



UNIVERSITÀ DEGLI STUDI DI TORINO

DIREZIONE DIDATTICA E SERVIZI AGLI STUDENTI
SEZIONE SERVIZI STUDENTI MEDICINA

SUMMARY of the Call for Transfer to the Single-Cycle Degree Programmes in Medicine and Surgery (Ministerial class LM-41) Academic Year 2021–2022

OVERVIEW

1. AVAILABLE PLACES
2. TRANSFER REQUIREMENTS
3. HOW TO APPLY
4. APPLICATION DEADLINE, KEY DATES AND SUPPORT
5. ASSESSMENT CRITERIA
6. RANKINGS
7. HOW TO ENROL
8. RANKINGS UPDATES
9. MANDATORY HEALTH CERTIFICATIONS
10. USEFUL LINKS

OVERVIEW

This document summarises the main elements of the 2021–2022 call for transfer to the six-year postgraduate degree in Medicine and Surgery at the University of Turin. Please note that the official call for transfer has been written in Italian and has been published on the official University bulletin (Albo d'Ateneo):

https://webapps.unito.it/albo_ateneo/?area=Albo&action=Read_Download&id_attach=41335.

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This call for transfer is open to all students with previous academic records in any Italian or foreign university degree programme wishing to transfer to one of the six-year postgraduate degree programmes in Medicine and Surgery at the University of Turin.

The key dates and deadlines are as follows:

Application to the call for transfer	16 June 2021 h. 12.00 – 30 June h. 12.00.
Publication of provisional rankings	22 September 2021
Queries and requests for clarification with regard to the rankings	22 September 2021 – 27 September 2021
Publication of final rankings	7 October 2021

1

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DIREZIONE DIDATTICA E SERVIZI AGLI STUDENTI SEZIONE SERVIZI STUDENTI MEDICINA

Acceptance of place by the applicant	7 October 2021 – 11 October 2021
End of enrolment	19 November 2021

1. AVAILABLE PLACES

DEGREE PROGRAMMES (only those with available places are indicated)	ENROLMENT ACADEMIC YEAR ON YEAR 2021–2022	AVAILABLE PLACES
MEDICINA E CHIRURGIA (ITALIAN-TAUGHT) TURIN HUB	YEAR 3	3
MEDICINA E CHIRURGIA (ITALIAN-TAUGHT) TURIN HUB	YEAR 5	2
MEDICINA E CHIRURGIA (ITALIAN-TAUGHT) TURIN HUB	YEAR 6	4
MEDICINE AND SURGERY (ENGLISH-TAUGHT) ORBASSANO HUB	YEAR 4	1

Available places will be offered to applicants based on their position in the rankings. Rankings will be sorted according to specific assessment criteria (see section 5 below). Any other place that becomes available after this document has been published, will be announced together with the publication of the final rankings of the places made available in this document. Such extra places will be offered to applicants based on their position in the rankings. Any newly available places for year two or higher that might become available at the end of the application process will be left for requests to shorten one's degree programme from students who in academic year 2021–2022 are enrolled in the first year of the degree programmes referred to in this document.

2. TRANSFER REQUIREMENTS

Requests for enrolment in years two or higher of the Italian-taught six-year postgraduate degree in Medicine and Surgery (Turin hub and Orbassano hub; Class LM-41), the English-taught six-year postgraduate degree in Medicine and Surgery (Orbassano hub; Class LM-41) and the six-year postgraduate degree in Dentistry and Dental Prosthodontics (Class LM-46) may be made by:

- Students who are currently enrolled in university degree programmes at the University of Turin or at other Italian or foreign universities
- Students who have interrupted their degree programme without completing it at the University of Turin or at other Italian or foreign universities

2

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DIREZIONE DIDATTICA E SERVIZI AGLI STUDENTI SEZIONE SERVIZI STUDENTI MEDICINA

- Graduates (or applicants with equivalent academic qualifications) from the University of Turin or other Italian or foreign universities.

On the basis of the degree programme of interest and the years of enrolment for which places are available, the applicants must meet the following requirements:

