



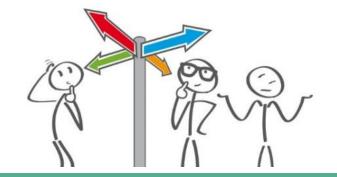








- 1. Important preliminary information
- 2. Main points from the Erasmus + Call 2021/2022
- 3. Focus on financial support
- 4. Before, during and after the mobility procedures









Important preliminary information

Useful information and links on:

www.UniTo.it

- Internazionalità
 - Studiare e lavorare all'estero
 - Erasmus +





- ✓ International mobility office *«Sezione Mobilità e Didattica Internazionale»*: internationalexchange@UniTo.it
- ✓ You can reach us via e-mail using your UniTo e-mail account: <u>user@edu.UniTo.it</u>









Important preliminary information

Before the start of your Erasmus mobility for studies 2021/2022, it is crucial that you:

- read the procedures for outgoing students and keep up-to-date with all the information and steps published on UniTo's website on the page <u>Istruzioni per studenti UniTo outgoing</u>;
- Consult <u>Guidelines for international student mobility a.y. 2021-2022</u>;
- Check regularly your UniTo e-mail account (@edu.UniTo.it);
- Verify the admission and application procedures as well as the possible restrictions related to the Covid-19
 emergency in place at the Host University.







Important preliminary information

Who founds the Erasmus+ Programme?

- ✓ European Commission
- ✓ Italian Ministry of University and Research
- ✓ University of Torino

Who manages the Erasmus+ Programme?

The local National Agencies are in charge of the actual management of the programme but the fundamental regulation comes from the European Commission

How is the Erasmus + Programme regulated?

The legal basis which defines the Erasmus+ Programme is a Regulation approved by the European Parliament and Council













Important preliminary information

But...

The EU Regulation 1288/2013 which defined the previous Erasmus+ Programme 2014-2020 **has expired** on the 31st December 2020!



The University of Torino has decided to publish our Call 2021 (Bando Erasmus per studio a.a. 2021/2022) before the approval of the EU regulation to give our students the opportunity to participate in the Programme.



The Programme Guide related to the new Erasmus+ programme, published on 25th March 2021, shows some changes compared to what is stated in the Call 2021. The most important points will be explained during this meeting.

Please note:

Some points still need to be clarified by the funding Institution. Therefore, you will be promptly informed about any future updates.







Important preliminary information

What are the main points that have changed?

- ✓ Physical versus Blended mobility
- ✓ The green travel grant
- ✓ The minimum duration of the mobility (Art. 3)
- √ The starting date of the mobility (Art. 3)
- √ Financial support related to the Erasmus+ call 2021/2022 (Art. 7)







Important preliminary information

Physical versus Blended mobility

Physical mobility: characteristics	Blended mobility: characteristics
The mobility is entirely carried out abroad	Blended mobility is a combination of physical mobility (study period abroad) with a virtual component.
 There is no minimum amount of ECTS, unless: you benefit from extra funding based on household income (Part B of the Financial Support); Linee guida per il riconoscimento delle attività didattiche svolte all'estero and/or the indications of your "CdS" (study programme) 	A blended mobility for studies must award a minimum of 3 ECTS credits.
Minimum duration is 60 days	The virtual component can be carried out before, during, or after the physical one. NOTE: The physical component must respect the minimum duration of 60 days
Covered by financial supports	 Physical part covered by financial supports Virtual part NOT covered by financial supports
Mobility period carried out abroad will be considered in maximum mobility period allowed for each study cycle (art.2 Call 2021/22)	The virtual component will not be considered in the maximum mobility period allowed for each study cycle (art.2 Call 2021/2022)







Important preliminary information

The green travel grant

It is a single contribution of **50 EUR** as a top-up amount to the individual support and up to 4 days of additional individual support to cover travel days for a return trip, if relevant.

Keep all receipts as proof of your green travel.

Further information will follow...

A green travel is means of transport



Important preliminary information

- ✓ Mobility minimum duration is now **60 days**, not 90 days as stated in the Call 2021/2022.
- ✓ According to the new Eramus+ Programme, the mobility can only start from 1st September 2021. Attention! Further information in the next slides
- ✓ Country contribution has changed (Part A of the financial support).

