks connected to the period abroad.

More information on the Erasmus+ programme can be found at:
- www.unito.it – Internazionalità – Studiare e lavorare all’estero – Erasmus+ – Erasmus per studio
- Erasmus Plus National Agency INDIRE: http://www.erasmusplus.it/

ART. 2 – ERASMUS+ MOBILITY PROGRAMME REQUIREMENTS

ART 2.1 – EU REQUIREMENTS FOR ERASMUS+ PROGRAMME

Students can carry out more than one Erasmus+ Mobility for Studies and/or Erasmus Traineeship in the same or different academic years, considering that there is a total eligible duration per study cycle:
undergraduate degree programmes: maximum 12 months (360 days)
postgraduate degree programmes: maximum 12 months (360 days)
5/6 years postgraduate degree programmes: maximum 24 months (720 days)
PhD, specialisation courses or continuing education programmes (specializing masters): maximum 12 months (360 days)

Any Erasmus virtual Mobility carried out in the student’s usual country of residence from a.y. 2020/2021 will not be calculated in the total eligible duration per study cycle.

By applying for the Erasmus Call a.y. 2023/2024, the candidates confirm that they have a sufficient number of months still available, in compliance with the above rule.
All candidates are responsible for checking the number of eligible months still available for their study cycle before applying for this Call. Should a student make a false declaration, their Mobility could be cancelled and contributions would have to be paid back. This is in accordance with criminal responsibilities when issuing false statements (penal code and special laws on the subject, as per Art. 76 D.P.R. No. 445/2000).

ART 2.2 – UNIVERSITY OF TURIN REQUIREMENTS FOR ERASMUS+ PROGRAMME

The University of Turin guarantees equal treatment of men and women in the Erasmus+ for studies programme if they are regularly enrolled (including part-time) in a:
- undergraduate degree programme;
- postgraduate degree programme;
- 5/6 years postgraduate degree programme;
- undergraduate degree programme (previous qualification before D.M. 509/99);
- continuing education program (Specializing master);
- PhD;
- specialisation course. Payment of Erasmus grants for specialisation courses depends on how compatible the specialisation contract is with Mobility grants in this Call. Any incompatibility still allows students to apply to the Call, but funding will not be available for the Mobility.

Taking part in the Erasmus+ programme for studies depends on students being regularly enrolled at the University of Turin for the a.y. 2023/2024.
University of Turin conditions for taking part in the Erasmus+ for studies are detailed in Table n° 1:

<table>
<thead>
<tr>
<th>Mobility characteristics</th>
<th>Enrolment restrictions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobility in the first year of a postgraduate degree program</td>
<td>The Mobility can only start once the student has had a successful admission interview to the postgraduate degree, paid the first instalment of fees and is enrolled in a.y.</td>
</tr>
</tbody>
</table>
Additional requirements for applying for and taking part in the Erasmus+ studies programme are detailed in Annex I of the Erasmus+ for studies Call which has been compiled by UniTo Schools and Departments and which could include specific application requirements. Students must read their own School’s/Department’s Annex I before applying.

ART. 3 – DURATION OF ERASMUS+ MOBILITY FOR STUDIES

Duration of a student’s participation in the Mobility for studies programme is determined by the inter-institutional agreement between the University of Turin and each of its partner universities. Duration of Erasmus+ Mobility:

- must take place according to conditions in Art. 2.1 of this Call;
- can be extended for a longer period than the one specified in the inter-institutional agreement. Any extension to the Mobility can be requested once the Mobility has started, if in compliance with conditions in Art. 2.1.

The University of Turin firmly believes in students having a high-quality international Mobility experience and would like to draw their attention to the importance and academic value of carrying out the Mobility in accordance with the duration specified in the inter-institutional agreement (number of months).

Students:

- can start their Mobility any time from 1st June 2023;
- must complete it by 30th September 2024;
- must carry it out continuously;
- must stay for a minimum of 2 months (60 days) and a maximum of 12 months (360 days).

ART. 4 – WHAT STUDENTS MAY OR MAY NOT DO DURING ERASMUS

Students can do the following during their Erasmus+ for studies Mobility at the partner University abroad:
✓ take courses and exams;  
✓ do activities in support of their thesis;  
✓ do a mandatory internship (worth credits) without following courses or seminars;  
✓ do a consecutive combined Mobility (study + internship and/or study + thesis research). In this case, internship/thesis research must be carried out in addition to coursework and with the host University’s supervision.

It should be emphasised that the Host University will ultimately approve the study plan that the student will follow there. Students should therefore check in advance whether the University of their choice offers support for internships or thesis research. They should also consult the document Guidelines for recognising study activities abroad.

The following activities are not allowed during Erasmus Mobility:  
✓ take courses and exams at the University of Turin;  
✓ graduate at the University of Turin.

