



ERASMUS+ MOBILITY CALL FOR STUDIES ACADEMIC YEAR 2024/2025

PLEASE NOTE:

**The present English version is provided for information purposes only.
In the case of conflicting meanings between the two versions, the Italian version prevails.**

Call deadline: Thursday 21st December 2023, at 1.00 p.m.

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[ANNEX I – DEPARTMENT REGULATIONS FOR APPLICATIONS AND CANDIDATE SELECTION CRITERIA](#)

[ANNEX II - PRIVACY POLICY ACCORDING TO GENERAL DATA PROTECTION REGULATION ART. 13 OF EU REGULATION 679/2016](#)

The International Mobility Office “Sezione UNITA e Mobilità Internazionale” (internationalexchange@unito.it) of the “Direzione Innovazione e Internazionalizzazione” is the reference office for this Call.



SECTION 1: CHARACTERISTICS OF ERASMUS+ MOBILITY FOR STUDIES

This Call is part of the Erasmus 2021-2027 programme as [per European Parliament and Council \(EU\) No. 2021/817 Regulation of 20 May 2021](#) and the [Guidelines to the Erasmus+ programme 2021-2027](#).

Individual Mobility for learning is part of the Erasmus+ 2021/2027 programme Action 1 which supports the Mobility of students from all disciplines and course levels (first, second and third). The objective is to help build a European space for learning and strengthen links between education and research in order to promote thinking skills.

ART. 1 – AIMS AND DESTINATIONS OF ERASMUS+ MOBILITY FOR STUDIES

ART. 1.1 – MOBILITY FOR STUDIES

Student Mobility for Studies (KA131) is part of the Erasmus+ 2021/2027 programme Action 1.

Consequently, this Call allows students to undertake a period of **international Mobility during their first, second or third study cycle** at a Partner University that has signed a bilateral agreement with the University of Turin. Students can:

- take courses and exams;
- combine study with an internship or research for thesis;
- undertake PhD research.

ART. 1.2 – THE UNITA PROJECT - *UNIVERSITAS MONTIUM*

As part of the Erasmus+ Mobility programme, the [UNITA - Universitas Montium](#) Alliance is part of the project [European Universities initiative](#) - Key Action 2 "Knowledge Alliances" – and was created with the University of Turin at the helm, together with:

- [Universidade da Beira Interior - UBI \(Portogallo\)](#)
- [Universidad de Zaragoza - UNIZAR \(Spagna\)](#)
- [Université de Pau et des Pays de l'Adour - UPPA \(Francia\)](#)
- [Université Savoie Mont Blanc - USMB \(Francia\)](#)
- [Universitatea de Vest din Timisoara West - UVT \(Romania\)](#)
- [Politécnico da guarda \(Portogallo\)](#)
- [Universidad Pública de Navarra \(Spagna\)](#)
- [Università degli Studi di Brescia \(Italia\)](#)
- [Universitatea Transilvania din Brasov \(Romania\)](#)
- [Haute école spécialisée de Suisse occidentale \(Svizzera\)](#)
- [Chernivtsi National University \(Ucraina\)](#)



The "UNITA - *Universitas montium*" project aims to transform the way Mobility is managed by actively involving teachers, students and administrative staff by:

innovating teaching, with special reference to digitalization;

- ✓ promoting research and innovation in renewable energies, cultural heritage, circular and bio-economy;
- ✓ promoting multilingualism through inter-comprehension among romance languages;
- ✓ promoting European citizenship in border regions and rural and mountain areas;
- ✓ encouraging inclusion through actively using local languages.

As part of the UNITA defined European framework, Mobility options have been boosted by stipulating new inter-institutional agreements and by adding more mobility slots to the already existing ones. For more information on the UNITA project and all its Mobility initiatives, go to: ["UNITA - Universitas Montium"](#).

ART. 1.3 – MOBILITY FOR STUDIES – DESTINATIONS

Destination countries are divided in the following two groups:

1. **Programme Countries** including: EU Member States, EEA countries (Iceland, Liechtenstein, Norway), acceding countries, candidate countries and potential candidates (Turkey, Serbia and the Republic of North Macedonia);
2. **Partner Countries** including: all countries not part of Programme Countries group. **NB: UK and Switzerland are in this group.**

Students enrolled at the University of Turin, but not resident in Italy, **cannot** carry out a Mobility in a Partner University in their own country of residence.

PLEASE NOTE:

Mobility periods could be suspended, modified, interrupted or cancelled if the Italian *Ministero degli Affari Esteri e della Cooperazione Internazionale* advises against travelling to the Mobility destination or once the University of Turin, after consultation with *the parties involved*, has deemed the destination

More information on the Erasmus+ programme can be found at:

- www.unito.it – Internazionalità – Studiare e lavorare all'estero – Erasmus+ – [Erasmus per studio in uscita](#)
- European Commission: http://ec.europa.eu/programmes/erasmus-plus/index_en.htm
- Erasmus+ National Agency INDIRE: <http://www.erasmusplus.it/>



ART. 2 – ERASMUS+ MOBILITY PROGRAMME REQUIREMENTS

ART 2.1 – EU REQUIREMENTS FOR ERASMUS+ PROGRAMME

Students can carry out more than one Erasmus+ Mobility for Studies and/or Erasmus Traineeship in the same or different academic years, considering that there is a **total eligible duration per study cycle**:

- ✓ undergraduate degree programmes: maximum 12 months (360 days)
- ✓ postgraduate degree programmes: maximum 12 months (360 days)
- ✓ 5/6 years postgraduate degree programmes: maximum 24 months (720 days)
- ✓ PhD, specialisation courses or continuing education programmes (specializing masters): maximum 12 months (360 days)



Any Erasmus+ virtual Mobility carried out in the student's usual country of residence starting from a.y. 2020/2021 will not be calculated in the total eligible duration per study cycle.