 Attention! Further information in the next slides



Erasmus for studies information meeting 2021/2022



Important preliminary information

Pay attention to the rules of the Countries which do not participate in the Erasmus+ programme but where mobility is still possible since the University of Turin has signed agreements.

United Kingdom

You can find more information on Brexit and on the UK participation in the Erasmus+ programme is here: https://ec.europa.eu/programmes/erasmus-plus/about/brexit it



Switzerland

The Swiss Federal Council's - SEMP (Swiss-European Mobility Programme) will fund all mobilities in Switzerland.







Important preliminary information

United Kingdom

- ✓ These mobilities are supported by Country contribution equal to 350€ net per months (no tax). Extra funding based on household income (Part B of the Financial Contribution) can be obtained
- ✓ Rules regarding the minimum duration and the start of the mobility are the same as the ones in place for the other countries participating to the programme
- ✓ From 1st October 2021, students coming from EU Countries will need a valid passport to enter the United Kingdom
- ✓ Students who want to spend a period of their mobility longer than 6 months in the United Kingdom, and who do not have a British or Irish passport, must apply for a **Student Visa** <u>Student visa GOV.UK</u> (www.gov.uk)







Important preliminary information

Switzerland

- ✓ The Swiss Federal Council defines the amount of the contribution every year. If students meet the requirements, the University of Turin will pay the extra funding based on household income (Part B of the Financial Contribution)
- ✓ Rules regarding the minimum duration and the start of the mobility are the same as the ones in place for the other countries participating to the programme





PARTICIPATION IN THE MOBILITY PROGRAMME – ELIGIBILITY CRITERIA:

Enrolment at UniTo

Art. 2 Call 2021/22

Tab. n°1

	Enrolment requirements
Mobility at Year 1 of a Master's Degree (laurea magistrale)	Mobility can only start once the student has had a successful admission interview to the postgraduate degree (when required), paid the first instalment of fees and enrolled in academic year 2021/2022.
Mobility in years other than the first year of an undergraduate or postgraduate degree programme	Enrolment in academic year 2021/2022 before Mobility starts and is in compliance with UniTo deadlines. Enrolment in the 2020/2021 academic year will be considered valid for Mobility starting before enrolment for academic year 2021/2022 opens. However, students must have already paid the first instalment of the enrolment fee for academic year 2021/2022.
	Your enrolment to 2020/2021 will be considered as valid. However, your mobility period must end before graduation. Should you not graduate during the «sessione straordinaria» (extraordinary graduating session)a.y. 2020/2021, you will need to enroll to the new academic year 2021/2022.



PARTICIPATION IN THE MOBILITY PROGRAMME – ELIGIBILITY CRITERIA:

Maximum duration

Art. 2 Call 2021/22

MAXIMUM DURATION of Erasmus for Studies and/or Traineeship for each study cycle:

- Undergraduate degree programs: maximum 12 months (360 days);
- Postgraduate degree programs: maximum 12 months (360 days);
- 5/6 year postgraduate degree programs: maximum 24 months (720 days);
- PhD, Specialization courses or continuing education programs (Specializing masters): maximum 12 months (360 days).

PLEASE NOTE: To calculate the actual duration of your mobility period we will ONLY consider the dates on your Statement of Stay ("Dichiarazione di Permanenza"). Mobility periods carried out online from Italy will not be considered when counting the days.





Start, duration and conclusion of the mobility

Art. 3 Call 2021/22

According to the new Erasmus+ Programme, your mobility can start from **1st September 2021**



After considering the available funding and after the approval of the University Administration Council, held on June 29, the Erasmus grant coverage will be provided also for those mobilities started from 1st June 2021 (as indicated in the previous Erasmus+ Programme).