ART. 5 – ACTIVITIES RECOGNISED DURING ERASMUS

International Mobility is an integral part of the academic career and enjoys full academic recognition, according to what the student has included in his Learning Agreement for Studies, after obtaining approval by the Home University degree programme Coordinator and by the Host University.

Mobility activities must be consistent with the disciplinary area (ISCED Area) specified in the bilateral agreement between the University of Turin and its partner University and comply with the Guidelines for recognising study activities abroad.

ART. 6 – ERASMUS “STATUS”: STUDY AND SERVICE EQUIVALENCE

Students who have won a Mobility enjoy Erasmus “STATUS”, which guarantees the following as shown in Tab. No. 2:

<table>
<thead>
<tr>
<th>TABLE N° 2: Erasmus STATUS</th>
<th>At UniTo</th>
<th>At Host University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recognising academic activities</td>
<td>No enrolment fees at Host University (some Institutions may charge additional administrative fees)</td>
<td>University civil liability and accident insurance coverage for academic activities is extended to include the Mobility abroad. This coverage is only guaranteed if students are enrolled at UniTo. See details at Assicurazioni.</td>
</tr>
<tr>
<td></td>
<td>Students can benefit from free services at Host University including language courses, support in finding accommodation, tutoring.</td>
<td></td>
</tr>
</tbody>
</table>

Direzione Innovazione e Internazionalizzazione - Sezione UNITA e Mobilità Internazionale  
Tel. +39 011 670 4425 - e-mail internationalexchange@unito.it
ART. 7 – FINANCIAL CONTRIBUTION

Mobility financial contributions are EU funded and allocated by the National Agency Erasmus Plus INDIRE, the MUR-Ministero dell'Università e della Ricerca and the University of Turin. It consists of a contribution for the Mobility period (Art. 7.1 and 7.2) and a possible travel contribution, if applicable (Art. 7.3).

The contribution amount varies according to:
1. Destination country;
2. Household income and/or lack of opportunity;
3. Type of journey to and from Host University.

ART. 7.1 - BENEFICIARIES OF FINANCIAL CONTRIBUTION ERASMUS+ STUDIES

Contributions for Erasmus for studies are made up of the following:

A. PART A – Country Contribution:
   Awarded to all Erasmus+ Call for Studies winners a.y. 2023/2024, varies depending on COUNTRY OF DESTINATION and corresponds to the values indicated in the table n°3:

| TABLE N° 3: Part A – Amount - Country contribution Erasmus+ LONG MOBILITY for Studies |
|---------------------------------|-------------------------------------------------------------------------------|
| Destinations: PROGRAMME COUNTRIES                                      | Amount Part A |
| GROUP 1 HIGH cost of living:  |  €350.00 per month |
| Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden. N.B. these include following Partner Countries: United Kingdom, Switzerland, Faroe Islands |
| GROUP 2 MEDIUM cost of living: |  €300.00 per month |
| Austria, Belgium, Cyprus, France, Germany, Greece, Malta, Netherlands, Portugal, Spain. |
| GROUP 3 LOW cost of living:    |  €250.00 per month |
| Bulgaria, Croatia, Estonia, Hungary, Latvia, Lithuania, North Macedonia, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey. |

<table>
<thead>
<tr>
<th>Destinations: PARTNER COUNTRIES</th>
<th>Amount Part A</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Partner Countries (except United Kingdom, Switzerland, Faroe Islands Group 1)</td>
<td>€700.00 per month</td>
</tr>
</tbody>
</table>

PLEASE NOTE
Students going to Switzerland on Mobility will not receive the Part A amount if financed directly by the Swiss Government and in this case, the Host Universities will define methods and timing of Mobility scholarships. If, however, the Swiss Government does not grant Mobility contributions for the a.y. 2023/2024, the University of Turin will pay a monthly contribution equal to the amount due for Group 1 countries.

B. PART B - Supplementary contribution for students in disadvantaged economic situations and/or fewer opportunities
Extra funding based on students meeting specific requirements:
1. Economic and financial requirements and/or fewer opportunities (assessed before the start of the Mobility):
   a. ISEE/GDP* under €50,000 according to table n° 4:

<table>
<thead>
<tr>
<th>ISEE/GDP value*</th>
<th>Monthly amount PART B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under €13,000 or students with fewer opportunities</td>
<td>€ 450</td>
</tr>
<tr>
<td>Between €13,000 and €21,000</td>
<td>€ 400</td>
</tr>
<tr>
<td>Between €21,000 and €26,000</td>
<td>€ 350</td>
</tr>
<tr>
<td>Between €26,000 and €30,000</td>
<td>€ 300</td>
</tr>
<tr>
<td>Between €30,000 and €40,000</td>
<td>€ 200</td>
</tr>
<tr>
<td>Between €40,000 and €50,000</td>
<td>€ 150</td>
</tr>
<tr>
<td>Over €50,000</td>
<td>€ 0</td>
</tr>
</tbody>
</table>

   *N.B. ISEE/GDP details in Art. 7.4 of this Call.

   b. 50% or more disability;
   c. refugee status;
   d. subsidiary protection status;
   e. political refugee status;
   f. care-leaver status (art.1, comma 250, Law n. 205 of 2017);
   g. beneficiary of Italian Government study grant;
   h. children of parents with disability pensions, war orphans, visually impaired, wounded or invalids from war, work, or service and their children according to the amount defined in the Tax and Contribution Ruling a.y.2022/23.