All candidates are responsible for checking the number of eligible months still available for their study cycle before applying for this Call. Should a student make a false declaration, their Mobility could be cancelled and contributions would have to be paid back. This is in accordance with criminal responsibilities when issuing false statements (penal code and special laws on the subject, as per Art. 76 D.P.R. No. 445/2000).

By applying for the Erasmus Call a.y. 2024/2025, the candidates confirm that they have a sufficient number of months still available, in compliance with the above rule.

ART 2.2 – UNIVERSITY OF TURIN REQUIREMENTS FOR ERASMUS+ PROGRAMME

The University of Turin guarantees equal treatment of men and women in the Erasmus+ Mobility for Studies Programme if they are regularly enrolled (including part-time) in a:

- undergraduate degree programme;
- postgraduate degree programme;
- 5/6 years postgraduate degree programme;
- undergraduate degree programme (previous qualification before D.M. 509/99);
- continuing education program (Specializing master);
- PhD;
- specialisation course. Payment of Erasmus+ grants for specialisation courses depends on how compatible the specialisation contract is with Mobility grants in this Call. Any incompatibility still allows students to apply to the Call, but funding will not be available for the Mobility.

In order to take part in the Erasmus+ Mobility for Studies Programme, students must regularly enrolled at the University of Turin for the a.y. 2024/2025. University of Turin conditions for taking part in the Erasmus+ for studies are detailed in Table n° 1:



TABLE N° 1: University of Turin requirements for Erasmus+ programme

| Mobility characteristics | Enrolment restrictions |
|---|--|
| Mobility in the first year of a postgraduate degree program | The Mobility can only start once the student has had a successful admission interview to the postgraduate degree, paid the first instalment of fees and is enrolled in a.y. 2024/2025. |
| Mobility in years other than the first year of an undergraduate or postgraduate degree program | Enrolment for the a.y. 2024/2025 must be completed before the Mobility starts and in compliance with UniTo deadlines. Student's enrolment in the 2023/2024 a.y. will be considered valid for a Mobility starting before enrolment opens for a.y. 2024/2025. However, students will have to pay the first instalment of fees for a.y. 2024/2025 in compliance with UniTo tax regulations and deadlines. |
| Mobility of students intending to graduate in the extraordinary session 2023/2024 a.y. | Student's enrolment in a.y. 2023/2024 will be considered valid and the Mobility must be completed before graduation. If a student can't graduate before the extraordinary session a.y. 2023/2024, they must enrol in a.y. 2024/2025. |

Additional requirements for applying for and taking part in the Erasmus+ Mobility for Studies programme are detailed in [Annex I](#) of the Erasmus+ for studies Call which has been compiled by UniTo Schools and Departments and which could include specific application requirements. Students **must read** their own School's/Department's [Annex I](#) before applying.

ART. 3 – DURATION OF ERASMUS+ MOBILITY FOR STUDIES

The duration of a student's participation in the Erasmus+ Mobility for Studies programme is determined by the inter-institutional agreement signed between the University of Turin and the Partner University.

The University of Turin firmly believes in students having a high-quality Erasmus+ Mobility experience and would like to draw their attention to the importance and academic value of carrying out the Mobility in accordance with the duration specified in the inter-institutional agreement (number of months). However, the rules related to the Erasmus+ Mobility period are the following:

- a Mobility has to comply with what stated in **article 2.1** of this Call;
- a Mobility has to have a minimum duration of **2 months** (60 days) and a maximum of **12 months** (360 days);
- the duration of the Mobility can be extended, in agreement with both the Partner University and the University of Torino (the requests for extension can be places after the start of the Mobility);
- the duration of the Mobility can be reduced in agreement with both the Partner University and the UniTo Department within the students' degree programme is held;
- can begin starting from **1st June 2024**;
- must be completed by **30th September 2025**;
- must be carried out continuously.



ART. 4 – WHAT STUDENTS MAY OR MAY NOT DO DURING ERASMUS+ MOBILITY

Students can do the following during their Erasmus+ Mobility for Studies at the partner University abroad:

- ✓ take courses and exams;
- ✓ do activities in support of their thesis;
- ✓ do a mandatory internship (worth credits) without following courses or seminars;
- ✓ do a consecutive combined Mobility (study + internship and/or study + thesis research). In this case, internship/thesis research must be carried out in addition to coursework and with the host University's supervision.

However, it should be emphasised that the **Host University will ultimately approve:**

- the Mobility at their Institution after they successfully evaluate the student's application form;
- the study plan (Learning Agreement) that the student will follow there.

N.B. Students should therefore check in advance whether the University of their choice offers support for internships or thesis research. They should also consult the document [Guidelines for recognising study activities abroad](#)

The following activities are **not** allowed during Erasmus Mobility:

- ✓ take courses and exams at the University of Turin;
- ✓ graduate at the University of Turin.

ART. 5 – ACTIVITIES RECOGNISED DURING ERASMUS

International Mobility is an integral part of the academic career and enjoys full academic recognition, according to what the student has included in his Learning Agreement for Studies, after obtaining approval by the Home University degree programme Coordinator and by the Host University. Mobility activities must be consistent with the disciplinary area (ISCED Area) specified in the bilateral agreement between the University of Turin and its partner University and comply with the [Guidelines for recognising study activities abroad](#).