Start, duration and conclusion of the mobility

Art. 3 Call 2021/22

- Duration of mobility is set out in the bilateral agreement
- NEWI

- minimum 2 months maximum 12 months
- Your mobility period can be carried out until 30/09/2022 (including students who spend only the Second Semester abroad), except for possible future changes linked to the Covid-19 emergency
- Early return are possible only for mobility periods longer than 60 days
- An extension of the mobility period beyond the number of months outlined in the agreement is possible (Attention to the maximum duration for each study cycle)
 Financial support for the extended period is not guaranteed!
- Holiday periods do not count as an interruption of your stay





DOS and DONTS during your ERASMUS mobility

Art. 4 Call 2021/22

Tab. n°2



YOU CAN'T	YOU CAN	
Attend courses and take exams at UniTo	✓ Attend courses and take exams at the Host University	
✗ Graduate at UniTo		
	✓ Do research for your final thesis ("Ricerca Tesi")	
PLEASE NOTE: If UniTo should allow different options regarding courses and exams due to the Covid-	✓ Do an internship, if part of your degree programme ("Tirocinio Curricolare") even if it's not accompanied by courses or seminars;	
19 Emergency, you will be informed well in	ay courses or serminars,	
advance	✓ Combine the previous mentioned activities	
	(Combined mobility): attend courses + internship +	





research for final thesis)



EQUAL ACADEMIC TREATMENT AND ACCESS TO SERVICES Art.6 Call 2021/22

Tab. n°2

	E	BENEFI	ITS AT Ur	niTo			BENEFITS AT THE Host UNIVERSITY
✓	Recognition out abroad	of ac	cademic	activities	carried	✓	Exemption from payment of enrolment fees to Host University (some Universities may charge additional registration fees)
						✓	Extension of UniTo coverage for third party liability and accident insurance during the participation to academic activities abroad NOT MEDICAL INSURANCE!
						✓	Access to free services for students offered by partner University (e.g.: language courses, support in finding accommodation, tutoring).



Focus on financial support

Tab. n°3

Art. 7 Financial Support			
	Agenzia Nazionale Erasmus+ (National Erasmus+ Agency)		
	MIUR-Ministero dell'Istruzione, dell'Università e della Ricerca (Italian		
Funding Institution:	Ministry of Education, University and Research)		
	Università degli Studi di Torino		
Part A: Country contribution			
Made up of:	Part B: Extra funding based on household income		
	Part C: Extra funding for special needs students		
CONADATIDIT with other cohelevebine and for contributions from other funding hading to disc (o.g. NALID). The box of cience is required to about			

COMPATIBLE with other scholarships and/or contributions from other funding bodies (e.g. MUR). The beneficiary is required to check their compatibility with other paying agencies

Sezione Mobilità e Didattica internazionale

Studi di Torino

INCOMPATIBLE with additional EU funds available for the same purpose, i.e. to support international mobility







Focus on financial support - Art.7 Call 2021/22 (updated according to the amount established by

the new Erasmus+ Programme)

	Part A Amount - Country contribution Ta				
Cost of living	Destination countries	Part A Amount - Country contribution			
High	Denmark, Finland, Iceland, Ireland, Lichtenstein, Luxembourg, Norway, Sweden	€350,00 per month EU Erasmus contributions			
Moderate	Austria, Belgium, Cyprus, France, Germany, Greece, Malta, Netherlands, Portugal, Spain	€300,00 per month EU Erasmus contributions			
Low	Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey, former Yugoslav Republic of Macedonia				
N.A.	Switzerland	Amount to be checked with Host University			
N.A	United Kingdom	€350,00 per month EU Erasmus contributions			







Focus on financial support - Art.7 Call 2021/22

ISEE > 50 000

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Tab. n°6					
Part B Amount – Extra funding based on household income					
Requirements based on household income and assets (ISEE) – assessed before departure	ISEE indicator (ANNUAL HOUSEHOLD INCOME) must be between 0 € to a maximum of 50.000,00 €				
Merit requirements- assessed after the mobility	You must meet at least one of the following criteria: ✓ Recognition in your "carriera" of at least 2 credits (CFU) per month (average) ✓ Recognition in your "carriera" of at least 1 credit (CFU) for thesis research and/or internship ✓ Certified research and/or training activities for PhD students				
*Annual Househols income (ISEE/ISEE parificato) o PIL pro-capite PPA known to the University for a.y. 2020/2021					
ISEE ≤ 13.000 / studenti equiparati	€ 450,00				
13.000 < ISEE ≤ 21.000	€ 400,00				
21.000 < ISEE ≤ 26.000	€ 350,00				
26.000 < ISEE ≤ 30.000	€ 300,00				
30.000 < ISEE ≤ 40.000	€ 200,00				
40.000 < ISEE ≤ 50.000	€ 150,00				