   Students falling in the categories mentioned from point b. to point h. are considered as students with fewer opportunities and have a status equal to that of those students with a ISEE/GDP value equal to or less than 13,000 euros.

1. Merit Requirements (assessed after the end of the Mobility):
   ✓ At least 2 credits per month (on average) for international Mobility registered in the career at UniTo at the end of the Mobility;
   ✓ documented work on thesis and/or internship officially recognised worth at least one credit for international Mobility;
   ✓ only financial requirements and documented research and/or training are required for PhD Mobility students.

C. PART C - Supplementary EU funding for students with special needs

This funding is intended for students with specific physical, mental or health conditions and is allocated by the European Commission. Students who win the Erasmus+ Call and are eligible for special needs funding will be notified personally, but the Erasmus Plus National Agency INDIRE will define how and when students can apply for and access these funds. Go to Erasmus+ per
Financing Erasmus Mobility grants is subject to Erasmus Plus National Agency INDIRE allocating funds. If financial coverage is not available or only partially available, selected students will still be able to take part in the Mobility programme and enjoy the status outlined in Table No. 2 Art. 6 of this call but will have to bear the costs independently.

If funding is insufficient:
- number of months covered by the country contribution (PART A) could be reduced proportionately;
- priority will be given to students with lower ISEE/GDP (PART B), for as long as the budget allows.

Below is a summary of Erasmus+ Study contributions (Table No. 5).

### TABLE N° 5: Funding summary for Erasmus+ Study contributions

<table>
<thead>
<tr>
<th>Funding type</th>
<th>Requirements for beneficiaries (students)</th>
<th>Funding amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>PART A Country Contribution</td>
<td>All Mobility scholarship holders (students) N.B. Students on a Mobility programme to Switzerland will not receive contributions related to Part A from the University of Turin, if financed directly by the Swiss Government.</td>
<td>Table No. 3</td>
</tr>
</tbody>
</table>
| PART B Supplementary funding for students in disadvantaged economic situations | Income requirements - before leaving:
  - ISEE/GDP under €50,000*;
Merit requirements - at the end of the Mobility:
  - At least one of the following:
    - At least 2 credits per month (on average) for international Mobility registered in the career at UniTo at the end of the Mobility;
    - documented work on thesis and/or internship officially recognised worth at least one credit for international Mobility;
    - only financial requirements and documented research and/or training are required for PhD Mobility students. | Table No. 4 |
| PART C Special needs funding | o Having specific physical, mental or health conditions;
o Ad hoc application based on National Agency Erasmus+ INDIRE provisions. | paid based on expenses considered eligible and actually incurred |

*N.B. ISEE/GDP details in Art. 7.4 of this Call

A supplementary travel contribution can be paid, if applicable, according to Art. 7.3.

**ART. 7.3 - ERASMUS+ TRAVEL BENEFICIARIES AND AMOUNTS**

Two different types of travel contribution, designed to make international Mobility more inclusive and sustainable, are available to support students who have specific requisites detailed below.
In fact, the Erasmus+ 2021/2027 programme aims to encourage students to use green means of transport, i.e. those with low levels of CO2 emissions (such as train, car sharing, bus).

The various types of travel contribution cannot be combined and depend on:
1. Destination country;
2. ISEE/GDP value or students recognized as with fewer opportunities in accordance with the Art. n°7.1;
3. Type of journey

There are two main types of travel contribution:

**TYPE 1: TRAVEL GRANT:**
is a contribution for Erasmus Mobility dedicated to those students holding the requisites detailed in the table below travelling to Erasmus Partner Countries. The travel grants vary according to the distance between the University of Turin and the destination.