ART. 6 – ERASMUS+ “STATUS”: STUDY AND SERVICE EQUIVALENCE

Students who have won a Mobility enjoy **Erasmus+ “STATUS”**, which guarantees the following as shown in **Tab. No. 2:**



TABLE N° 2: Erasmus+ STATUS

| At UniTo | At Host University |
|---|--|
| Recognition of the period spent abroad and of the academic activities | No enrolment fees at Host University (some Institutions may charge additional administrative fees) |
| | University civil liability and accident insurance coverage for academic activities is extended to include the Mobility abroad. This coverage is only guaranteed if students are enrolled at UniTo. See details at Assicurazioni . |
| | Students can benefit from free services at Host University (including language courses, support in finding accommodation, tutoring) |

ART. 7 – FINANCIAL CONTRIBUTION

The financial contribution for Erasmus+ Mobility is allocated by:

- the National Agency Erasmus Plus INDIRE;
- the MUR-Ministero dell'Università e della Ricerca;
- the University of Turin.

It consists of:

1. a contribution for the Mobility period (Art. 7.1 and 7.2) which varies according to the country of destination, the household income and/or the “fewer opportunities” status of the student;
2. a travel contribution (Art. 7.3) **which is applicable in specific cases** only and varies according to the country of destination, type of journey to and from the Host University, the household income and/or the “fewer opportunities” status of the student.

ART. 7.1 – BENEFICIARIES OF FINANCIAL CONTRIBUTION ERASMUS+ STUDIES

Contributions for Erasmus+ Mobility for Studies are made up of the following:

A. **PART A – Country Contribution:**

Awarded to all Erasmus+ Call for Studies winners a.y. 2024/2025, varies depending on the COUNTRY OF DESTINATION and corresponds to the amounts indicated in the table n°3:



TABLE N° 3: Part A – EU contribution Erasmus+ MOBILITY for Studies

| Destinations: PROGRAMME COUNTRIES | Amount <u>Part A</u> |
|---|-----------------------------|
| GROUP 1 HIGH cost of living: Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden. N.B. these include following Partner Countries: United Kingdom, Switzerland, Faroe Islands. | € 350.00 per month |
| GROUP 2 MEDIUM cost of living: Austria, Belgium, Cyprus, France, Germany, Greece, Malta, Netherlands, Portugal, Spain. | € 300.00 per month |
| GROUP 3 LOW cost of living : Bulgaria, Croatia, Estonia, Hungary, Latvia, Lithuania, North Macedonia, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey. | € 250.00 per month |
| Destinations: PARTNER COUNTRIES | Amount <u>Part A</u> |
| All Partner Countries (except United Kingdom, Switzerland, Faroe Islands Group 1) | € 700.00 per month |

PLEASE NOTE



Students going to **Switzerland** on Erasmus+ Mobility will not receive the Part A amount if financed directly by the Swiss Government and in this case, the Host Universities will define methods and timing of Mobility scholarships. If, however, the Swiss Government does not grant Mobility contributions for the a.y. 2024/2025, the University of Turin will pay a monthly contribution equal to the amount due for Group 1 countries.

B. PART B - Supplementary contribution for students in disadvantaged economic situations and/ or holding a “fewer opportunities” status

Extra funding based on:

- specific requirements assessed before and after the Mobility;
- varies according to financial and personal situation of the student.

1- Economic and financial requirements: ISEE/GDP* under € 50,000 according to table n° 4:

TABLE N° 4: Part B - Extra funding for Erasmus+ Mobility for Studies

| ISEE/GDP value* | Monthly amount PART B |
|---|------------------------------|
| Under €13,000 or students with “fewer opportunities” status | € 450 |
| Between €13,000 and €21,000 | € 400 |
| Between €21,000 and €26,000 | € 350 |
| Between €26,000 and €30,000 | € 300 |
| Between €30,000 and €40,000 | € 200 |
| Between €40,000 and €50,000 | € 150 |
| Over €50,000 | € 0 |

*N.B. ISEE/GDP details in Art. 7.4 of this Call.

2- “Fewer Opportunities” status (assessed before the mobility)

according to the present Call, students hold a **“fewer opportunities” status** if they have:

- a. 50% level of disability (or higher);

- b. refugee status;
- c. subsidiary protection status;
- d. political refugee status;
- e. care-leaver status (art.1, comma 250, Law n. 205 of 2017);
- f. beneficiary of Italian Government study grant;
- g. children of parents with disability pensions, war orphans, visually impaired, wounded or invalids from war, work, or service and their children according to the amount defined in the Tax and Contribution Ruling a.y. 2024/25.

Students falling into one or more of the categories mentioned from point b. to point g. are considered as **students with fewer opportunities** and have a status equal to that of those students with a ISEE/GDP value equal to or less than € 13,000. They qualify to receive:

- supplementary contribution equal to € 450 per month;
- other benefits/contributions mentioned in this Call (if applicable).

3- Merit Requirements (assessed after the end of the Mobility):

At least one of the following requirements:

- ✓ At least **2 credits per month** (on average) for international Mobility registered in the career at UniTo at the end of the Mobility;
- ✓ **documented work on thesis and/or internship** officially recognised worth at least **one credit** for international Mobility;
- ✓ only financial requirements and/or “fewer opportunities” status and documented research and/or training are required for **PhD** Mobility students.

C. PART C - Supplementary EU funding for students with special needs

This funding is intended for students with specific physical, mental or health conditions and is allocated by the European Commission. Students who win the Erasmus+ Call and are eligible for special needs funding will be notified personally, but the Erasmus Plus National Agency INDIRE will define how and when students can apply for and access these funds. Go to [Erasmus+ per persone con disabilità/esigenze speciali](#) for more information or contact the Sezione UNITA e Mobilità Internazionale (internationalexchange@unito.it).