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University of Torino

Focus on financial support - Art.7 Call 2021/22

Tab. n°7

Part C – Extra EU funding for students with special needs			
Funding Institution EU Commission			
To whom it is addressed Students with specific physical, mental or health conditions			
How to apply An application must be submitted, according to the indications and deadling Erasmus+ National Agency INDIRE			
Amount EU funding based on expenses actually incurred and considered valid			

Go to www.UniTo.it - Internazionalità - Studiare e lavorare all'estero - Erasmus+ - <u>Erasmus+ per persone con disabilità/esigenze speciali</u> For more information contact the International Mobility Office at <u>internationalexchange@UniTo.it</u>







Focus on Financial Support – Summary

Tab.	n°8

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Туре	Amount		Beneficiary	Requirements		
Α	250, 300 or 350 euros a month according to the destination Country.		Erasmus grant holder, except for destinations in UK or Switzerland			
	ISEE	MONTHLY AMOUNT		You must meet at least one of the following		
	ISEE ≤ 13,000	€ 450	Students with an ANNUAL HOUSEHOLD INCOME (ISEE/ISEE	requirements:		
В	13,000 < ISEE ≤ 21,000	€ 400		✓ Recognition in your "carriera" of at least 2 credits (CFU) per month (average)		
	21,000 < ISEE ≤ 26,000	€ 350	parificato) up to 50.000,00 euro + "studenti equiparati"	✓ Recognition in your "carriera" of at least 1 credit		
	26,000 < ISEE ≤ 30,000	€ 300		(CFU) for thesis research and/or internship	(CFU) for thesis research and/or internship✓ Certified research and/or training activities for	
	30,000 < ISEE ≤ 40,000	€ 200		PhD students		
	40,000 < ISEE ≤ 50,000	50,000 € 150				
С	Depending on eligible experincurred (contribution from	•	Students with special needs (disabilities or physical/mental conditions)	Application will be filed according to National Agency indications		





University of Torino

Focus on Financial Support – Payment methods

After having signed the Mobility Agreement:

- Country contribution (part A): 100% according to the mobility period
- Extra funding based on household income, if applicable (part B): 70% according to the mobility period
- Balance (if applicable) at the end of the recognition procedure

PLEASE NOTE:

- The **final amount of financial support** you are eligible for will be ri-calculated in accordance with the **actual dates of attendance abroad** (certified by the Host Institution) and/or in accordance with the number of credits acquired
- Extension of mobility will be paid only in case of availability of funds



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Focus on Financial Support—Repayment of grant - TOTAL:

- A. Country contribution (Part A) and any extra funding based on household income (Part B):
 - Withdrawal from the Erasmus programme;
 - ← Mobility period shorter than 2 months (60 days) → unless the Erasmus National Agency confirms that the reason for returning can be considered «force majeure»
 - Student failed to send the Statement of Stay («Dichiarazione di permanenza») before
 31th October 2022
- B. <u>Extra funding based on household income (Part B)</u>:
 - Student fails to obtain:
 - 2 credits recognized per month of mobility;
 - credits recognized for thesis and/or internship (not applicable in case of mobility during a PhD)









Focus on Financial Support – Repayment of grant - PARTIAL:

- Early return: if the total period of stay (calculated in DAYS according) to the dates on your Statement of Stay) is inferior to the period set out in the Bilateral Agreement, you will have to return part of the grant accordingly (unless different dispositions are in place due to the COVID-19 emergency)
- finalized by the time of your departure for your Erasmus destination





What to do before, during and after the Mobility

- 1. Before starting the Mobility
- 2. Once arrived at the Host University
- 3. During the Mobility

4. At the End of Mobility







Before starting the Mobility: monitoring Covid-19 restrictions

- ✓ Check the admission procedure at the Host University and any restrictions related to the Covid-19 emergency;
- ✓ Check how classes and exams will take place at the Host University (online or face-to-face);
- ✓ Enquire about refund policies (train, bus of plane tickets) in case the mobility is delayed or cancelled;
- ✓ Enquire about refund policies (accomodation deposit) in case the mobility is delayed or cancelled.







