



# UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Innovazione e Internazionalizzazione

Area Internazionalizzazione - Sezione UNITA e Mobilità e Internazionale

## Rankings - Erasmus + for Studies - Call 2022/2023

### FAQ

Version 01, 16/03/2022

**TABLE 1 - SELECTION of CANDIDATES**

<b>Phase 1</b> <b>Temporary ranking list</b>	Students are allocated to a destination in descending order of score, taking into account, if possible, their preferences. <b>VERIFY YOUR SCORE</b> on your MyUniTO profile. Do not accept the destination at this stage!
<b>Phase 2</b> <b>Requests for review</b>	Should the student find any anomalies in the outcome of their application, they can submit a request for it to be reviewed, although it has to be justified. Students can only apply for a review for one or both of the following reasons: <ul style="list-style-type: none"> <li>• incorrect attribution of additional score;</li> <li>• incorrect exclusion.</li> </ul> Requests have to be submitted (Google Form) within <b>3 calendar days</b> from the publishing of the temporary ranking list
<b>Phase 3</b> <b>First final ranking</b>	Students are assigned their destinations in descending order of score and taking their application preferences into account as much as possible.
<b>Phase 4</b> <b>Accepting/refusing the mobility</b>	Students must accept or refuse the Erasmus destination which they have been selected for <b>within 5 calendar days</b> from the publishing of the list. Students will not be offered other destinations if they reject their offer and will lose all right to Erasmus+ Mobility for study 2022/2023.
<b>Phase 5</b> <b>Reallocating students</b>	After Phase 4, eligible students not yet assigned will be transferred to destinations with places made available by students refusing or failing to accept their destination. Those who still don't have a position could be assigned a place in destinations left vacant following the Evaluation Committee procedures. <u>Reallocating students can be done by a public Call or an official assignment in two different ways:(see Allegato I/Annex 1):</u> <b>A. Reallocating by single ranking:</b> Eligible candidates are placed in a single ranking based on their highest score and destinations available are assigned in descending order of score; <b>B. Reallocation by language</b> (English, French, German, Portuguese, Spanish and any other languages, if in <a href="#">Annex I</a> ). <b>During this phase students can be assigned to any destination with available slots and not necessarily to the destinations selected in their application</b>
<b>Phase 6</b> <b>Second ranking</b>	Once Phase 5 has been concluded, the second ranking (so-called ultimate ranking) is published.



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### **Phase 7** **Accepting/refusing** **the mobility**

*Students must accept or refuse the Erasmus destination which they have been selected for within 5 calendar days from the publishing of the list.*  
*Students will not be offered other destinations if they reject their offer and will lose all right to Erasmus+ Mobility for study 2022/2023.*

#### ➔ **What do the different statuses (“stato ESCLUSO”, “stato ASSEGNATO” and “stato ISCRITTO”) refer to?**

“Stato ASSEGNATO”: winner for the destination.

“Stato ESCLUSO”: not assigned to the destination for lack of requirements.

“Stato ISCRITTO”: eligible, but not winner.

#### ➔ **What should I do when the first temporary ranking list (“prima graduatoria provvisoria”) is published?**

On your MyUniTO profile you can verify your score in relation to each destination selected (see Phase 1 – Table 1). At this stage you cannot accept the destination even if your status is “Stato ASSEGNATO” (winner).

#### ➔ **I noticed some anomalies in my results, what can I do?**

If you found an anomaly in the outcome of your application, you can submit a request for it to be reviewed, which must be justified (see Phase 2 – Table 1).

You can only apply for a review for one or both of the following reasons:

- incorrect attribution of additional score;
- incorrect exclusion.

Your request must be submitted via Google Form within **3 calendar days** from the publishing of the temporary ranking list. Requests submitted in any other way won't be considered.

The Google Form is available at the following path: [www.unito.it](http://www.unito.it) - Internazionalità - Studiare e lavorare all'estero - Erasmus+ - Erasmus per studio - Come candidarsi - Bando Erasmus per studio.

Your request will have to be adequately motivated, attaching documentation when needed. Please be aware that documentation (e. g. proof of language skills) which was not included in the original application, won't be considered at this stage.

The Evaluation Committee of your School/Department of reference, will examine and assess all requests for review. If you requested a review, you will receive feedback via email on whether the designated Evaluation Committee has accepted your request.

#### ➔ **I checked the temporary ranking list and my status is “stato ASSEGNATO”. When will I be able to accept/refuse the mobility?**

You can accept only after the publishing of the first final ranking (see Phase 3 – Table 1) or the second final ranking (see Phase 6 - Table 1). Students must accept or refuse the Erasmus+ destination they have been selected for within 5 calendar days from the publishing of the list.

#### ➔ **Can I freely decide which destination to accept? Why does the system only allow me to accept one destination while the others cannot be selected?**

You can be assigned only to one of your selected destinations. It is not possible to change the destination you have been assigned to. If you refuse, you cannot be assigned anywhere else and you will not be able to



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participate in an Erasmus+ mobility for Studies in 2022/2023.

➔ **I have been assigned to my second/third destination of choice, if I accept and in the meantime one of the other destinations I chose becomes available, can I change my final decision?**

No, it is not possible to change the destination you have first been assigned to. Moreover, if you refuse, you cannot be assigned anywhere else and you will not be able to participate in an Erasmus+ mobility for Studies in 2022/2023.

➔ **Is it possible to withdraw from the Programme even after I have accepted the destination?** Yes, you can withdraw from the Programme at any time and no penalties will apply. You will have to notify the withdrawal by sending an email to [internationalexchange@unito.it](mailto:internationalexchange@unito.it) from your UniTO e-mail account.