Financing Erasmus+ Mobility grants is subject to Erasmus+ National Agency INDIRE allocating funds. If financial coverage is not available or only partially available, selected students will still be able to take part in the Mobility programme and enjoy the status outlined in Table No. 2 Art. 6 of this call but will have to bear the costs independently. If funding is insufficient:

- number of months covered by the country contribution (PART A) could be reduced proportionately;
- priority will be given to students with lower ISEE/GDP (PART B), for as long as the budget allows.

Below is a summary of **Erasmus+ Study** contributions (Table No. 5).



TABLE N° 5: Funding summary for Erasmus+ Mobility for Studies contributions

| Funding type | Requirements for beneficiaries (students) | Funding amount |
|---|--|--|
| PART A Country Contribution | All students selected within the Erasmus+ Mobility for Studies Call 2024/2025 N.B. Students on a Mobility programme to Switzerland will not receive contributions related to Part A from the University of Turin, if financed directly by the Swiss Government. | Table No. 3 |
| PART B Supplementary funding | Financial requirements - before leaving: <ul style="list-style-type: none"> ○ ISEE/GDP under €50,000*; Merit requirements - at the end of the Mobility: At least one of the following: <ul style="list-style-type: none"> ○ At least 2 credits per month (on average) for international Mobility registered in the career at UniTo at the end of the Mobility; ○ documented work on thesis and/or internship officially recognised worth at least one credit for international Mobility; ○ only financial requirements and documented research and/or training are required for PhD Mobility students. | Table No. 4 |
| PART C Special needs funding | <ul style="list-style-type: none"> ○ Having specific physical, mental or health conditions; ○ <i>Ad hoc</i> application based on National Agency Erasmus+ INDIRE provisions. | paid based on expenses considered eligible and actually incurred |
| *N.B. ISEE/GDP details in Art. 7.3 of this Call | | |

ART. 7.2 – ERASMUS+ TRAVEL CONTRIBUTION – BENEFICIARIES AND AMOUNTS

Two different types of travel contribution, designed to make international Mobility more inclusive and **sustainable**, are available to support students who possess the requirements detailed below. The various types of travel contribution **cannot** be combined and depend on:

1. Destination country;
2. Financial situation and/or fewer opportunities status;
3. Type of journey. The Erasmus+ Programme 2021/2027 supports **sustainable** travel, using means of transport with lower Co2 emissions (such as train, car-sharing, bus)

There are two main types of travel contribution, which cannot be combined:

TYPE 1: TRAVEL GRANT:

Travel Grant is:

- a contribution for students holding specific requirements as detailed in the tables below;
- varies according to the distance between the University of Turin and the destination which has to be located in an **Erasmus+ Partner Country**.



N.B. Not all countries are Erasmus+ Partner Countries! Details can be found in Art. 1.3 of this Call.

1.1 - "Standard" Travel Grant

This contribution can be accessed (no supporting documents required) by those who use **standard means of transport** (flights etc.) to reach their **Erasmus Partner Country** destination. See **Table n.6** for Standard Travel Grant **requirements and amounts**.

Table N° 6: "STANDARD" TRAVEL GRANT

| Beneficiary (students) requirements | Kilometre range | Standard Travel Grant amount |
|--|----------------------------|------------------------------|
| <ul style="list-style-type: none"> • ISEE/GDP ≤ €26.306,25* and /or students with fewer opportunities status as detailed in Art.7.1 Part B. *Amount fixed annually according to Ministerial Provisions • Mobility towards Partner Countries N.B. Not all countries are Erasmus+ Partner Countries! Details can be found in Art. 1.3 of this Call. | Between 10 and 99 KM | € 23 |
| | Between 100 and 499 KM | € 180 |
| | Between 500 and 1,999 KM | € 275 |
| | Between 2,000 and 2,999 KM | € 360 |
| | Between 3,000 and 3,999 KM | € 530 |
| | Between 4,000 and 7,999 KM | € 820 |
| | 8000 KM or more | € 1,500 |
| *N.B. ISEE/GDP details in Art. 7.3 of this Call | | |

1.2 - "Green" Travel Grant

For those who use **means of transport with low environmental impact** (e.g. train, car sharing, bus, etc.) in order to reach their **Erasmus+ Partner Country** destination.

Students must keep all supporting documents of expenses incurred to prove actual sustainable travel in order to access the "Green" Travel Grant. The Sezione UNITA e Mobilità Internazionale will request proof at the end of the Mobility.

Amounts and requirements of the **"Green" Travel Grant** are indicated below in **Table n. 7**.



Table N° 7: “GREEN” TRAVEL GRANT– Requirements and amounts

| Beneficiary (students) requirements | Kilometre range | Green Travel Grant amount | Daily ALLOWANCE |
|--|----------------------------|---------------------------|--|
| <ul style="list-style-type: none"> • ISEE/GDP ≤ €26.306,25* and/or students with fewer opportunities status as detailed in art.7.1; • travel “green” to reach Erasmus+ destination; • documents supporting the “green” travel to be submitted | Between 100 and 499 KM | € 210 | PART A 30 DAYS + PART B (if applicable) 30 DAYS = daily amount due for <ul style="list-style-type: none"> • each day of green travel (to and from destination); • up to a maximum of 4 days |
| | Between 500 and 1,999 KM | € 320 | |
| | Between 2,000 and 2,999 KM | € 410 | |
| | Between 3,000 and 3,999 KM | € 610 | |

*Amount fixed annually according to Ministerial Provisions

*N.B. more details regarding the ISEE/GDP are included in Art 7.3. of the present Call.