Before starting the Mobility: nomination procedure and choosing the semester

The UniTo International Mobility Office «Sezione Mobilità e Didattica Internazionale» sends *nominations* to the Host Universities, respecting their deadlines when possible (art. 8 in the Call 2021/22), informing them about the arrival semester chosen by the student when accepting the destination on MyUniTo page.,

Any changes related to the choice of the semester must be communicated directly to the Partner University.

In order to **choose the semester**, you need to consider:

- when the courses you are interested in will take place at the Host University;
- the start and end date of the semester at the Host University;
- current restrictions related to the Covid-19 emergency at the Host University.









Before starting the Mobility: application form

It is each student's responsibility to gather information about required documents and deadlines for the <u>Application</u> <u>procedure</u> at the Host Institution.

- ✓ Do not wait for an e-mail from the Partner University
- ✓ Check the deadline for sending the application and any required documents RIGHT NOW
- ✓ Our office WILL NOT supervise this process
- ✓ Extra-EU Students: verify Visa requirements and procedures
- √The confirmation of grant award has been sent to the winner students of the 1st list on 14/06/2021 to their institutional e-mail address, to be employed for scholarships, contributions, stay permit, accommodation form, etc.
- √ Transcript of records = List of exams passed so far at UniTo
 - → available in Italian on MyUniTo page
 - \rightarrow if an English translation is required, it has to be done by the student





Before starting the Mobility: finding accomodation

- ✓ It is your responsibility to find accommodation
- ✓ Some Host Universities can offer support



Application Form

✓ In some cases students associations can offer support





Before starting the Mobility: Confirmation of Language skills «PASSAPORTO PER L'EUROPA»

- ✓ A confirmation of your knowledge (this is not a certificate) of the main language spoken at the Host Institution, can usually be obtained in cooperation with CLA (Centro Linguistico di Ateneo)
- ✓ Many Universities accept it as Proof of Language Skills to submit together with your application
- ✓ The test is available for: English, French, Portuguese, Spanish and German
- ✓ Up-to-date information on the website: https://www.cla.UniTo.it/it





Before starting the Mobility: Online linguistic support (OLS)

- An updated version of the online platform for language courses will help participants improve and assess their language level
- New functions will be included, such as blended learning and social networking









Before starting the Mobility: preparing the Learning Agreement

- ✓ Plan the academic activities abroad in accordance with the subject area in the agreement;
- ✓ Read carefully the guidelines «Linee guida per il riconoscimento delle attività formative svolte all'estero» on the UniTo website;
- ✓ Choose the activities considering that you can also combine exams
- ✓ Define the activities (exams/thesis/internship) to carry out abroad with your mobility coordinator (responsabile didattico per la mobilità internazionale) and with the Host University

Consider that is up to the Host University to ultimately approve or reject your LA!

Check in well advance the possibility of carrying out activities like an internship or research for your final thesis.





Before starting the Mobility: Mind the differences!

Responsible persons according to activity:

→ Professor «responsabile didattico per la mobilità internazionale» of your study programme at UniTo: approves and signs your Learning Agreement



→ Professor «referente dell'accordo» (professor who signed the Bilateral Agreement with the Host Institution): approves your extension and gives you information regarding the Host University







Before starting the Mobility: preparing the Learning Agreement

The new Erasmus Program focuses on "green issues" and environmental sustainability



The Learning Agreement must be filled out through an on-line platform which will be implemented in the next months



While waiting for the online procedure to be fully implemented, we ask you to temporarely use:

- the «paper» format (.doc/.odt file) currently published on UniTo website, on the page «Instruction for UniTo students» (<u>"Istruzioni per studenti UniTo (outgoing)");</u>
- Or use any form provided by the Host University





Before starting the Mobility: preparing the Learning Agreement

- ✓ The table with the exams to be taken abroad (Table A) is to be filled out in the local language
- ✓ The Table B must be completed in with the UniTo exams you wish to substitute with exams taken abroad
- ✓ In case of research for thesis or internship, please indicate whether the activity relates to the research for thesis or insert the internship title







