Green Mobility Guidelines
Version 01, 2024-05-22

The present English version is provided just for information purposes.
In the case of conflicting meanings between language versions, the Italian version prevails.

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INTRODUCTION
As part of Action 1 of the Erasmus+ 2021/2027 program, in order to make international mobility inclusive and sustainable, there is the possibility to get specific grants to support your Erasmus+ mobility travel expenses. These further grants are meant only for those students who meet the requirements detailed below.

In this regard, please note that the Erasmus+ 2021/2027 program aims to encourage sustainable (green) transport, i.e. means of transportation with a low carbon footprint (such as trains, car sharing, buses).

The access to the different types of travel grants, which are recognized exclusively (either one OR the other) and therefore cannot be combined with each other, varies and depends on:
1. Country of destination;
2. Economic asset situation and/or fewer opportunities;
3. Type of travel undertaken.

Based on these parameters there are two types of sustainable (green) mobility grants, which cannot be combined with each other:
- TOP UP TRAVEL GREEN
- TRAVEL GRANT GREEN

1. GENERAL INFORMATION ON THE "TOP UP Travel Green” grant
The "TOP UP Travel Green” grant is:

- addressed to those who undertook an Erasmus+ mobility to a Programme or a Partner Country, regardless of their financial position, and who do not benefit from the Travel Grant Green (see next paragraph);
- addressed to those who opted to travel by sustainable means of transport in order to travel from Italy to their Erasmus destination and/or vice versa (PLANES and SHIPS are always excluded even if you chose options to compensate for the CO2 emissions while purchasing your tickets);
- accepted for car rides only if shared with other people (carpooling) through companies/networks in the field of transportation services (e.g. BlaBlaCar);
• related to the trip made at the beginning of your Erasmus+ mobility within a maximum of a 30-day period previous to the starting date certified by the Mobility Declaration and/or related to the return trip made within a maximum 30-day period following the ending date attested by the Mobility Declaration. Requests for trips made for occasional returns (e.g. Christmas, Easter, weekends, etc.) will not be considered eligible;

• intended for distances up to 4,000 km;

• paid by the end of the year your Erasmus+ mobility took place, ONLY if the documents submitted by you are considered to be eligible;

• recognized to those who made most of their trip by using sustainable means of transport (any means except planes and ships). To calculate distances, we recommend using the official Distance Calculator accessible at the following link: https://erasmus-plus.ec.europa.eu/it/resources-and-tools/distance-calculator

The amount consists of:

1. € 50,00 as one-time payment;

2. A daily allowance corresponding to the daily amount of the monthly grant (i.e. PART A/30GG + PART B/30GG IF DUE= daily amount due). This daily allowance will be paid for each day of your trip made by using sustainable means of transport that were necessary to reach the final destination for a maximum of a total of 4 days. The travel days must not be part of the period certified in the Mobility Declaration issued by your Host University.

2. GENERAL INFORMATION ON THE "Travel Grant Green"

The "Travel Grant Green" is:

• addressed to those who undertook an Erasmus+ mobility to a Partner Country and who find themselves in a disadvantaged financial situation based on the values defined by the Ministerial Provisions and/or to Participants with fewer opportunities. The Partner Countries group includes all countries in the that are not part of the Programme Countries group, excluding the UK, Switzerland and the Faroe Islands. For further information on the classification of the destinations (Programme Countries or Partner Countries), please read the Erasmus+ Call of reference;

• addressed to those who opted to travel by sustainable means of transport in order to travel from Italy to their Erasmus destination and/or vice versa (PLANES and SHIPS are always excluded even if you chose options to compensate for the CO2 emissions while purchasing your tickets);

• accepted for car rides only if shared with other people (carpooling) through companies/networks in the field of transportation services (e.g. BlaBlaCar);

• related to the trip made at the beginning of your Erasmus+ mobility within a maximum of a 30-day period previous to the starting date certified by the Mobility Declaration and/or related to the return trip made within a maximum 30-day period following the ending date attested by the Mobility Declaration. Requests for trips made for occasional returns (e.g. Christmas, Easter, weekends, etc.) will not be considered eligible;

• intended for distances up to 4,000 km;

• paid by the end of the year your Erasmus+ mobility took place, ONLY if the documents submitted by you are considered to be eligible after a request of integration (if needed) between the value of the 'Standard' Travel Grant initially paid and the value of the Travel Grant Green;
• recognized to those who made most of their trip by using sustainable means of transport (any means except planes and ships). To calculate distances, we recommend using the official Distance Calculator accessible at the following link https://erasmus-plus.ec.europa.eu/it/resources-and-tools/distance-calculator

The amount consists of:

1. un variable amount based on the above mentioned information:
   - Between 100 and 499 KM: 210 euros
   - Between 500 and 1999 KM: 320 euros
   - Between 2000 and 2999 KM: 410 euros
   - Between 3000 and 3999 KM: 610 euros

2. A daily allowance corresponding to the daily amount of the monthly grant (i.e. PART A/30GG + PART B/30GG IF DUE= daily amount due). This daily allowance will be paid for each day of your trip made by using sustainable means of transport that were necessary to reach the final destination for a maximum of a total of 4 days. The travel days must not be part of the period certified in the Mobility Declaration issued by your Host University.

3. HOW TO APPLY FOR THE GREEN TRAVEL FUNDS

When the time of the administrative closure of your mobility comes, in order to receive the grant (if due) to cover part of the costs of your sustainable trip (outward and/or return journey between Italy and the Erasmus+ destination), it is necessary to send us the travel expenses and the documents needed. The documentation required is different depending on the Erasmus+ mobility undertaken (Erasmus+ for studies or Erasmus+ Traineeship) and it is explained on the corresponding procedures published on the University website.

If you want to request the Travel Green fund ("Top up Travel Green" or "Travel Grant Green"), you need to submit the following documents in .pdf format, following the rules of the type of Erasmus+ mobility you have undertaken.

1- Trips by train and/or bus:
   • Receipts of the trip(s) (tickets or travel documents. Screenshots of the payments will not be accepted) for journeys departing from Turin (city where UniTo is located) towards your Erasmus+ destination (city where the Host University is located) and/or viceversa;
   • In case of trips ending in a different city from your Erasmus+ destination and/or from Turin, you must provide a signed self-declaration in .pdf format where you explain the reason why the destination of the trip(s) is not Turin and/or the city where the Host University is located.

2- Trips by car (accepted only if you carpooled through companies/networks in the field of transportation services):
   • Receipts of the trip(s) by car (car-sharing, only through companies/services in the e.g. BlaBlaCar) departing from Turin (city where UniTo is located) towards your Erasmus+ destination (city where the Host University is located) and/or viceversa;
   • If you shared the trip by car “informally” (privately, without relying on companies/networks in the field of transportation services), the trips will NOT be considered eligible for the Travel Green funds;
In case of trips ending in a different city from your Erasmus+ destination and/or from Turin, you must provide a signed self-declaration in .pdf format where you explain the reason why the destination of the trip(s) is not Turin and/or the city where the Host University is located.