For more information regarding “Green” Mobility please read the following guidelines: [Linee Guida per la mobilità Green](#)

TYPE 2: TOP UP GREEN TRAVEL

TOP UP Green Travel is a travel fund for Erasmus+ Mobility for Studies a.y. 2024/2025 beneficiaries (students) who comply with the following requirements:

- who DO NOT receive **Standard Travel Grant** or the “Green” Travel Grant referred to in Type 1;
- make an **environmentally friendly** journey to their Erasmus+ Programme Country destination.

The **TOP UP Green Travel** fund is for travelling distances up to 4,000 km and consists of:

- travel fund of a one-off payment equal to € 50,00;
- a daily allowance depending on the monthly scholarship (PART A/30 days + any PART B/30 days = daily amount due). This allowance is recognised for each day of **environmentally friendly** travel (in both directions) in order to reach the destination and for a maximum of 4 days.

The **TOP-UP Green Travel**:

- ❖ will be recognised **at the end of the Mobility** according to what detailed in the [document Linee Guida per la mobilità Green](#);
- ❖ will be paid after presenting supporting evidence of the actual **environmentally friendly** travel and time needed to reach the destination.

ART. 7.3 – ASSESSING FINANCIAL REQUIREMENTS: ISEE/GDP VALUE

The *Sezione UNITA e Mobilità Internazionale* is in charge of assessing financial requirements for the purpose of awarding funding based on the student’s ISEE/GDP in this Erasmus Call for Studies a.y. 2024/2025. The student’s ISEE and/or ISEE *parificato* and/or GDP will be considered according to Fees and Funding Regulations for the a.y. 2023/2024. However, there are a few exceptions:



EXCEPTION No. 1: students with “fewer opportunities” status

Students who hold the “fewer opportunities” status, according to the Art. 7.1 (point. 2) of the present Call, **DO NOT need to submit any ISEE/ISEE *parificato* for this Call** as they will be considered as if they had an ISEE value equal or below € 13,000.

EXCEPTION No. 2: students exempted from University fees based on Art. 3.2, Art 3.3 and Art. 15.1 of the Fees and Contributions Regulation a.y. 2023/2024

If a student fulfills **all of** the following requirements:

- does not hold the “fewer opportunities” status as per EXCEPTION n.1;
- is exempted from paying tuition fees at the University of Turin as per the [Fees and Funding Regulation 2023/2024](#);
- did not submit any ISEE/ISEE *parificato* valid for special benefits for higher education (*prestazioni agevolate per il diritto allo studio*) or does not benefit from PIL pro-capite PPA at the University of Turin for the a.y. 2023/2024;

they will be **contacted directly from the Sezione UNITA e Mobilità Internazionale, starting from April 2024**, so that they can submit the ISEE for the sole purpose of the Erasmus+ Call for Studies 2024/2025. The document must then be submitted within the deadline indicated by the Sezione UNITA e Mobilità Internazionale otherwise the contribution dependant on the ISEE-PIL value will not be paid.

7.4 – PAYMENT METHODS AND TIMING

Paying funding is subject to the beneficiary (student) accepting the international Mobility contract where the timing and methods of the payments will be specified.

When the Mobility starts, funding is estimated based on the period of Mobility outlined in the international Mobility contract. When the Mobility finishes, the funding is recalculated based on the **number of Mobility days actually carried out** and according to Erasmus+ counting methods.

Payment will take place:

- ✓ **first payment:** subjected to the compliance of UniTo’s deadlines to sign the Grant Agreement and the official acceptance from the Host University. This first payment consists of:
 - 100% of the country contribution (PART A);
 - **where applicable**, 70% of extra funding (PART B);
 - **where applicable**, 100% of the “Standard” Travel Grant.
- ✓ **possible balance:** paid according to the timeline detailed in the Grant Agreement. It is made of:
 - 30% of PART B, **if applicable**;
 - an integration of the “Standard” Travel Grant paid initially with that of the “Green” Travel Grant or the payment of the TOP UP Green Travel, **if applicable**.

Financial coverage might be available for Mobility extension (days), should there be outstanding funds.



In specific cases, students might be required to partially or fully return the funding initially received. Students will have to refund **Part A** in full and, if applicable, **Part B** and “**Standard**” **Travel Grant**, in the following cases:

- they withdraw from the Mobility;
- their Mobility lasts less than the mandatory minimum period, unless the National Agency Erasmus+ INDIRE decides to enforce the *force majeure* clause;
- the University of Turin cancels the Mobility due to a student’s failure to comply with the obligations of the Grant Agreement they have signed.

The student must **fully** repay **Part B** if they do not comply with one/or both the requirements of art.7.1.

Students must give back **part** of their funding if they spend less time on Mobility than what is stated in the Grant Agreement. This equates to an amount proportional to both **Parts A** and **B** and corresponds to the number of Mobility days not spent abroad.

Once the Mobility is finished and the procedure for recognizing the student’s work and activities abroad has been completed, the University of Turin will check the actual period abroad and the number of credits awarded for international Mobility and/or for PhD documented research or training, in the frame of the Erasmus+ for studies a.y. 2024/2025. It will then calculate the outstanding amount, which could be positive or negative.

All components of the Mobility contribution are:

- **COMPATIBLE** with other scholarships and/or grants from other funding bodies and/or scholarship providers, although the beneficiary (student) must check with them about the compatibility of Erasmus+ funding with any other funding claimed/received. The UNITA and Sezione UNITA e Mobilità Internazionale does not have this information, so students must contact the relevant organisations themselves;
- **INCOMPATIBLE** with additional EU funds granted for the same purpose, namely to support international Mobility.



