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**DISCLAIMER**

**INTERNATIONAL STUDENT MOBILITY**

*The present English version is provided just for information purposes.*

*Do not sign or fill in this document!*

*To accept Erasmus Mobility Contract, please refer to Italian online procedure available at the webpage “Servizi online outgoing” (<https://mobint.unito.it/>)*

*In the case of conflicting meanings between language versions, the Italian version prevails.*

The undersigned .....

Tax Code .....

Being enrolled at the Department/Centre .....

and regarding his/her request to start the international mobility initiative under the programme Erasmus for Studies for which he/she has been selected for the academic year 2022/2023 and with University insurance cover regarding accidents and civil liability, accepts responsibility in declaring that he/she:

- a. has seen the document “[Fact Sheet for outgoing UniTO students](#)” published on the University portal [www.unito.it](http://www.unito.it) at: Home - Internazionalità - Studiare e lavorare all'estero - Erasmus+ - Erasmus per studio - Istruzioni per studenti Unito (outgoing) - Istruzioni a.a. 2022-2023;
- b. is aware that the mobility programme is dependent on the Institute Partner's approval and that this approval could change in case of any kind of emergency (i.e. as the COVID-19 emergency evolves);
- c. will stay up-to-date about COVID-19 emergency and respect the rules, if any, concerning how to prevent and handle the situation and in particular he/she also declares they understand and accept the conditions in force in the destination country when arriving from Italy (or where residency is held) and when coming back to Italy from the host country including quarantine, restrictions, etc.
- d. will rigorously uphold and respect the Institute Partner's guidelines concerning COVID-19, if any, as well as having read and accepted their conditions concerning



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on-line learning, possible limits to services including accommodation and canteen and requirements for student to take out extra insurance cover, etc.;

- e. is aware of the risks and complications, beyond those concerning health, which could arise due to any emergency and/or internal circumstances at the hosting country, like the COVID-19 health emergency and/or any conflict inside and/or outside the hosting country. For instance: quarantine, transport, housing, restrictions in access to University/Host Institute facilities, difficulties in obtaining a visa if requested by the destination country, any limitation in accessing the basic utilities (i.e. electricity) in any receiving country;
- f. formally undertakes to check private insurance policy conditions concerning the COVID-19 health emergency and any other requirement if foreseen by the hosting country;
- g. relieves the *Università degli Studi di Torino* of any responsibility concerning costs incurred due to the previously mentioned circumstances or unexpected consequences should the mobility abroad be interrupted or cancelled for reasons connected to any emergency. He/she is also aware that the University will not refund unforeseen expenses due to any measure being brought into force by the Italian or destination country's ministries and/or by transport carriers (airlines, railways, urban and non-urban public transport).

DATE AND PLACE .....

SIGNATURE .....



## DISCLAIMER

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The Participant states that he/she will review and accept the conditions set out in this Contract which has been drawn up under the Erasmus+ Programme. It outlines each party's obligations for managing the Erasmus Mobility for Studies and the EU funds which complement university-funded Mobility for Studies grants, co-funded by the MUR - Ministry of University and Research and the University of Turin, referred to here as 'grants'. This is to allow the student to take part in the approved Mobility programme.

### **SMS - Student Mobility for studies LONG MOBILITY ERASMUS MOBILITY FOR STUDIES CONTRACT under the ERASMUS+ Programme**

The University of Turin - Erasmus Code I-TORINO01  
referred to here as "the Institution"  
on one side, and  
The Student, referred to here as "The Participant"  
on the other,

### **HAVE AGREED,**

the fundamental parts of this Contract (the Contract) and the following conditions: the Mobility period abroad declared in the Google Form "International Mobility Period 2022/2023", the "Procedure for academic year 2022/2023", including the Learning Agreement for Studies and the Erasmus Student Charter, available on the University portal [www.unito.it](http://www.unito.it) by going to *Internazionalità – Studiare e lavorare all'estero – Erasmus+ – Erasmus per studio – Istruzioni per studenti Unito (outgoing)*



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## SPECIAL CONDITIONS

### DEFINITIONS

- **Mobility abroad:**

This is where students spend their Mobility at the Host University premises regardless of whether lessons are in-person or online. In the event that the host institute organises online lessons, but the Participant nevertheless travels to the foreign country, the mobility will be considered as a mobility abroad. If the student is already abroad and following Host University lessons online, Mobility will be considered Mobility abroad, so they will receive all in-person contributions for the entire Mobility programme in the host country attested by the dates indicated in the declaration of mobility, on the basis of the count indicated in **Art. 5.5**.