1.1 **“Standard” Travel Grant**
For those who use standard transport (flights etc.) to reach their Erasmus Partner Country destination.
See Table n.7 for Standard Travel Grant requisites and amounts

<table>
<thead>
<tr>
<th>TABLE No. 7: “STANDARD” TRAVEL GRANT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beneficiary (students) requirements</td>
</tr>
<tr>
<td>ISEE/GDP&lt;=€24,335.11* and /or students with fewer opportunities as detailed in points b,c,d,e,f,g,h, of art.7.1 Part B. *Amount fixed annually according to Ministerial Provisions</td>
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</tbody>
</table>

*N.B. ISEE/GDP details in Art. 7.4 of this Call*
1.2 - "Green" Travel Grant

For those who use means of transport with low environmental impact (e.g. train, car sharing, bus, etc.) in order to reach their Erasmus Partner Country destination. Its variable amount is based on Table n. 8. Students must keep all supporting documents of expenses incurred to prove actual sustainable travel in order to access the "Green" Travel Grant. The Sezione UNITA e Mobilità Internazionale will request proof at the end of the Mobility. Amounts and requirements of "GREEN" TRAVEL GRANT are indicated below in Table n. 8.

<table>
<thead>
<tr>
<th>Beneficiary (students) requirements</th>
<th>Destinations allowed</th>
<th>Kilometre range</th>
<th>Green Travel Grant amount</th>
<th>Daily ALLOWANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISEE/GDP&lt;=€24,335. 11* and/or students with fewer opportunities as detailed in points b.,c.,d.,e.,f.,g.,h.,of art.7.1 Part B. o travel sustainably to reach Erasmus destination; o present proof of expenses in travel</td>
<td>Partner Countries (NOT: Switzerland, UK or the Faroe Islands)</td>
<td>Between 100 and 499 KM</td>
<td>€210</td>
<td>PART A 30 DAYS + possibly PART B 30 DAYS daily amount due paid for each day of green travel (to and from destination) up to a maximum of four days.</td>
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<td></td>
<td></td>
<td>Between 500 and 1,999 KM</td>
<td>€320</td>
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<tr>
<td></td>
<td></td>
<td>Between 2,000 and 2,999 KM</td>
<td>€410</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Between 3,000 and 3,999 KM</td>
<td>€610</td>
<td></td>
</tr>
</tbody>
</table>

*N.B. ISEE/GDP details in Art. 7.4 of this Call

TYPE 2: TOP UP GREEN TRAVEL

TOP UP Green Travel is a travel fund for Erasmus Mobility for Studies a.y. 2023/2024 beneficiaries (students) who comply with the following requirements:

- who DO NOT receive Standard Travel Grant or the "Green" Travel Grant referred to in Type 1;
- make an environmentally friendly journey to their Erasmus Programme Country destination.

The TOP UP Travel Green fund is for travelling distances up to 4,000 km and consists of:

- travel fund of a one-off payment equal to €50,00;
- a daily allowance depending on the monthly scholarship (PART A/30 days + any PART B/30 days = daily amount due). This allowance is recognised for each day of environmentally friendly journey. 
**friendly** travel (in both directions) in order to reach the destination and for a maximum of 4 days.

The TOP-UP Travel Green:
- will be recognised at the end of the Mobility;
- will be paid after presenting supporting evidence of the actual *environmentally friendly* travel and time needed to reach the destination.

**ART. 7.4 – ASSESSING FINANCIAL REQUIREMENTS: ISEE/GDP VALUE**

The Sezione UNITA e Mobilità Internazionale is in charge of assessing financial requirements for the purpose of awarding funding based on the student’s ISEE/GDP in this Erasmus Call for Studies a.y. 2023/2024. The student’s ISEE and/or ISEE *parificato* and/or GDP will be considered according to Fees and Funding Regulations for the a.y. 2022/2023.

The following exceptions apply in relation to the ISEE/ISEE *parificato*/GDP:

**EXCEPTION No. 1: students with fewer opportunities**

Students will be considered equivalent to those with an ISEE/GDP value under €13,000 (so called “students with fewer opportunities”) if they meet one or more of the following criteria:
- a disability of 50% or more;
- refugee status;
- subsidiary protection status;
- displaced person status;
- *care leavers* status (Art. 1, comma 250, Law No. 205 dated 2017);
- Italian Government scholarship holder;
- children of those receiving disability benefits, war orphans, the blind, injured and disabled in war, work or service and their children according to the Fees and Contributions Regulation for a.y.2022/23.

Students in these categories DO NOT need to present any ISEE/ISEE *parificato* for this Call.

**EXCEPTION No. 2: students exempted from University fees based on Art. 3.3 and Art. 15.1 of the Fees and Contributions Regulation a.y. 2022/2023**

If students are exempted from paying tuition fees based on UniTo Fees and Funding Regulations Art. 3.3 and Art. 15 a.y. 2022/2023 and fall within the categories of Exception No. 1 but have not applied for a ISEE/ISEE *parificato* for a.y. 2022/2023, can apply for ISEE/ISEE *parificato* for the year 2023 for the sole purpose of this Call 2023/24.