SECTION 2: APPLICATIONS

ART. 8 – SUBMITTING APPLICATIONS

8.1 – CHOOSING THE DESTINATION

Every Degree Programme belongs to one – or, in specific cases, to more - Departments, so a Main Department is appointed. Students' applications are based on which Main Department their own Degree programme belongs to. For example:

- Main Departments belonging to a School: students can choose their Mobility destination from any of the Departments belonging to the School;
- Departments not belonging to any school: students can only apply to these Department's destinations.

In order to identify which School the Departments belong to (if they belong to any), students should refer to the table "[Tabella afferenze Corsi di Studio - Dipartimenti - Scuole](#)" on the webpage: www.unito.it – Internazionalità – Studiare e lavorare all'estero – Erasmus+ - Erasmus+ per studio in uscita – Come candidarsi – [Bando Erasmus+ per studio](#).

When submitting their application, students will have to select the academic year of the Call (2024/2025) and the Department it is related to (School or Department not belonging to any School).

Some Departments also have eligible destinations for students enrolled in Degree programmes from different Schools. This information is available in the [Tabella afferenze Corsi di Studio - Dipartimenti - Scuole](#)" on the webpage indicated above.

Students can select **up to three destinations** in order of preference, unless otherwise indicated by the School/Department in [Annex I](#) of this Call.

Please note:

- students are **NOT** necessarily required to indicate three choices;
- students should only apply to destinations that genuinely interest them. In fact, candidates can initially be placed on any of their selected destinations and not necessarily on their first choice.

The destinations available for each Department are published under "[Destinazioni Attive a.a. 2024/25](#)" on the www.unito.it – Internazionalità – Studiare e lavorare all'estero – Erasmus+ - Erasmus per studio in uscita – Come candidarsi – [Bando Erasmus+ per studio](#). **Choose a.y. 2024/2025 and the Department of interest.**



PLEASE NOTE



Host Universities define DEADLINES for the following procedures:

Nomination of students selected to carry out an Erasmus+ Mobility at their University. The University of Turin oversees this process;

Application of those who have been nominated. The Erasmus+ for studies Mobility scholarship holder (student) is responsible for this process.

If these deadlines (above) come before the University of Turin's selection process finishes, departure in the 1st semester in a.y. 2024/2025 is **NOT** guaranteed and students should consider leaving in the 2nd semester, regardless of how many months were originally planned.

All candidate students should immediately check the nomination/application deadlines and the language requirements on the Host University website, especially if they are planning to start the Mobility in the first semester.

Based on information available when this Call was published, **PROGRAMME COUNTRIES** destinations, as well as Host Universities located in **UNITED KINGDOM** and **SWITZERLAND**, might have set early nomination deadlines. This information can be found at ["Destinazioni Attive a.a. 2024/25"](#) in the field **"Note"**, where the following comment can appear: *"Sulla base della scadenza Nomination prevista dall'Ateneo partner, l'avvio della mobilità nel primo semestre non è garantito."* This means that, based on the Partner University nomination deadline, starting the Mobility in the first semester is not guaranteed.

Candidates going to **PARTNER COUNTRIES** must check the nomination deadlines and application requirements on the Host University website.

Students must check the following information for each destination ["Destinazioni Attive a.a. 2024/25"](#) BEFORE applying for the Erasmus+ Call:

✓ **Disciplinary areas covered in the Agreement (ISCED Area):**

Students should consider the consistency between the inter-institutional Agreement disciplinary area and their own Degree programme. If they have just finished their Undergraduate Degree but not yet started the Postgraduate Degree, they must consider their Postgraduate Degree programme when applying for a Mobility;

✓ **Study level during the Mobility abroad (OUTGOING):**

Students should make sure that the study level during the Mobility (UG/PG/PhD) matches their level during a.y. 2024/2025 ("UG outgoing" = undergraduate, "PG outgoing" = postgraduate, "D outgoing" = PhD);

✓ **OUTGOING places available** with corresponding number of months;

✓ **Host University programmes:**

Students should explore the course catalogue on the Host University website to find which courses are compatible with their study plan. N.B. *Students who are planning on doing an internship and/or thesis research, should check whether the Host University is willing to validate these activities;*

✓ **"Additional Requirements" Host University (Language requirements):**



These are the Host University language requirements, so students should take this into account when choosing their destination and determining if their language skills match what is required and/or have the language certificates necessary for their application.

✓ **"Note" – Additional Comments:**

This is the destination specific information or requirements (e.g. destination reserved for Mobility for thesis projects, specific or double degree courses, Host University deadlines for early nomination, etc.)

If candidates do not meet the destination specific requirements (see "Note"), they should choose a different destination that is suitable for their profile.

✓ Students should consult **Host University application procedures and deadlines** by checking their website, in order to plan their Mobility.

Students must also check the School/Department's selection criteria **BEFORE** sending their application. See [Annex I](#) to this call. Students can verify their School/Department of reference here "[Tabella afferenze Corsi di Studio - Dipartimenti - Scuole](#)".

8.2 – APPLICATIONS

The application procedure was NOT yet open on the date this Call was published. **Candidates will be able to apply once the application procedure is available** on the [Bando Erasmus+ per studio](#) page. **The deadline for applications is Thursday 21st December 2023 at 1.00 pm.**

Applications CANNOT be edited after this deadline.

Students must apply online, accessing their MyUnito profile, selecting "Iscrizioni" and then "Bando mobilità internazionale".



PLEASE NOTE

- The procedure is complete only when the student has confirmed their application and printed out the PDF of the final version of their application to the Erasmus+ Mobility for Studies Call 2024/2025;
- A copy of the receipt must be kept;
- A printed copy of the draft is **NOT valid for application**. Draft applications will not be considered without confirmation or printed copy of the final application form.