- **Blended Mobility:**

Blended Mobility is where students follow online lessons at their home country as well as in-person or online lessons at their Host University abroad.

Blended mobility is mobility carried out, according to the bilateral agreement:

- partly at their home country through attending the host institution's online courses, examinations or work-placements
- partly from the host country – whether online or in-person.

### ARTICLE 1 - PURPOSE OF THE CONTRIBUTION

**1.1** The Institution will award the Participant with a financial contribution from EU Erasmus+, MUR - Ministry of Universities and Research - and the University of Turin funds, so they can take part in the Erasmus Mobility for Studies or the study and internship Erasmus+ programme.

**1.2** The Participant accepts the contribution specified in **Art. 5** and is committed to completing their Mobility for Studies or the study and internship programme as agreed in the Learning Agreement for Studies.

**1.3** Mobility must include study abroad. After obtaining Host University approval, students can follow their home university coursework online provided it meets Mobility for Studies objectives which are subject to this Contract and agreed in the Learning Agreement for Studies (i.e. distance learning/training organised by the Host institution, virtual training etc.).

**1.4** Students may have to factor in a break between their online and in-person Mobility abroad, although they will have to finish the programme by 30/09/2023 and respect the minimum length as per the Programme Guide and **Art. 2.7** of this Contract.

**1.5** The Participant declares that he/she has read and accepts the terms and conditions of this Contract and the procedures relating to the Mobility period indicated in the "Useful information outgoing a.y. 2022-2023", available in the Erasmus programme section on the University website (<https://www.unito.it/internazionalita/studiare-lavorare-allestero/mobilita-studenti/erasmus-studio/studenti-outgoing>). Any changes or additions to the Contract must be made in writing, with an official email sent to the student.



**1.6** The Participant declares that the maximum Mobility period covered in this Agreement does not exceed 12 months when taken during their Bachelor's or Master's courses or a 24-month single-cycle course. This total includes other Mobility periods that the student may have already carried out abroad for study or Placement/Traineeship under the Lifelong Learning Programme and/or Erasmus+, during the same course. Any online Mobility - including the online part of blended Mobility – is not included when calculating the maximum monthly periods for each study cycle.

Therefore, it is possible to carry out several Erasmus mobility periods (Erasmus for Study, Erasmus Partner Countries, Erasmus Traineeship, Erasmus Blended Intensive Programme), even in the same academic year, as long as the maximum duration foreseen for each study cycle above is respected and provided that the mobility periods do not overlap.

## ARTICLE 2 - LENGTH

**2.1** This Contract governs Erasmus Long Mobility, as defined in article 3 of the [Erasmus mobility call for studies a.y. 2022/2023](#) and does not include the characteristics and specifications of duration and contributions foreseen for Erasmus Short Mobility.

**2.2** The Contract will come into force when both parties have signed it and it will expire when all administrative practices relating to the Mobility period have been concluded.

**2.3** The Participant must use a specific Google Form to declare their mobility, indicating the expected start and end dates of their Mobility. The time of Mobility abroad declared in the Google Form is a fundamental part of this Contract aimed at calculating the Mobility contribution which is based on information in **Art. 5.5**.

**2.4** The Mobility length and destination will be outlined in this Contract.

**2.5** The Host Institution will recognise the first day of Mobility as Day One, whether it is Mobility abroad or blended.

**2.6** Mobility will end when the Host University recognises the student's last day as such, whether it is Mobility abroad or blended.

**2.7** Activities lasting less than two months (60 days) are not recognised. Activities that are eligible for contribution can take place between 1 June 2022 and 30 September 2023. It will not be possible to start a mobility after 1 August 2023.

**2.8** The Mobility grant will be financed based on **Art. 5** of this Agreement.

**2.9** Any request to extend Mobility must be submitted at least 30 days before it is due to end and must be agreed and authorised by both the Host University and the Home University. The Erasmus Mobility however, cannot exceed 12 months in total including any extensions (which must be agreed and authorised by both the host and home institutions) and must end by 30 September 2023.



**2.10** Should students receive approval to continue their Mobility abroad beyond the period originally defined by this Contract, additional financial contributions may be provided if there are sufficient funds.

**2.11** The Certificate (called the “Declaration of Mobility”) is issued by the Host Institution at the end of the study period and certifies the actual start and end dates of the student’s Mobility, specifying the Mobility abroad as well as any blended Mobility, if applicable.

The final calculation of the grant will be made solely on the basis of the dates entered on the Mobility Declaration.