**EXCEPTION No. 3: EDISU scholarship holder for l’a.y. 2022/2023**

Students who are EDISU scholarship holders for a.y. 2022/2023 and did not apply for ISEE/ISEE *parificato* for a.y. 2022/2023 or do not benefit from the GDP, can apply for ISEE/ISEE *parificato* for the year 2023 for the sole purpose of this Call 2023/24.
Only those who meet the criteria in EXCEPTION No. 2 or No. 3 can send to the Sezione UNITA e Mobilità Internazionale at internationalexchange@unito.it a copy of their ISEE/ISEE parificato for the year 2023 from 23rd February 2023 and no later than 31st May 2023 regardless of their position in the eligible candidate list.

No funding that requires a specific ISEE value can be granted in the absence of such documentation by the deadline mentioned above.

7.5 – PAYMENT METHODS AND TIMING

Paying funding is subject to the beneficiary (student) accepting the international Mobility contract where the timing and methods of the payments will be specified.

When the Mobility starts, funding is estimated based on the period of Mobility outlined in the international Mobility contract.

When the Mobility finishes, the funding is recalculated based on the number of Mobility days actually carried out and according to Erasmus+ counting methods.

Payment will take place:

- **first payment:** when the Mobility starts. Please note that the departure and starting date of the Mobility are subject to the approval of the Host University and to their administrative deadlines. The amount of the first payment will include:
  - 100% of the country contribution (PART A);
  - where applicable, 70% of extra funding (PART B);
  - where applicable, 100% of the “Standard” Travel Grant.

- **possible balance:** once the procedure for recognising academic activities carried out during the Mobility has been completed, corresponding to:
  - 30% of PART B if applicable;
  - an integration of the “Standard” Travel Grant paid initially with that of the “Green” Travel Grant, if applicable.

Financial coverage might be available for Mobility extension (days), should there be outstanding funds. In specific cases, students might be required to partially or fully return the funding initially received. Students will have to refund **Part A** in full and, if applicable, **Part B** and “Standard” Travel Grant, in the following cases:

- they withdraw from the Mobility;
- their Mobility lasts less than the mandatory minimum period, unless the National Agency Erasmus+ INDIRE decides to enforce the **force majeure** clause;
- the University of Turin cancels the Mobility due to a student’s failure to comply with the obligations of the Mobility contract they have signed.

The student must completely refund **Part B** if they do not comply with one/or both the requirements of art.7.1.
Students must give back part of their funding if they spend less time on Mobility than what is stated in the agreement. This equates to an amount proportional to both Parts A and B and corresponds to the number of Mobility days not completed.

Once the Mobility is finished and the procedure for recognising the student’s work and activities abroad has been completed, the University of Turin will check the actual period abroad and the number of credits awarded for international Mobility and/or for PhD documented research or training, in the frame of the Erasmus for studies a.y. 2023/2024. It will then calculate the outstanding amount, which could be positive or negative.

All components of the Mobility contribution are:

- **COMPATIBLE** with other scholarships and/or grants from other funding bodies and/or scholarship providers, although the beneficiary (student) must check with them about the compatibility of Erasmus+ funding with any other funding claimed/received. The UNITA and Sezione UNITA e Mobilità Internazionale does not have this information, so students must contact the relevant organisations themselves;

- **INCOMPATIBLE** with additional EU funds granted for the same purpose, namely to support international Mobility.
SECTION 2: APPLICATIONS

ART. 8 – SUBMITTING APPLICATIONS

8.1 – CHOOSING THE DESTINATION

Every Degree Programme belongs to one – or, in specific cases, to more - Departments, so a Main Department is appointed. Students’ applications are based on which Main Department their own Degree programme belongs to. For example:

- Main Departments belonging to a School: students can choose their Mobility destination from any of the Departments belonging to the School;
- Departments not belonging to any school: students can only apply to these Department’s destinations.

Students should refer to the table on “Tabella afferenze Corsi di Studio - Dipartimenti - Scuole” on the webpage: www.unito.it – Internazionalità – Studiare e lavorare all’estero – Erasmus+ - Erasmus per studio – Come candidarsi – Bando Erasmus per studio.

When submitting their application, students will have to select the academic year of the Call (2023/2024) and the Department it is related to (School or Department not belonging to any School).

Some Departments also have eligible destinations for students enrolled in Degree programmes from different Schools. This information is available in the Tabella afferenze Corsi di Studio - Dipartimenti - Scuole on the webpage indicated above.

Students can select up to three destinations in order of preference, unless otherwise indicated by the School/Department in Annex I of this Call.

Please note:
- students are NOT necessarily required to indicate three choices;
- students should only apply to destinations that genuinely interest them. In fact, candidates can initially be placed on any of their selected destinations and not necessarily on their first choice.