Instructions for completing the application procedure will be published at the page : www.unito.it – Internazionalità – Studiare e lavorare all'estero – Erasmus+ - Erasmus+ per studio in uscita - Come candidarsi - [Bando Erasmus+ per studio](#).

Once the Call is open to applications, students who experience technical issues in accessing or in completing the procedure, can contact the Sezione UNITA e Mobilità Internazionale (only by email internationalexchange@unito.it). Support will be available for students during the application procedure from 9.00 a.m. to 4.00 p.m. every weekday, except for the Christmas Holidays closure of the Sezione UNITA e Mobilità Internazionale (see University website).



8.3 – ERASMUS CALL INFORMATION MEETINGS

Online meetings will be held to discuss the contents of the Erasmus+ Call for Studies a.y. 2024/2025 (destinations, courses, exams, admin requirements, suggestions, etc.). Each School/Department will organise its own meetings, as follows:

- The Sezione UNITA e Mobilità Internazionale will make a general presentation of admin procedures;
- The International Office of each Hub (Polo) will hold a meeting presenting the specific contents of their own [Annex I](#).

These meetings are not mandatory but students are strongly advised to attend so that they fully understand what this Call entails.

All Schools and Departments could also organise other meetings.

The calendar of the meetings is published here: www.unito.it – Internazionalità – Studiare e lavorare all'estero – Erasmus+ - Erasmus+ per studio in uscita - [Incontri di orientamento](#).

SECTION 3: SELECTION CRITERIA, SCORES AND ELIGIBILITY

ART. 9 – SELECTION CRITERIA, SCORES AND ELIGIBILITY

9.1 – SCORING

The Evaluation Committee of each Department/School award students a score up to a maximum of 100 points, by assessing applications as shown here (A+B):

A. Academic merit: the score will be calculated according to the type of candidate/or:

1. Students having completed the first year of any programme: the merit score will consider the student's records as at 31/10/2023 and will be calculated as follows:

$$A = A1 + A2$$

A1. Weighted average score: up to 35 points will be awarded in proportion to the weighted average, on a scale where maximum and minimum values are:

- Average value of 30/30 = 35 points;
- Average value of 18/30 = 0 points

Following this formula:

$$A1 = \frac{(\text{media ponderata} - 18)}{12} \times 35$$

A2. Evaluation of University credits recorded (CFU): up to a maximum of 35 points will be awarded in proportion to the number of credits the student has acquired during the years they have been enrolled. Following this formula:

$$A2 = \frac{(\text{CFU conseguiti})}{(\text{numero di anni di iscrizione} - 1) \times (\text{CFU massimo})} \times 35$$

where

- maximum credits = 60 for full time enrolment;
- maximum credits = 36 per for part time enrolment.

If the A2 value calculated exceeds 35 (because the student has taken exams early or their programme requires them to do more than 60 credits a year), the student is assigned A2 = 35.

The merit score for students enrolled in the third year but who are behind in their studies (*Fuori Corso*) will be 0 (A=0).



2. PhD students or those enrolled in the first year of a postgraduate degree: the merit score will only be based on the student's previous degree score, by awarding up to a maximum of 70 points proportionally to the degree mark on a scale whose maximum and minimum values are:
- Graduation grade with honours = 70 points;
 - Graduation grade equal to or less than 70 = 0 points

Following the formula

$$A = \frac{(\text{voto di laurea} - 70)}{43} \times 70$$

where *graduation score* = 113 if student receives a graduation score equal to 110 with honours.

3. PhD students and those enrolled in the first year of a postgraduate degree program holding a foreign study qualification: will be awarded a score A = 70 regardless of the degree score.
4. Students enrolled in the first year of an undergraduate degree program or a 5/6-year postgraduate degree programme: a score A = 0 will be awarded.

However, the Evaluation Committee can award an additional score (see part B next) up to a maximum of 100 points for this type of student.

B. Additional score: this will be awarded following indications by each Department/School in [Annex I](#) of this Call:

- 0 to 100 points for first year undergraduate or postgraduate degree program students;
- 0 to 30 points for all other types of students.

Each candidate will be awarded an overall score equal to the sum of the academic merit score (A) and additional score (B) for each destination selected during their application.

Should students have equal merit, priority will be given to candidates who have been enrolled in UniTo for the longest (NOT including students behind with their exams) and, alternatively, to the youngest candidate.

9.2 – RANKINGS AND RESULTS

Candidates must check the outcome of their application by logging on to their MyUniTo profile and going to "Iscrizioni" and selecting "Bando mobilità internazionale". Here is a breakdown of some of the terminology used regarding the eligible candidate list (ranking) on the MyUniTo profile:

- **"Stato Assegnato"**: winner for the destination.
- **"Stato Escluso"**: not assigned to the destination for lack of requirements.
- **"Stato Iscritto"**: eligible, but not winner. Students could go up the list should there be changes (see Step 5 of this Article) based on School/Department conditions as set out in [Annex I](#).

PHASE 1: PROVISIONAL RANKING

A provisional list of eligible candidates based on merit is drawn up based on their overall score for each destination and respecting their preferences as much as possible. Students will not be assigned to their destination(s) of choice, if there is no place available. Only one preference made in the student's application



can be assigned in the provisional ranking. **Students cannot change their destination once it has been assigned.**

At this stage, students can only check their MyUnito profile and verify the outcome of their application for each destination selected. In case of exclusion from the ranking, students will be able to verify the reason on their MyUniTo webpage.

Students who have been assigned a destination do not have to accept it yet.