### ARTICLE 3 – LONG ERASMUS MOBILITY REQUIREMENTS

**3.1** The Participant must have the status of a student who is enrolled at the University of Turin in order to apply for Mobility, otherwise this Contract is not valid.

In particular, as outlined in Art 2 of the [Erasmus for Studies application a.y. 2022/2023](#):

- First year Master's Degree students can only start their Mobility once they have passed the Master's Degree entrance test interview, enrolled for a.y. 2022/2023 and have paid the first student fee instalment. However, enrolment for the academic year 2022/2023 must be formalised as soon as possible, through payment of the first instalment of the student contribution and in compliance with the deadlines established by UniTO administrative deadlines.
- Students applying for Mobility in years other than the first year of a Bachelor, Master of Science or Combined Bachelor and Master of Science Degree course will have to enrol in a.y. 2022/2023 and pay the first student fee instalment before starting their Mobility and in accordance with the UniTo timetable.  
For mobility periods beginning before the opening of enrolment for the a.y. 2022/2023, enrolment for the a.y. 2021/2022 will be considered valid. Enrolment for a.y. 2022/2023 however must be completed by paying the first student fee instalment before UniTo administrative deadlines.
- Mobility students enrolled in a.y. 2021/2022 can graduate in the extraordinary session a.y. 2021/2022 although their Mobility must be completed before graduating. If they do not graduate in a.y. 2021/2022 session, they will need to enrol in a.y. 2022/2023.

**Art. 2** of this Contract covers details concerning when Mobility can start and finish.

**3.2** Conditions in **Art. 3.1** are mandatory clauses and the Contract will be automatically nullified and amounts already paid must be returned in the event of non-compliance.

### ARTICLE 4 – FINAL DOCUMENTATION

**4.1** The Participant must submit all the following documents **together** to the Institution **no later than 30 days after Mobility ends**:





1. the "**Declaration of Mobility**" certifying the Mobility start and end dates, duly signed and stamped by the Host Institution at the end of the study period abroad. This document should specify the period of Mobility abroad and any blended Mobility, if necessary.
2. Copy of the latest version of the "**Learning Agreement for Studies**", approved by the student's Degree Course International Office Coordinator at UniTo and the Host University, according to procedure.
3. the "**Transcript of Records**" (the document confirming the results of the student's coursework, including any internship/research for thesis issued by the Host University internship/research if sent or issued by the host university directly to the participant but if it is not received before the student's submission deadline, the Participant must send a copy of the reminder email they sent the host university with the request for its urgent release.

For mobilities ending after 15 September 2023, the Participant shall in any case deliver the final documentation to the UNITA and International Mobility Section by the final date of 15 October 2023.

**4.2** If the "Declaration of Mobility" (**Art. 4.1**) has not been sent before 15 October 2023, the full Mobility amount must be returned.

**4.3** The Participant must also submit the EU SURVEY Report on Mobility or similar EU assessment questionnaire online at the end of Mobility or no later than 30 days after having received the request to complete it or other relevant deadlines.

**4.4** The Participant may be asked to provide an additional Report on Mobility so that the information recognising their activities is complete.

## ARTICLE 5 – LONG ERASMUS MOBILITY FUNDING

**5.1** The Participant declares that they accept the scholarship funded by the European Union and co-funded by the Ministry of Universities and Research and the University of Turin.

The study grant is made up the Parts, detailed below, according to the Participant's ISEE value. According to **Art.7.4** of [the Erasmus mobility call for studies a.y. 2022/2023](#), the a.y. 2021/2022 ISEE and/or ISEE equivalent or [PPP per capita GDP](#) value is considered, based on the a.y. 2021/2022 Regulations for Fees and Contributions.

Alternatively, for the allocation of the specific mobility grants provided on the basis of the ISEE value in this Contract, those who have one or more of the following conditions (so-called "equivalent students") are equated to the ISEE value of less than €13,000:

- a disability of 50% or more;
- refugee status;
- subsidiary protection status;
- displaced person status;
- Italian Government grant;
- children of disabled claimants, war orphans, blind civilians, victims of accidents at work or in service and their children.