Before starting the Mobility: acceptance of the Mobility Agreement

- ✓ The Mobility Agreement will be available for completing and signing through an online procedure
- ✓ Further information will be provided as soon as possible
- ✓ The deadline will be indicated when the agreement is available. (awaiting the new form from the National Agency)
- ✓ An IBAN code will be required
- ✓ The Italian on European bank account must be in the student's name or joint account
- ✓ In order to receive the financial contribution on time, it is necessary to finalize the Mobility Agreement as soon as possible (once it is available)







Before starting the Mobility: ENROLMENT at UniTo and other procedures

- ✓ It is **COMPULSORY** to complete your enrolment procedure at UniTo and pay your enrolment fee **BEFORE** your departure
- ✓ Please mind usual UniTo deadlines
- ✓ It is **COMPULSORY** to update the study plan («Piano Carriera») by the deadline set for all UniTo students, even if it falls during your Erasmus mobility period









Before starting the Mobility: medical care while abroad

- ✓ In EU countries (including Island, Liechtenstein, Norway and Switzerland), EU citizens will have to carry with them their «Tessera Sanitaria» (European Health Insurance Card EHIC) in order to access the local public health system. Please mind that not all EU country offer free medical care, please check before departure and stipulate a private insurance if necessary. More info here: https://europa.eu/european-union/life/healthcare it
- ✓ Extra-EU students: please verify with your ASL here in Italy if you have to follow different procedures to make sure you have medical care abroad
- ✓ **Mobility towards other Countries** (e.g. Turkey): stipulate an appropriate health insurance (make sure you are covered in case of pandemic!)







On arrival at the Host University

- ✓ Fill out the Google Form to certify your arrival at the Host University
- ✓ UniTo will not provide nor will request from you any «Certificate of Arrival»
- ✓ Have the Learning Agreement signed by your tutor at the Host University
- ✓ Keep the original copy of the Learning Agreement to submit to our office at the end of your Mobility







During the Mobility

During the Mobility, if necessary, you can:

- ✓ Do any required change to your Learning Agreement. Any change to the original LA must be validated by the «responsabile didattico» at UniTo and by your tutor abroad.
- ✓ Apply for an **extension to your mobility** that must be authorized by the Host University and by the «*referente*» of the Bilateral Agreement.
- ✓ Further information regarding "during the mobility procedures" will be published in the next months. Please mind the max amount of months of mobility according to your study cycle!!!
- ✓ **Return earlier** (minimum duration: 60 days)





During the mobility - in case of early return...

- ✓ If you have completed the minimum period of mobility (60 days), you can return earlier than the due date and you won't need any approval from our office.
- ✓ In case of early return, your mobility period will be calculated according to the actual **DAYS** of attendance as resulting from the Statement of Stay. Different provisions may be put in place in regards to the Covid-19 emergency.
- ✓ Calculation of effective days of the mobility: you can use the Erasmus+ Mobility Calculator at the page <u>Istruzioni per studenti UniTo (outgoing)</u>.



During the Mobility: Statement of Stay («Dichiarazione di permanenza»)

- ✓ You must have it signed BEFORE leaving the Host University
- ✓ The new form will be available in the next months on the UniTo website, on the page "Istruzioni per studenti UniTo (outgoing)"
- ✓ Verify that the dates are correct BEFORE leaving the Host University and the form has been filled out correctly
- √ To be returned to our Office by 31st October 2021





At the End of the Mobility: final procedures at Host University

- ✓ Make sure you have followed all necessary procedures to end your mobility at the Host University
- ✓ Make sure you have with you all the necessary documentation to have your mobility recognized at UniTo







At the End of Mobility: final documents are being UPDATED

- ✓ Complete the final version of your Learning Agreement, have it signed and stamped
- ✓ ORIGINAL Transcript of records (stamped and signed by the Host University with all the exams that you passed)
- ✓ ORIGINAL Statement of Stay
- ✓ If you did any Internship «Tirocinio» or Research for Thesis «Ricerca Tesi», a certification signed and stamped by the Host University with the number of hours and ECTS credits
- ✓ After you receive the email with the link, you will have to fill in the EU survey within the indicated deadline.
- → For more information always check <u>Istruzioni per studenti UniTo</u> (outgoing) 2021/2022









Thank you for your attention!

internationalexchange@UniTo.it