The provisional ranking will be published starting from mid-February 2024, depending on the Department's/School's timing.

PHASE 2: Requests for review

Should students find any anomalies in the outcome of their application, they can submit a **request for review**, which must be **justified**.

Students can only apply for a review for one or both of the following reasons:

- Incorrect attribution of additional score;
- Incorrect exclusion.

Requests for review can **only be due to material errors** which the Committee made when preparing the ranking. So, requests for additions/changes of what the student stated in their application or generic and not justified requests about the score cannot be taken into consideration.

Students who want their application to be reviewed **must fill in the Google Form “Richiesta di revisione Bando Erasmus+ per studio a.a. 2024/2025” referring to the School/Department where they made their application. Failure to use this procedure could result in their application being cancelled.**

The Google Form will be available when the provisional list of eligible candidates is published at the page: www.unito.it – Internazionalità – Studiare e lavorare all'estero – Erasmus+ – Erasmus per studio in uscita (outgoing) – [Erasmus+ per studio](#).

Students have three calendar days to make their request for review from the date the provisional list of eligible candidates is published. The request must be clearly justified and students must provide supporting documentation. No further documentation will be considered that has not already been submitted during application.

The Evaluation Committee of the School/Department that the student applied to will examine and assess all requests for review.

Students who request a review will receive feedback via email on whether or not the designated Evaluation Committee has accepted their request.

The first final ranking will be published following the Committee's decision on any requests for review.

PHASE 3: First final ranking

Destinations are assigned in descending order of score and considering, where possible, preferences that students made in their application.



The first final ranking will be published around the end of February 2024 depending on each Department's/School's calendar.

PHASE 4: Accepting/refusing the Mobility*

Students who have been awarded funding must accept or refuse the Erasmus destination assigned to them within the deadlines in Art. 10 of this Call.

If students refuse or don't accept their offer, they cannot be placed on other destinations and will lose all right to Erasmus+ Mobility for studies 2024/2025.

More details on acceptance are in Art. 10 of this Call.

PHASE 5: Reallocating students

After Phase 4, eligible students ("Stato Iscritto") not yet assigned will be transferred to destinations with places made available by students refusing or failing to accept their destination.

Those who still do not have a position could be assigned a place in destinations left vacant following the Evaluation Committee procedures.

Reallocating students can be done by a public Call or an official assignment in two different ways:

A. Reallocating by single ranking:

Eligible candidates are placed in a single ranking based on their highest score and destinations available are assigned in descending order of score (see [Annex I](#))

B. Reallocation by language (English, French, German, Portuguese, Spanish and any other languages, if in [Annex I](#)):

Different rankings are drawn up based on languages related to students' preferences. Candidates are ranked in every language area matching their chosen destinations. Only the language related to students' first choices will be initially considered for the **reallocation by language**. Any further available place will be allocated to candidates based on their second and, subsequently, third choices.

PHASE 6: Publishing the second ranking (so-called ultimate ranking)*

The second final eligible candidate list is published at the end of Phase 5 starting approximately from mid-April 2024, depending on each Department's/School's calendar.

PHASE 7: Accepting/refusing Mobility

The winners in the ultimate ranking will then accept or refuse their assigned destination within the deadlines in Art. 10 of this Call.

More details about acceptance are in Art. 10 of this Call.



*PLEASE NOTE

The Host University accepts selected students according to its own internal procedures. So, if this phase finishes beyond their *nomination* and *application* deadlines for the first semester a.y. 2024/2025, **students will only be able to carry out their Mobility in the second semester of a.y. 2024/2025, regardless of the number of months agreed beforehand.**



ART. 10 – ACCEPTING AN ERASMUS+ GRANT

The rankings and all communication regarding this Call will be published on the UniTO website www.unito.it – Internazionalità – Studiare e lavorare all'estero – Erasmus+ – Erasmus per studio in uscita (outgoing) – [Erasmus+ per studio](#).

The University could write to candidates at their UniTo email address (user@edu.unito.it) when the rankings have been published.

This communication is purely informative and does not replace student's obligation to check what is published on the UniTO website.

PLEASE NOTE: Students who are winners in the first and second (ultimate) ranking must accept or refuse the Mobility, following the online procedure, within 5 days of the publication of the corresponding ranking.

Those who do not accept their Erasmus+ Mobility within the set deadlines will automatically be excluded from the ranking lists for Erasmus+ Mobility for studies a.y. 2024/2025.



SECTION 4: ADMINISTRATIVE AND REGULATORY ASPECTS

ART. 11 – REFERENCE NORM

Following Communication Ref. Ares (2020)7873964 of 22/12/2020 from the Executive Agency of Brussels, the University of Turin was assigned [the Erasmus Charter for Higher Education \(ECHE\) for the period 2021-2027](#) - Project: 101015156 - UNITO_ECHE_2021-2027.

The Erasmus+ Mobility covered in this Call is part of Erasmus+ 2021-2027 programme according to:

- [Regulation \(EU\) No. 2021/817 of the European Parliament and Council of 20 May 2021](#);
- [Guidelines to Erasmus+ programme 2021-2027](#).

The call is available at www.unito.it – Internazionalità – Studiare e lavorare all'estero – Erasmus+ – Erasmus per studio in uscita (outgoing) – [Erasmus+ per studio](#) and it is also published in the University's Online Register ("Albo online di Ateneo").

The University of Turin will process personal data as per [Annex II "Privacy Policy"](#) and Art. 13 of EU General Regulation 679/2016 on data protection.

Signed by
Director of Innovation and Internationalisation
Dott.ssa Elisa Rosso

Document signed digitally (Law No. 82/2005)