The contribution comprises:

**A - Monthly grant** given to all Erasmus for Studies Mobility Participants a.y. 2021/2022 based on the destination country and corresponding to:



- **Group 1** (High cost of living): €350 per month (€11.67 per day) for Mobility to Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden, United Kingdom.
- **Group 2** (Medium cost of living): €300 per month (€10 per day) for Mobility to Austria, Belgium, Cyprus, France, Germany, Greece, Malta, the Netherlands, Portugal, Spain.
- **Group 3** (Low cost of living): €250 per month (€8.33 per day) for Mobility to Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Latvia, Lithuania, north Macedonia, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey.
- **Partner Countries Group:** €700 per month (€23.33 per day) for mobility in all Partner Countries (with the exception of the United Kingdom, Swiss Confederation, Faroe Islands which are in Group 1).

This grant is financed by Erasmus Plus National Agency INDIRE, the MUR (Ministry of University and Research) and the University of Turin.

This grant is funded by contributions from INDIRE, the National Erasmus Plus Agency, MUR (Ministry of Universities and Research) and the University of Turin.

Participants applying for Mobility in Switzerland will not receive any contribution from Part A if they receive a Mobility Grant from the Swiss Government. Host universities will define how and when Mobility grants are paid. The Institute will, however, provide a monthly contribution equal to the amount due for Group 1 countries if the Swiss Government does not provide Mobility contributions for the a.y. 2022/2023.

**B - Supplementary monthly contribution** for students with the following requirements:

**1. Specific economic requirements (before beginning mobility):**

have an ISEE-PIL below €50,000.00 in order to receive an additional financial contribution that will vary depending on their ISEE value and based on the following table/distribution:

ISEE-PIL Value	Monthly sum	Daily sum
ISEE-PIL ≤ 13.000 / equivalent	€ 450	€ 15
13.000 < ISEE-PIL ≤ 21.000	€ 400	€ 13
21.000 < ISEE-PIL ≤ 26.000	€ 350	€ 12
26.000 < ISEE-PIL ≤ 30.000	€ 300	€ 10
30.000 < ISEE-PIL ≤ 40.000	€ 200	€ 7
40.000 < ISEE-PIL ≤ 50.000	€ 150	€ 5
ISEE-PIL > 50.000	€ 0	€ 0

**2. At least one of the following merit requirements must be checked at the end of Mobility (on Student profile):**

- recognition of at least two university credits for every month of Mobility;





- documented work towards thesis and/or during internship leading to recognition of at least one university credit for international Mobility;
- documented PhD research and/or coursework.

If there is insufficient funding to make a contribution to all claimants (See B), students with the lowest ISEE will receive a contribution while budget is still available.

**C - EU funds for students with special needs** related to physical, mental or health conditions during Mobility for Studies.

Reimbursement of costs incurred for special needs, when applicable, is made once the Participant has presented relevant supporting documents. Further information will be made available from the UNITA and International Mobility Section once INDIRE, the National Erasmus Plus Agency has defined the conditions.

**D - One-off Travel Grant**, this takes into account the distance in kilometres you will need to travel to your destination, and will be paid to those who:

- carry out an Erasmus Study Long Mobility in a.y. 2022/2023 towards Partner Countries (excluding United Kingdom, Switzerland and the Faroe Islands),
- are in a disadvantaged economic situation based on the Ministerial ISEE values (for the year 2021 ISEE-PIL with a value between 0 and 24,335.11 euros).

To calculate the Travel Grant based on the distance in kilometres, the Erasmus kilometric calculator value will be used and is available at the following link:

<https://erasmus-plus.ec.europa.eu/it/node/2626>. The University of Turin will always be considered as the place of departure to calculate the distance.

Depending on the mobility participant's trip, the one-off Travel Grant, may fall into one of the two following categories:

**1/ Standard Travel Grant:** awarded to those who use standard transport (such as flights, etc.) to reach Erasmus Partner Countries (excluding United Kingdom, Switzerland and the Faroe Islands). No travel expense documentation needed. The Standard Travel Grant varies according to the distance in kilometres between the place of departure (University of Turin) and the place of destination according to the following:

**Between 10 and 99 KM → 23 euro**  
**Between 100 and 499 KM → 180 euros**  
**Between 500 and 1999 KM → 275 euro**  
**Between 2000 and 2999 KM → 360 euro**  
**Between 3000 and 3999 KM → 530 euros**  
**Between 4000 and 7999 KM → 820 euro**  
**8000 KM or more → 1,500 euro**

**2/ Green Travel Grant.** A special contribution to support sustainable travel (any means of transport apart from air travel and ship) to reach Erasmus Partner Countries (excluding U.K., Switzerland and the Faroe Islands) up to a maximum of 4,000 km. The trip will be considered "green" only if the majority of the route is green. The Green Travel Grant is based on the following distances:



**Between 100 and 499 KM → 210 euro**  
**Between 500 and 1999 KM → 320 euro**  
**Between 2000 and 2999 KM → 410 euros**  
**Between 3000 and 3999 KM → 610 euro**

In the case of a Green Travel Grant there is also a daily allowance, from 1 to a maximum of 4 days, corresponding to the daily value of their monthly grant (Part A + Part B). The daily allowance is to cover the days necessary for the green outward and return journeys (when applicable). Travel days must not be part of the period indicated in the "Declaration of Mobility" issued by the Host Institution.