The destinations available for each Department are published under “Destinazioni Attive a.a. 2023/24” on the www.unito.it – Internazionalità – Studiare e lavorare all’estero – Erasmus+ - Erasmus per studio – Come candidarsi – Bando Erasmus per studio page. Choose a.y. 2023/2024 and the Department of interest.
PLEASE NOTE

Host Universities define DEADLINES for the following procedures:

- **Nomination** of students selected to carry out an Erasmus+ Mobility at their University. The Sezione UNITA e Mobilità Internazionale oversees this process;
- **Application** of those who have been nominated. The Erasmus+ for studies Mobility scholarship holder (student) is responsible for this process.

If these deadlines (above) come before the University of Turin’s selection process finishes, departure in the 1st semester in a.y. 2023/2024 is NOT guaranteed and students should consider leaving in the 2nd semester, regardless of how many months were originally planned.

All candidate students should immediately check the nomination/application deadlines and the language requirements on the Host University website, especially if they are planning to start the Mobility in the first semester.

Based on information available when this Call was published, **PROGRAMME COUNTRIES** destinations, as well as Host Universities located in **UNITED KINGDOM and SWITZERLAND**, might have set early nomination deadlines. This information can be found at “**Destinazioni Attive a.a. 2023/24**” in the field “Note”, where the following comment can appear: “**Sulla base della scadenza Nomination prevista dall’Ateneo partner, l’avvio della mobilità nel primo semestre non è garantito.**” This means that, based on the Partner University nomination deadline, starting the Mobility in the first semester is not guaranteed.

Candidates going to **PARTNER COUNTRIES** must check the nomination deadlines and application requirements on the Host University website.

Students must check the following information for each destination “**Destinazioni Attive a.a. 2023/24**” BEFORE applying for the Erasmus Call:

- **Disciplinary areas covered in the Agreement (ISCED Area):**
  Students should consider the consistency between the inter-institutional Agreement disciplinary area and their own Degree programme. If they have just finished their Undergraduate Degree but not yet started the Postgraduate Degree, they must consider their Postgraduate Degree programme when applying for a Mobility;

- **Study level during the Mobility abroad (OUTGOING):**
  Students should make sure that the study level during the Mobility (UG/PG/PhD) matches their current level during a.y. 2022/2023 ("UG outgoing" = undergraduate, "PG outgoing" = postgraduate, "D outgoing" = PhD);

- **OUTGOING places available** with corresponding number of months;

- **Host University programmes:**
  Students should explore the course catalogue on the Host University website to find which courses are compatible with their study plan. N.B. Students who are planning on doing an
internship and/or thesis research, should check whether the Host University is willing to validate these activities;

- “Additional Requirements” Host University (Language requirements):
  These are the Host University language requirements, so students should take this into account when choosing their destination and determining if their language skills match what is required and/or have the language certificates necessary for their application.

- “Note” – Additional Comments:
  This is the destination specific information or requirements (e.g. destination reserved for Mobility for thesis projects, specific or double degree courses, Host University deadlines for early nomination, etc.)
  If candidates do not meet the destination specific requirements (see "Note"), they should choose a different destination that is suitable for their profile.
  For Partner Countries the name of the UniTo Tutor is available in the “Note” area.

- Students should consult Host University application procedures and deadlines by checking their website, in order to plan their Mobility.

Students must also check the School/Department’s selection criteria before sending their application. See Annex I to this call. Students can verify their School/Department of reference here "Tabella afferenze Corsi di Studio - Dipartimenti - Scuole".

8.2 - APPLICATIONS

The application procedure was NOT yet open on the date this Call was published. Candidates will be able to apply once the application procedure is available on the Bando Erasmus per studio page. The deadline for applications is Thursday 22nd December 2022 at 1.00 pm. Applications CANNOT be edited after this deadline.

Students must apply online, accessing their MyUnito profile, selecting “Iscrizioni” and then “Bando mobilità internazionale”.

PLEASE NOTE

- The procedure is only complete once the student has confirmed their application and printed out the PDF of the Erasmus+ a.y. 2023/2024 final application form;
- A copy of this receipt must be kept;
- A printed copy of the draft is NOT valid for application. Draft applications will not be considered without confirmation or printed copy of the final application form.

Instructions for completing the application procedure will be published at the page: www.unito.it – Internazionalità – Studiare e lavorare all’estero – Erasmus+ - Erasmus per studio – Come candidarsi – Bando Erasmus per studio
Once the Call is open to applications, students who experience technical issues in accessing or in completing the procedure, can contact the Sezione UNITA e Mobilità Internazionale (only by email internationalexchange@unito.it). Support will be available for students during the application procedure from 9.00 am to 4.00 pm every weekday, except for the Christmas Holidays closure of the Sezione UNITA e Mobilità Internazionale (see University website).

### 8.4 – ERASMUS CALL INFORMATION MEETINGS

Online meetings will be held to discuss the contents of the Erasmus Call for Studies a.y. 2023/2024 (destinations, courses, exams, admin requirements, suggestions, etc.). Each School/Department will organise its own meetings, as follows:

- The Sezione UNITA e Mobilità Internazionale will make a general presentation of admin procedures;
- Polo per l’Internazionalizzazione will present specific contents of Annex 1.