➔ **When following the procedure to accept a destination, the system requires me to select the semester of departure. I am still not sure when I will start my mobility, which semester should I select?**

When confirming the destination, it is necessary to indicate the semester of departure, regardless of the number of months set out for the selected destination.

If you haven't decided yet, we suggest you consider the activities you wish to carry out abroad. If you are planning on attending classes, verify on the website of the Host Institution when the courses you are interested in are taking place. When we transmit your information to the Host Institution (nomination), we will also indicate your semester of choice. Please be aware that it is up to Host Institution to finally approve your acceptance as an Erasmus + student and confirm the semester of departure, according to their own deadlines and procedures.

➔ **Will I be able to modify the semester of departure on a later stage?**

Each student can autonomously choose the semester of departure, taking into account the number of months set out for his/her destination and the activities he/she is planning to carry out abroad. Deadlines and procedures in place at the Host Institution should be considered. If you wish to postpone or anticipate your departure, you should contact the Host Institution for their approval.

➔ **Can I freely decide if I start my mobility in the first or second semester?**

Each student can autonomously choose the semester of departure, taking into account the number of months set out for their destinations and the activities he/she is planning to carry out abroad. Deadlines and procedures in place at the Host Institution should be considered.

If you are planning on attending classes, verify on the website of the Host Institution when the courses you are interested in are taking place. If you are planning on carrying out an internship or doing research for your final thesis, you should contact the Host Institution for their approval. If the number of months set out for your destination is 8 or more, you have been selected for a full academic year mobility and the departure is usually foreseen for September.

➔ **Is it possible to modify the level of the mobility from UG to PG and vice versa?**

No, the level of the mobility is based on what has been stipulated in the Bilateral Agreement signed by UniTO with the Host Institution.



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We suggest that you verify on the website of the Host Institution if you have access to the courses you would be interested in, considering that different Institutions have a different level of flexibility and/or different restrictions in place.

### ➔ I have accepted the destination, what I am supposed to do now?

If you are the winner for a specific destination and have accepted it, you will have to autonomously verify what procedure is required by the Host Institution for your enrolment (application form). You are solely responsible for completing the application form and complying with the deadlines set by the Host Institution.

The International Mobility office will send the information of the selected candidates who have accepted the destination to the Host Institution (nomination phase).

### ➔ I wasn't able to accept the destination within the deadline; can I still do it?

No. If you didn't meet the deadline for accepting the destination, this will result in your withdrawal from the Programme Erasmus + for Studies 2022/2023. You can apply again for the next Call 2023/2024.

### ➔ I checked the first temporary ranking list, and my status is "ISCRITTO". What does it mean? Is there still a chance that I'll be assigned?

The status "ISCRITTO" means that you are eligible, but you haven't been selected at this stage. In this case, if you haven't been selected on any other destination, you could be assigned a place in a destination left vacant following the Evaluation Committee procedures, according to the rules defined by your School/Department of reference (see [Allegato I/Annex 1](#) to the Erasmus+ Call 2022 and Phase 5 – Table 1)

### ➔ Where can I check my score if I haven't been selected?

After the publishing of the first temporary ranking related to your School/Department of reference, you can verify your score (academic merit, additional score and total score) and the reason why you haven't been selected for each one of your destinations of choice. You will have to log in onto your MyUnito account, select "Iscrizioni", then "Bandi di mobilità internazionale" and finally "Pubblicazione dati Graduatoria".

### ➔ I checked the first temporary ranking list, and my status is "ESCLUSO". Why? Can I have further information about the reason I haven't been selected?

The reason why you haven't been selected and the score obtained will be visible for each destination of your choice next to the status "ESCLUSO". For further information please contact your School/Department of reference, since they reviewed your application.

You can find the correct contacts here: [Departmental coordinators for international mobility and Polo offices](#).

### ➔ I haven't been assigned to any destination. If the students who are before me in the ranking list refuse the mobility, could I end up being the winner?

After Phase 4 (accepting/refusing the mobility), eligible students not yet assigned will be transferred to destinations with places made available by students refusing or failing to accept their destination (See Phase 5 – Table 1). Those who still don't have a position could be assigned a place in destinations left vacant following the Evaluation Committee procedures.



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Students can be reallocated by a public Call or an official assignment : **(see Allegato I/[Annex 1](#))**:

It is not necessary to apply again in order to participate in the reallocation.

➔ **If am selected during the reallocation phase, will it be by a public call or by an official assignment?**

Students can be reallocated by a public Call or an official assignment : **(see Allegato I/[Annex 1](#) for details)**:

**A. Reallocating by single ranking:** Eligible candidates are placed in a single ranking based on their highest score and destinations available are assigned in descending order of score;

**B. Reallocation by language** (English, French, German, Portuguese, Spanish and any other languages, if in [Annex I](#)).

During this phase students can be assigned to any destination with available slots and not necessarily to the destinations selected in their application

The second ranking (ultimate ranking) will be published starting from the 30th April 2022, according to the timeframe of each School/Department.

➔ **If I am selected during the reallocation phase, what should I do?**

If you are a winner ("ASSEGNATO") in the second ranking, you must accept or refuse the Erasmus+ destination which you have been selected for within 5 calendar days from the publishing of the list.

You will not be offered other destination if you reject the one you have been assigned to and you will not be able to participate in an Erasmus+ mobility for Studies in 2022/2023 (see Phase 7 - Table 1).

➔ **When will the reallocation phase begin and how will it unfold? Could I be assigned to a destination that I did not select in my application?**

After Phase 4, eligible students not yet assigned will be transferred to any destination with places made available by students refusing or failing to accept the mobility and therefore not necessarily to the destinations selected in their application.