In order to access the Green Travel Grant, students will be required to justify their travel expenses and prove the actual sustainable journey and time needed to reach their destination and at the end of mobility this expense documentation must be handed in to the UNITA and International Mobility Section.

The University of Turin will be considered as the place of departure or, possibly, on the basis of the documentation produced by the Participant, the place of residence.

**E - "TOP-UP Travel Green" contribution.** A special contribution to support sustainable travel (any means of transport apart from air travel) in order to encourage students to use transport that emits less Co<sup>2</sup>. The trip will be considered "green" only if the majority of the route is green. The 'TOP-UP Travel Green' contribution consists of the following items:

- a one-off contribution of EUR 50.00
- a daily allowance, from 1 and up to a maximum of 4 days of their monthly grant (Part A+ Part B) to cover the days necessary for the outward and return journeys (when applicable). Travel days must not be part of the period indicated in the "Declaration of Mobility" issued by the Host Institution.

The TOP-UP Travel Green Contribution:

- cannot be cumulated with the Green Travel Grant;
- is awarded to all those who opt for green travel (to Programme and Partner countries and regardless of the Participant's economic situation) and who do not benefit from the Green Travel Grant;
- will be granted at the end of the mobility and following presentation to UNITA and International Mobility Section of expense documentation proving the choice of green travel and the journey time needed.

The University of Turin will be considered as the place of departure or, possibly, on the basis of the documentation produced by the Participant, the place of residence.

#### **F - Possible financial supplements by the Teaching Structures**

Any further financial support allocated by the Teaching Structures (Departments/Courses) will be according to their procedures and timings.

**5.2** Participants applying for Mobility in Switzerland may also have the right to access Contribution Parts B, C, E and F, if they meet requirements.



**5.3** The amount of the grant due is based on the number of certified Mobility days abroad multiplied by the daily amount according to the destination country, plus the travel contribution, if applicable.

**5.4** One Mobility month is counted as 30 days, regardless of its actual length. Should there be an incomplete month, financial contribution will be calculated by multiplying the number of remaining days by the daily amount due (equal to 1/30 of the monthly unit cost) after having calculated the completed months.

**5.5** The amount of the contribution will initially be based on the Mobility period that the Participant declared in the Google Form (**Art. 2.3**). When Mobility finishes, the amount will be recalculated based on the Mobility abroad declared on the Declaration of Mobility, (**Art. 5.7**). The Participant can check the number of days the contribution will be calculated over, using INDIRE, the National Erasmus Plus Agency calculator. See here:

[https://www.unito.it/sites/default/files/calcolatore\\_periodo\\_mobilita\\_erasmus.xlsx](https://www.unito.it/sites/default/files/calcolatore_periodo_mobilita_erasmus.xlsx)

The Participant should use Google Forms to declare:

- if their stay abroad was less than the scheduled number of days stated in the bilateral Agreement - and as indicated in this Contract. In which case the amount due will be calculated by multiplying the daily amount by the number of days declared by the Participant in the Google Form;
- if their stay abroad corresponds to the scheduled number of days in the bilateral agreement - and as indicated in this Contract - the amount due will be calculated by multiplying the daily amount by the number of days declared by the Participant in the Google Form;
- if their stay abroad went beyond the scheduled number of days in the bilateral Agreement - and as indicated in this Agreement - the amount due will be calculated by multiplying the daily amount by the number of scheduled days in the bilateral Agreement.

**5.6** In the event of blended mobility (**Articles 1.3 and 1.4**), no contribution shall be granted to the Participant during the period of "virtual" mobility. In the event of compliance with the minimum duration of 60 days provided for by the Erasmus Long Mobility, the contribution due for the actual days of mobility spent abroad shall instead be recognised.

**5.7** At the end of the mobility abroad or blended mobility, the Participant must provide proof of the actual start and end dates of the mobility, certified by the Host Institution specifying the period of Mobility abroad and any online activities, in order to verify the amount actually due.