These meetings are not mandatory but students are strongly advised to come so that they fully understand what this Call entails.

The Sezione UNITA e Mobilità Internazionale will also hold a meeting in English to give a general presentation of admin procedures.

All Schools and Departments could also organise other meetings.

**The calendar of the meetings** is published here: www.unito.it – Internazionalità – Studiare e lavorare all’estero – Erasmus+ - Erasmus per studio – Incontri di orientamento
SECTION 3: SELECTION CRITERIA, SCORES AND ELIGIBILITY

ART. 9 – SELECTION CRITERIA, SCORES AND ELIGIBILITY

9.1 - SCORING

The Evaluation Committee of each Department/School award students a score up to a maximum of 100 points, by assessing applications as shown here (A+B):

A. **Academic merit**: the score will be calculated according to the type of candidate/or:

1. **Students having completed the first year of any programme**: the merit score will consider the student’s records as at 31/10/2022 and will be calculated as follows:

   \[ A = A1 + A2 \]

   \[ A1 = \frac{\text{media ponderata} - 18}{12} \times 35 \]

   Where:
   - maximum credits = 60 for full time enrolment;
   - maximum credits = 36 per for part time enrolment.

   If the A2 value calculated exceeds 35 (because the student has taken exams early or their programme requires them to do more than 60 credits a year), the student is assigned A2 = 35.

   The merit score for students enrolled in the third year but who are behind in their studies (Fuori Corso) will be 0 (A=0).
2. **PhD students or those enrolled in the first year of a postgraduate degree**: the merit score will only be based on the student’s previous degree score, by awarding up to a maximum of 70 points proportionally to the degree mark on a scale whose maximum and minimum values are:
   - Graduation grade with honours = 70 points;
   - Graduation grade equal to or less than 70 = 0 points

   Following the formula

   \[
   A = \left( \frac{\text{voto di laurea} - 70}{43} \right) \times 70
   \]

   where graduation score = 113 if student receives a graduation score equal to 110 with honours.

3. **PhD students and those enrolled in the first year of a postgraduate degree program holding a foreign study qualification**: will be awarded a score A = 70 regardless of the degree score.

4. **Students enrolled in the first year of an undergraduate degree program or a 5/6-year postgraduate degree programme**: a score A = 0 will be awarded. However, the Evaluation Committee can award an additional score (see part B next) up to a maximum of 100 points for this type of student.

**B. Additional score**: this will be awarded following indications by each Department/School in Annex I of this Call:
   - 0 to 100 points for first year undergraduate or postgraduate degree program students;
   - 0 to 30 points for all other types of students.

Each candidate will be awarded an overall score equal to the sum of the academic merit score (A) and additional score (B) for each destination selected during their application.

Should students have equal merit, priority will be given to candidates who have been enrolled in UniTo for the longest (NOT including students behind with their exams) and, alternatively, to the youngest candidate.

**9.2 RANKINGS AND RESULTS**

Candidates must check the outcome of their application by logging on to their MyUniTo profile and going to “Iscrizioni” and selecting “Bando mobilità internazionale”. Here is a breakdown of some of the terminology used regarding the eligible candidate list (ranking) on the MyUniTo profile:

- **“Stato Assegnato”**: winner for the destination.
- **“Stato Escluso”**: not assigned to the destination for lack of requirements.
- **“Stato Iscritto”**: eligible, but not winner. Students could go up the list should there be changes (see Step 5 of this Article) based on School/Department conditions as set out in Annex I
PHASE 1: Provisional ranking
A provisional list of eligible candidates based on merit is drawn up based on their overall score for each destination and respecting their preferences as much as possible. Students will not be assigned to their destination(s) of choice, if there is no place available. Only one preference made in the student’s application can be assigned in the provisional ranking. **Students cannot change their destination once it has been assigned.**

At this stage, students can only check their MyUnito profile and verify the outcome of their application for each destination selected. Students who have been assigned a destination do not have to accept it yet.

The provisional ranking will be published starting from the second half of February 2023, depending on the Department’s/School’s timing.

PHASE 2: Requests for review
Should students find any anomalies in the outcome of their application, they can submit a **request for review**, which must be justified.

Students can only apply for a review for one or both of the following reasons:
- Incorrect attribution of additional score;
- Incorrect exclusion.

Requests for review can only be due to material errors which the Committee made when preparing the ranking. So, requests for additions/changes of what the student stated in their application or generic and not justified requests about the score cannot be taken into consideration.

Students who want their application to be reviewed must fill in the Google Form “Richiesta di revisione Bando Erasmus per studio a.a. 2022/2023” referring to the School/Department where they made their application. Failure to use this procedure could result in their application being cancelled.