- **MEDICINA E CHIRURGIA (ITALIAN-TAUGHT), TURIN HUB**
 - For year three, at least 56 CFU credits from the following disciplinary sectors (SSD) are required: BIO/13 – Biologia applicata (at least 8 CFU credits); BIO/11 – Biologia molecolare (at least 5 CFU credits); BIO/10 Biochimica (at least 5 CFU credits); BIO/16 – Anatomia umana (at least 9 CFU credits); FIS/07 (Fisica applicata or scientific sectors from FIS/01 to FIS/08, at least 5 CFU credits); BIO/17 – Istologia (at least 7 CFU credits); MED/01 – Statistica medica and/or MED/42 – Igiene generale e applicata (at least 5 CFU credits); MED/04 – Patologia generale (at least 5 CFU credits); MED/07 – Microbiologia e Microbiologia clinica (at least 7 CFU credits); eligibility to year three of the degree programme is conditional to having at least 70 CFU credits recognized in total.
 - For year five and year six, at least 78 CFU credits each from the following disciplinary sectors (SSD) are required: BIO/13 Biologia applicata (at least 8 CFU credits); BIO/11 Biologia molecolare (at least 5 CFU credits); BIO/10 Biochimica (at least 5 CFU credits); BIO/16 Anatomia umana (at least 15 CFU credits); FIS/07 (Fisica applicata o altro settore compreso tra FIS/01 e FIS/08 at least 5 CFU credits); BIO/17 Istologia (at least 7 CFU credits); BIO/09 Fisiologia (at least 16 CFU credits); MED/01 Statistica medica e/o MED/42 Igiene generale e applicata (at least 5 CFU credits); MED/04 Patologia generale (at least 5 CFU credits); MED/07 Microbiologia e Microbiologia clinica (at least 7 CFU credits). Eligibility to year five of the degree programme is conditional to having at least 200 CFU credits recognized in total; to year six, at least 260 total credits.
- **MEDICINE AND SURGERY (ENGLISH-TAUGHT) ORBASSANO HUB**
 - For year four, at least 76 CFU credits from the following disciplinary sectors (SSD) are required: BIO/10 Biochimica; BIO/11 Biologia molecolare; BIO/13 Biologia applicata; BIO/16 Anatomia umana; BIO/17 Istologia; FIS/07 (Fisica applicata o altro settore compreso tra FIS/01 e FIS/08); MED/04 Patologia generale; MED/07 Microbiologia e microbiologia clinica; BIO/09 Fisiologia; MED/03 Genetica medica; MED/09 Medicina interna; MED/18 Chirurgia generale MED CLINICHE (nei settori MED11 Malattie dell'apparato cardiovascolare- MED23 Chirurgia cardiaca - MED10 Malattie dell'apparato respiratorio - MED13 Endocrinologia - MED12 Gastroenterologia - MED15 Malattie del sangue - MED35 Malattie cutanee e veneree - MED17 Malattie infettive - MED24 Urologia - MED33 Malattie apparato locomotore - MED19 Chirurgia plastica). Eligibility to year four of the degree programme is conditional to having at least 90 CFU credits in total recognized.
- **MEDICINA E CHIRURGIA (ITALIAN-TAUGHT) ORBASSANO HUB:** no places available
- **DENTISTRY AND DENTAL PROSTHETICS:** no places available

3

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DIREZIONE DIDATTICA E SERVIZI AGLI STUDENTI SEZIONE SERVIZI STUDENTI MEDICINA

All applicants must have Italian language competence at level B2 of the Common European Framework of Reference for Languages (CEFR) or higher.

Furthermore, those who wish to apply for enrolment in year two or higher of the English-taught six-year postgraduate degree in Medicine and Surgery must have both Italian and English language competence at level CEFR B2 or higher. Said competence will be assessed once successful applicants have registered. Therefore, it is not necessary to attach linguistic certifications to your application.

Applications for enrolling in year two or higher will be only assessed based on the CFU credits that can be recognized, exclusively within the limit of the places that have been made available following withdrawals or transfers in the course year of reference, and on the basis of the total available places defined in the annual ministerial decrees.

In order to be eligible for enrolment in a given year, CFU credits must be recognized by the Committee in charge, as detailed in section 12 of the Regolamenti Didattici published on the websites of each Degree Programme. Before submitting their application, applicants are expected to check that they have the required number of CFU credits as indicated in the Regolamenti Didattici.

Please note that for ranking purposes the only CFU credits that will count are those related to courses and learning activities included in the degree programme the applicant has applied for, and up until the year of enrolment prior to that for which the applicant has applied.

3. HOW TO APPLY

All applicants apply for a specific year of enrolment. If applicants wish to apply for more than one year of enrolment and/or more than a degree programme, they must submit an application for each year/degree programme. Each application has a fee of €60 for the assessment of the applicant's academic curriculum, in accordance with section 6.2 of the current Regolamento Tasse e Contributi (Tax and fees rules) available at the following link: <https://www.unito.it/ateneo/statuto-e-regolamenti/regolamenti-didattica-e-studenti>. Fees must be paid by bank transfer to:

Payee: Università di Torino

IBAN: IT07N0306909217100000046985

Bank: Intesa Sanpaolo S.P.A via Monte di Pietà 32 Torino

Payment reference: **Candidatura per iscrizioni anni successivi al 1° a.a. 2021/22 – FIRST NAME and LAST NAME of the APPLICANT; YEAR OF ENROLMENT and DEGREE PROGRAMME (add the HUB/VENUE)**

The application process is divided into two steps. Your application is complete once you have completed both steps, as detailed below. Please note that the application process must be repeated for each application you wish to submit. Please pay attention to the data you enter in your application – once submitted, you will be unable to make any changes on your own.