**5.8** The financial contribution cannot be used to cover costs similar to already reimbursed European Union funds.

**5.9** Except as specified in **Art. 5.8**, the financial contribution received by the Participant shall be compatible with other scholarships and/or grants provided by other funding bodies and/or scholarship providers. The beneficiary is in any event required to verify with the latter the compatibility of the Erasmus contribution with any other contributions requested/received.



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## ARTICLE 6 - PAYMENT METHODS

**6.1** Contribution is now regulated as follows:

**First payment** comprises:

- **100% of the monthly Erasmus grant (Art. 5.1 – Part A)** according to **Art. 5.5** of this Contract based on when the Participant submitted their Google Form (**Art 2.3**) and when they started their Mobility abroad at the Host Institution.
- **70% of supplementary contributions based on economic requirements (Art. 5.1 – Part B)** eligible under **Art. 5.5** of this Contract and based on when the Participant submitted the Google Form (**Art. 2.3**) and declared to have started their Mobility abroad at the Host Institution.
- **100% Standard Travel Grant**, if due on the basis of the requirements indicated in **Art. 5.1 - Part D**.

If the Google Form has been compiled correctly within the UNITA and International Mobility Section timeframe, the first mobility payment will be made in the first semester of the academic year 2022/2023, starting from 25 September 2022. For those who plan to start in the second semester of the academic year 2022/2023, the first payment will be made around mid-December 2022.

If at the time of payment, the mobility requirements indicated in **Art 3.1** of this Contract are not met, the first grant payment may be suspended until the problem is solved.

**Any balance** will be paid at the end of the recognition procedure and may consist of the following:

- 30% of supplementary contributions based on economic requirements (**Art. 5.1 – Part B**), if due.

At the end of a.y.2022/2023, the following contributions will be made:

- Difference between the Standard Travel Grant (see **Art. 5.1 – Part D**) which might have been made in the first payment and that due as Green Travel Grant only after documents have been presented supporting the student's actual "sustainable travel".
- 100% of TOP-UP Green Travel contribution (see **Art. 5.1 – Part D**) only after documents have been presented supporting the student's actual "sustainable travel".
- 100% of Participant with Special Needs (see **Art 5.1 - Part C**), defined on the basis of documents presented by the Participant.

Should there be any outstanding balance, the Institution will check the actual period of Mobility abroad following the Declaration of Mobility. The Institution will also check the number of university credits recorded during the student's Mobility abroad or blended coursework compared to the number of months of overall mobility (abroad or blended) rounded down. It will then calculate the amount due which could be a credit or debit based on the number of recognised university credits and actual period of Mobility abroad.

**6.2** Payments will be made by transfer to the Participant's IBAN code at their Italian/European bank account indicated when the Participant accepts this Contract. Should the Participant have a European, but not Italian bank account, they should send their BIC/SWIFT code to the [internationalexchange@unito.it](mailto:internationalexchange@unito.it) as soon as possible. They should also notify the same email address



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[internationalexchange@unito.it](mailto:internationalexchange@unito.it) of any changes to their IBAN code before completing all paperwork under this Contract.

## ARTICLE 7 – RETURNING THE GRANT AND PENALTIES

**7.1** Mobility must last at least two months (60 days), otherwise the Participant will have to return the full amount

**7.2** In the event that the Participant, for reasons of force majeure, is unable to complete their Mobility according to the present Contract and/or within the minimum duration of 60 days abroad, the grant corresponding to the mobility actually completed may be awarded by the Erasmus Plus INDIRE National Agency upon receipt of a specific report sent to the Institute attesting the exceptional situation.

**7.3** Subject to a grace period of 5 days with respect to the mobility period financed at the start of the mobility under the present Contract, the Participant who returns early, other than for reasons of force majeure, will be required to repay the amount not due, relative to the period of mobility abroad not enjoyed.

**7.4** The Participant will be required to return the grant received in full (Part A + Part B + standard Travel Grant, if eligible) in accordance with the deadlines and procedures indicated by the Institute in the following cases

- Withdrawing from Mobility.
- Returning from Mobility early or before 60 days (unless *Force Majeure* clause applied approved by INDIRE the National Erasmus Plus Agency in emergencies).
- Termination of this Contract.
- Failure to deliver the "Declaration of Mobility" by 31 October 2022.
- Failure to comply with the requirements in **Art. 3.1** of this Contract.

**7.5** The Participant shall return the integrative contribution (Part B of the grant) in full in accordance with the Institution timing and procedures in the following cases:

- At least two credits per month for Mobility fail to be recognised.
- Credits for thesis and/or internship (excluding Mobility for PhDs) fail to be recognised.
- Any delays that are attributable to the Participant in delivering the complete documentation within the deadlines (**Art. 4** of this Agreement) may result in them losing their right to previously granted monies.

