



UNIVERSITÀ DEGLI STUDI DI TORINO  
Direzione Sistemi informativi, Portale, E-learning

**RELEASE FORM FOR THE TRANSMISSION, RECORDING AND PUBLICATION  
OF CONTENTS related to MINORS UNDER EIGHTEEN YEARS OF AGE  
(audio, video, photographs and declarations)\***

Please deliver the original copy of this document to the staff of the IT, Portal, E-learning Department  
Università degli Studi di Torino - via Verdi, 8 - 10124 Torino

EVENT TITLE \_\_\_\_\_

DATE \_\_\_\_\_ PLACE \_\_\_\_\_

The undersigned (name) \_\_\_\_\_ (surname) \_\_\_\_\_

born in (place of birth) \_\_\_\_\_ on (date of birth) \_\_\_\_/\_\_\_\_/\_\_\_\_

e-mail : \_\_\_\_\_

As (select one of the following items)     father     mother     legal representative of the Minor (name and surname) \_\_\_\_\_

born in (place of birth) \_\_\_\_\_ on (date of birth) \_\_\_\_/\_\_\_\_/\_\_\_\_

**AUTHORISES**

the Università degli Studi di Torino pursuant to art. 96 and 97 of the copyright Law no. 633 of 22 April 1941 as well as Art. 10 and 320 of the Civil Code, to:

- exercise the rights envisaged by art. 12 foll. Law no. 633/1941
- record, using radio television, cinematographic and photographic means: images, voice, names and declarations made by the Minor
- reproduce the same on any known and future technical and/or multimedia support and disseminate them on any platform of the University: University portal ([www.unito.it](http://www.unito.it)), corporate sites of the University, thematic sites of the University, Unito media (corporate platform of multimedia contents of the University - [www.unito.it/media](http://www.unito.it/media)), UnitoNews ([www.unitonews.it](http://www.unitonews.it)), 110 webradio ([www.110.unito.it](http://www.110.unito.it))
- disseminate the same on the official pages of the University on [Facebook](#), [Twitter](#), [YouTube](#) and [Instagram](#), as sites of external subjects which present a direct connection to the University Portal
- print and publish the same in magazines, brochures and inside promotional material of the University
- display and screen the images at exhibitions, debates, conferences and to use the same for future events/works.

**DECLARES**

- pursuant to Leg. Dec. 154 dated 28/12/2013 on the matter of parental responsibility, that (s)he represents the Minor, only author as well as exclusive holder of the rights of the economic use of images, interviews and /or declarations issued under the form of recordings or films, at the indicated event, and that (s)he is able to freely dispose of them within the terms and for the effects provided for under Copyright Law 633 dated 22.4.1941.
- that (s)he has read and accepted the terms and conditions of the personal data processing with the methods and for the purposes set out in the privacy policy statement
- that (s)he has authorised the recordings of the image, name, and voice of the Minor and/or other sounds produced by him (films) within the terms and under the conditions indicated below, for the corporate purposes relating to the indicated event
- that (s)he assumes full responsibility for the declarations made, holding harmless the University from any claims and/or action also of third parties

\* To be sent **at least 24 hours** before the date of the event:

- by e-mail address to: [redazione.unitomedia@unito.it](mailto:redazione.unitomedia@unito.it)

- by fax to 011.2361056

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- that (s)he is be informed and aware of the fact that downloading is allowed for certain transmissions
- that (she) waives any payment for the exposure, use, reproduction and dissemination of the images.

The undersigned also **forbids** the use of images in contexts which compromise the personal dignity, decorum and honour of the Minor and exonerates the University from any liability consequent to such activities.

Date \_\_\_/\_\_\_/\_\_\_\_ Read, confirmed and signed (legible signature of the declarant)\_\_\_\_\_

|  |
|--|
| <p><b>Event Organiser Details:</b></p> <p>Name and surname.....</p> <p>Name of body or structure requesting transmission of the event.....</p> <p>Legible signature of the event organiser .....</p> |
|--|

**PRIVACY POLICY**

Pursuant to art. 13 of the European General Data Protection Regulation (UE/2016/679 Regulation, herein referred to as GDPR), the personal data provided shall be used by the University for **corporate teaching and research purposes, and for the purposes strictly related and instrumental to the activities set out in the release form above** (i.e. corporate communication).

The personal data supplied, included personal portraits in pictures/videos, will be proceeded in accordance with the current legislation and non-disclosure obligations.

The **Data controller** is the Università degli Studi di Torino, via Verdi 8, 10124 Torino. Contacts: Ph. +39 011 6706111, certified email address: [ateneo@pec.unito.it](mailto:ateneo@pec.unito.it)

The **Data protection officer – DPO** can be contacted at the following email address: [rpd@unito.it](mailto:rpd@unito.it)  
The data provided with this release form shall be processed with/without the use of electronic tools in compliance with the current legislation and the principles set out in art. 5 of the European Regulation (transparency, minimization, safety etc.).

We inform you that, to process the data, the consent of the interested party is not required. As a matter of fact, the legality of the processing is closely connected to the institutional purposes related to the activities for which the release is required.

The provision of data is optional. In case of failure to provide personal data, it shall not be possible to use the pictures and / or the audio/video recordings of the relevant subject for the above mentioned purposes. Therefore, it shall not be possible to conclude the procedure, namely the event (e.g. seminar registration, interview). Personal data (such as pictures and audio/video recordings) may be used for communication, publication and / or dissemination in any form, within the limits concerning the stated processing purposes.

These data can be published on the University portal ([www.unito.it](http://www.unito.it)), corporate sites of the University, thematic sites of the University, Unito media (corporate platform of multimedia content of the University - [www.unito.it/media](http://www.unito.it/media)), UnitoNews ([www.unitonews.it](http://www.unitonews.it)), 110 webradio ([www.110.unito.it](http://www.110.unito.it)) and official pages of the University on [Facebook](#), [Twitter](#), [YouTube](#) and [Instagram](#). The data set out above could be extracted by common search engines in case of online searches made by third party subjects.

Data will be processed by authorized personnel (staff in charge of the platform technical support, researchers, etc.), and by authorized external collaborators, that have to comply with confidentiality and privacy. Data may also be entrusted to third-party companies operating in the ICT sector, appointed as external processors.



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At any time, it is possible to exercise the rights towards the data controller, as provided for in articles from 15 to 22, and as required by articles 15-23 of EU Regulation 2016/679: right of access, update, cancellation, limitation to processing, right to object to processing.

To exercise these rights, it is necessary to send an e-mail with subject matter "privacy rights" to the following address: [direzione.ict@unito.it](mailto:direzione.ict@unito.it). The interested party is informed that he/she has the right to complain to the authority, contacting the Personal data protection authority through the website: [www.garanteprivacy.it](http://www.garanteprivacy.it)

The audio/video recordings are assimilated to temporary processing activities finalized at the occasional publication of articles and respect the provisions contained in the:

- Code of Ethics related to the processing of personal data in exercising the journalistic activity set out in the Provision of the Personal data protection authority of 29th July 1998 attached to the "Single text of duties of the journalist" approved by the National Association of Journalists at the meeting of 27 January 2016 of which the provisions are an integral part.
- Provision on the matter of video surveillance of the Personal data protection authority – 8th April 2010 (which replaces that of 29 April 2004).

The data shall neither be processed for commercial or marketing purposes nor transferred to third parties, and shall be stored for the time necessary to achieve the purposes for which they were collected, in compliance with the principles set out in Art. 5 of GDPR.

The data provided, made anonymous, can also be used for statistical surveys. Profiling of personal data provided is not carried out.