The Google Form will be available when the provisional list of eligible candidates is published at the page: [www.unito.it – Internazionalità – Studiare e lavorare all’estero – Erasmus+ - Erasmus per studio – Come candidarsi – Bando Erasmus per studio](http://www.unito.it).

Students have three calendar days to make their request for review from the date the provisional list of eligible candidates is published. The request must be clearly justified and students must provide supporting documentation. No further documentation will be considered that has not already been submitted during application.

The Evaluation Committee of the School/Department that the student applied to will examine and assess all requests for review.

Students who request a review will receive feedback via email on whether or not the designated Evaluation Committee has accepted their request.

The first final ranking will be published following the Committee’s decision on any requests for review.
PHASE 3: First final ranking
Destinations are assigned in descending order of score and taking into account, where possible, preferences that students made in their application.
The first final ranking will be published around the end of February 2023, depending on each Department’s/School’s calendar.

PHASE 4: Accepting/refusing the Mobility*
Students who have been awarded funding must accept or refuse the Erasmus destination assigned to them within the deadlines in Art. 10 of this Call.
If students refuse or don’t accept their offer, they cannot be placed on other destinations and will lose all right to Erasmus Mobility for studies 2023/2024.
More details on acceptance are in Art. 10 of this Call.

PHASE 5: Reallocating students
After Phase 4, eligible students (“Stato Iscritto”) not yet assigned will be transferred to destinations with places made available by students refusing or failing to accept their destination.
Those who still do not have a position could be assigned a place in destinations left vacant following the Evaluation Committee procedures.

Reallocating students can be done by a public Call or an official assignment in two different ways:
A. Reallocating by single ranking:
   Eligible candidates are placed in a single ranking based on their highest score and destinations available are assigned in descending order of score (see Annex I)
B. Reallocation by language (English, French, German, Portuguese, Spanish and any other languages, if in Annex I):
   Different rankings are drawn up based on languages related to students’ preferences. Candidates are ranked in every language area matching their chosen destinations. Only the language related to students’ first choices will be initially considered for the reallocation by language. Any further available place will be allocated to candidates based on their second and, subsequently, third choices.

PHASE 6: Publishing the second ranking (so-called ultimate ranking) *
The second final eligible candidate list is published at the end of Phase 5 around second half of April 2023, depending on each Department’s/School’s calendar.

PHASE 7: Accepting/refusing Mobility
The winners in the ultimate ranking will then accept or refuse their assigned destination within the deadlines in Art. 10 of this Call.
More details about acceptance are in Art. 10 of this Call.
*PLEASE NOTE

The Host University accepts selected students according to its own internal procedures. So, if this phase finishes beyond their nomination and application deadlines for the first semester a.y. 2023/2024, students will only be able to carry out their Mobility in the second semester of a.y. 2023/2024, regardless of the number of months agreed beforehand.

ART. 10 – ACCEPTING AN ERASMUS GRANT

The rankings and all communication regarding this Call will be published on the UniTO website www.unito.it – Internazionalità – Studiare e lavorare all’estero – Erasmus+ - Erasmus per studio – Come candidarsi – Bando Erasmus per studio.

The University could write to candidates at their UniTO email address (user@edu.unito.it) when the rankings have been published.

This communication is purely informative and does not replace student’s obligation to check what is published on the UniTO website.

PLEASE NOTE: Students who are winners in the first and second (ultimate) ranking must accept or refuse the Mobility, following the online procedure, within 5 days of the publication of the corresponding ranking.

Those who do not accept their Erasmus+ Mobility within the set deadlines will automatically be excluded from the ranking lists for Erasmus+ Mobility for studies a.y. 2022/2023.
SECTION 4: ADMINISTRATIVE AND REGULATORY ASPECTS

ART. 11 – REFERENCE NORM

Following Communication Ref. Ares (2020)7873964 of 22/12/2020 from the Executive Agency of Brussels, the University of Turin was assigned the Erasmus Charter for Higher Education (ECHE) for the period 2021-2027 - Project: 101015156 - UNITO_ECHE_2021-2027.

The Erasmus Mobility covered in this Call is part of Erasmus+ 2021-2027 programme according to:

- Guidelines to Erasmus+ programme 2021-2027.

The call is available at www.unito.it – Internazionalità – Studiare e lavorare all’estero – Erasmus+ - Erasmus per studio – Come candidarsi – Bando Erasmus per studio and is also published in the University's Online Register (“Albo online di Ateneo”).

The University of Turin will process personal data as per Annex II "Privacy Policy" and Art. 13 of EU General Regulation 679/2016 on data protection.

Signed by Director of Innovation and Internationalisation
Dott.ssa Elisa Rosso

Document signed digitally (Law No. 82/2005)