**7.6** The Participant must return part of the grant received (Parts A + B, if entitled) in accordance with the Institution procedures and deadlines in the following cases:

- Funded Mobility days not used for contributions relating to Parts A and B.
- Non-compliance with the obligations under this Contract.

**7.7** The Institute will determine the amount, timing and method should the monies need to be returned.

**7.8** The Participant must return the amount requested within the timeframe set by the Institution or the student's profile will be frozen as outlined in University Fees and Contributions Rules.





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## ARTICLE 8 – INSURANCE COVERAGE

**8.1** The Participant is covered throughout their Mobility (including any authorised extension) for activities included and authorised by this Contract with civil liability insurance to third parties, as well as accident coverage based on contracts between the University and insurance companies. More information is available at: [www.unito.it](http://www.unito.it) *University and Work - Support, safety and health – Insurance*.

**8.2.** Before starting Mobility, the University will give the Participant a copy of the insurance coverage it provides for their Mobility period. The Host Institution could also provide additional obligations in terms of insurance coverage.

**8.3** The Participant is required to find out about health insurance requirements in the host country. Should the student's Mobility be in an EU Member State, Iceland, Liechtenstein, Norway or Switzerland, basic health insurance coverage is usually provided by the National Health Service via the European Health Insurance Card (EHIC). However, European Health Insurance Card coverage may not be sufficient, especially in the case of repatriation or specific medical conditions, so private supplementary insurance is recommended for those going to these countries.

**8.4** Non-EU participants will have to take out a private health insurance policy, even if they have EHICs, as they do not have similar health coverage outside Italy.

**8.5** Students are required to find out about the host country's health insurance requirements, should their Mobility destination not be included in the countries mentioned in **Art. 8.3**. They should take out adequate private insurance coverage that has the minimum requirements for staying in the country, as stipulated by local authorities, so students should request further information from the Host Institution. The host Institute may require the Participant to find out about the local COVID-19 health emergency conditions.

**8.6** Students must also check conditions concerning COVID-19, should they take out a private insurance policy.

## ARTICLE 9 – ONLINE LANGUAGE SUPPORT

**9.1** This Article only applies to Participants who have received the link to access and sign in to the Online Language Support (OLS) portal or similar European Commission issued Language Support device.

**9.2** Participants must check their language skills online, before the Mobility in one of the destination country's study/coursework languages made available on the OLS portal. Should it not be possible to take the online test, the Participant must inform the Institute without delay. Further indications will be provided as soon as they are made available by the European Commission and the INDIRE Erasmus Plus National Agency.

## ARTICLE 10 - ACADEMIC RECOGNITION





**10.1** The Institution guarantees that academic activities carried out during Mobility will be recognised in accordance with its Guidelines, available on the University portal [www.unito.it](http://www.unito.it) at: [https://www.unito.it/sites/default/files/linee\\_guida\\_riconoscimento\\_attivita\\_formative\\_estero.pdf](https://www.unito.it/sites/default/files/linee_guida_riconoscimento_attivita_formative_estero.pdf)

**10.2** The Institution and Participant agree a clearly defined programme before the Participant goes abroad (Learning Agreement for Studies).

**10.3** In order to draft the Learning Agreement for Studies and by accepting this contract, the Participant declares to have seen any study constraints relating to international Mobility published by their University department.

**10.4** The Host Institution must issue the Participant with the Transcript of Records and/or any certificate of internship/research for thesis at the end of Mobility.

**10.5** The Institution will check that the Participant has complied with the conditions set out in this Contract and that all procedures related to their Mobility have been completed. It will then ensure that the Participant has full academic recognition of the studies carried out at the Host Institution. Recognition can only be refused if the Participant has not reached the level required by the Host Institution or not met the conditions imposed by partner institutions.

**10.6** The Participant will not be able to graduate before they have completed their study abroad and received recognition for their studies there.

## **ARTICLE 11 - CHANGES TO THIS CONTRACT**

**11.1** The Institution may make changes to this Contract in accordance with any update to Erasmus+ Programme rules or indication of any emergency situations, such as COVID-19

**11.2** Any changes must be communicated in writing by updating the “Useful information outgoing a.y. 2022-2023”. Parties are not bound by verbal agreements.

## **ARTICLE 12 – APPLICABLE LAW AND COURT**

**12.1** This Contract has been drawn up under Italian law.

**12.2** The court responsible under applicable national legislation will have exclusive jurisdiction for any disputes that arise between the Institution and the Participant regarding the interpretation, application or validity of this Contract, where it is not possible to reach an amicable understanding.



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## ANNEX I - GENERAL CONDITIONS

### ARTICLE 1 – RESPONSIBILITY

Each party in this Contract will exempt the other from any liability for damages they or staff suffer as a result of this Contract being implemented, provided that such damages are not the result of serious or deliberate misconduct by the other party or their staff. The Italian National Agency, European Commission or their staff are not liable for complaints about the contents of the Agreement or damage caused during Mobility. Consequently, the Italian National Agency or European Commission cannot comply with any claim for damages or compensation.

### ARTICLE 2 – TERMINATION OF THE CONTRACT

If the Participant is unable to fulfil their obligations under the Contract (without considering the consequences of applicable law), the Institution is legally entitled to terminate or cancel the Agreement without further legal formalities, should the Participant not take any action within one month of having received notice.

If the Participant pulls out of the Contract before the terms expire or if they do not fulfil their obligations, they will have to return the amount already paid (**Art. 5**). Should the Participant terminate the Contract for reasons of *force majeure*, i.e. an unpredictable cause or event that the Participant cannot control and which is not attributable to their error or negligence, they may receive the amount corresponding to the actual duration of Mobility. In this case, the Participant must send a report to their own Institution which must also be accepted by INDIRE, the National Erasmus+ Agency. Unused sums must be returned to the Participant's own Institution.

### ARTICLE 3 – DATA PROTECTION

The University of Turin applies EU Regulation 2016/679 provisions in accordance with the information attached to the [Erasmus mobility call for studies a.y. 2022/2023](#).

### ARTICLE 4 – AUDITS AND ACCOUNTING REVIEWS

The Contract parties are committed to providing all the information requested by the European Commission, the Italian National Agency or any other body authorised by the European Commission or Italian National Agency in order to check that the Mobility and Agreement conditions have been properly implemented.



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## ANNEX II – PROVISIONS REGARDING COVID-19

**ARTICLE 1** – The Participant declares having seen the document “[Fact sheet for outgoing UniTo students a. y. 2022-2023](#)” published on the University website [www.unito.it](http://www.unito.it) at: *Internazionalità - Studiare e lavorare all'estero - Erasmus+ - Erasmus per studio - Istruzioni per studenti Unito (outgoing) - Istruzioni a.a. 2022-2023*.

**ARTICLE 2** - The Participant is aware that Mobility is still subject to the Partner Institution accepting and that acceptance conditions may change as the COVID-19 situation evolves.

**ARTICLE 3** – The Participant commits to staying up-to-date and observing the rules for preventing and managing the COVID-19 situation and, in particular, to having seen and accepted the conditions in force in the destination country for those arriving from Italy (or the current country of residence) and for those who return to Italy from the host country e.g. quarantine, restrictions, etc.

**ARTICLE 4** - The Participant undertakes to follow the Partner Institution’s provisions carefully, including those concerning COVID-19 containment measures, to having seen and accepted the University/Destination Authority’s conditions regarding services and facilities, including online learning, possible lack of access to basic services such as university accommodation and canteens and any obligation to take out supplementary insurance coverage, etc.

**ARTICLE 5** - The Participant is aware of the inconvenience and risks, beyond the health risks that can arise due to the COVID-19 emergency or and/or possible internal and/or external conflicts in the country of destination. Examples include, but are not limited to: quarantine, transport, accommodation, restrictions to accessing University/Host Institution facilities, possible need for a visa if requested by the destination country, possible restrictions on access to basic services (i.e. electricity) in some destinations.

**ARTICLE 6** - Should the Participant have private insurance, they formally commit to checking the conditions concerning COVID-19 and any specific requirements foreseen by the host country.

**ARTICLE 7** - The Participant relieves the University of Turin of any liability related to costs incurred for circumstances listed above or any unforeseen events resulting in the interruption/cancellation of mobility for COVID-19 related reasons. They are also aware that there will be no reimbursement for costs incurred as a result of health measures imposed by Italian or destination countries’ ministries and/or transport carriers even without warning (airlines, railways, urban and non-urban public transport).



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## ACCEPTANCE

The Participant is understood to have accepted this Contract once they have clicked on the "ACCEPT" button. The Participant will then receive the draft summary of the Contract in pdf format at their University email address. The final copy of the Contract will be sent to the Participant's email address when the Institution accepts the Contract.