STEP ONE: Complete the application form at the following link:

4

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<https://script.google.com/a/macros/unito.it/s/AKfycbyepSvmDHuvVXuRq0ulG1mzcaZQwHjleR2PyToO5glvoFxKQInLJuoednsrb0W9tIIO/exec>

For the assessment of your academic curriculum, make sure to indicate only courses/activities whose exams you have passed or otherwise have successfully completed, and which you wish to see recognized in your application. Please note that once you have submitted your application, it will no longer be possible to exclude courses and learning activities from the assessment.

For each course/learning activity for which you request an assessment, please add

- a. The disciplinary sector (SSD) and/or the name of the subject
- b. Its weight in credits (CFU/ECTS)*
- c. Date in which the result of the course/learning activity was registered
- d. Outcome (numerical mark or verbal assessment)
- e. Link to the course page on the home University website complete with syllabus and learning aims and to any elective coursework/activities (i.e., ADEs in Italian Universities) and successfully completed internships. It is recommended that applicants check that the links to each syllabus are publicly accessible – if not so, the committee will be not able to complete the assessment.

*If the weight of the activities is expressed in hours rather than in CFU credits or ECTS, please indicate both hours and CFU credits by reckoning that 1 CFU equals 25 hours.

Please note: Self-declarations of a completed course or partial exams that cannot be officially confirmed by the home university will not be accepted.

Once the application form has been submitted, the applicant will receive a message with feedback on whether the basic transfer application requirements have been met. In case of a positive outcome, you will receive a Google Sheet file with the CFU credits recognition request form, in which the applicant will have to enter each course/learning activity that they wish to have recognized. The spreadsheet will be pre-filled with the data entered in the application form previously submitted.

In order to better match courses from your home University with the University of Turin ones, the applicant should consult the syllabus available on the website of the Degree Program for which they are applying. The number of CFU credits and the learning aims of each course for which the applicant is requesting recognition must be as consistent as possible with those of the degree programme at the University of Turin for which you are submitting your transfer application. It should be noted that the recognition of CFU credits is at the discretion of the assessment committees, who, based on learning-related considerations, may decide not to recognize certain activities as well as identify different matches than those suggested by the applicant.

You need to complete your Google Sheet file online (i.e. without downloading the file on your device). Once the spreadsheet has been thoroughly completed, please download the file in .pdf format so as to have it available for the next step of the application process. The online version of the sheet (which will remain accessible to the assessment committees) must be identical to the pdf one that the applicant will upload in step two.

STEP TWO: access the link in the feedback email message you received at the end of step one and upload the following documents:

5

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DIREZIONE DIDATTICA E SERVIZI AGLI STUDENTI SEZIONE SERVIZI STUDENTI MEDICINA

A. FOR APPLICANTS APPLYING FOR THE RECOGNITION OF CREDITS OBTAINED AT AN ITALIAN UNIVERSITY:

1. Scanned copy of a valid ID (passport for non-EU applicants)
2. Scanned copy of the signed application form you received by email
3. Pdf file of the credit recognition request that you filled in online
4. Payment receipt of the € 60 non-refundable fee in compliance with article 6.2 of the Tuition fee regulations
5. Self-certification of all completed and registered learning activities, as issued by your university (if not available, attach a self-declaration stating both your University enrolment and all completed and registered courses, ADEs and internships). Please note that the law requires that you submit a self-certification - official enrolment certificates issued by your home university cannot be accepted.
6. Syllabi, inclusive of learning aims, as released by your home University, of all completed and registered courses, ADEs and internships
7. Study plan (i.e. list of learning activities, inclusive of courses, workshops/labs, internships and other activities – that each student must carry out during their degree course) of your degree programme at your home University

B. FOR APPLICANTS APPLYING FOR THE RECOGNITION OF CREDITS OBTAINED AT A FOREIGN UNIVERSITY:

1. scanned copy of a valid ID (passport for non-EU applicants)
2. scanned copy of the signed application form you received by email
3. pdf file of the credit recognition request that you filled in online
4. payment receipt of the € 60 non-refundable fee in compliance with article 6.2 of the Tuition fee regulations
5. official study plan of the whole degree program you attended abroad, including all exams and teaching activities of each academic year, even for applicants who have not completed the whole degree program. The study plan has to be duly signed and sealed by the foreign university and provided with a translation into Italian (the translation is not required if the original document is issued in English).
6. degree program transcript of records issued by the foreign university, including marks and credits assigned to each exam, provided with legalization (if required depending on the foreign country where the document was issued¹) and a certified translation into Italian (not required if the original document is issued in English). Applicants holding a Diploma Supplement may provide this document as an alternative to the degree program transcript of records. The Diploma Supplement has to be provided with legalization (if required depending on the foreign country where the document was issued¹) and include all information and sections required by the European Commission, the Council of Europe and the UNESCO
7. degree program syllabus issued by the foreign University, provided with a translation into Italian (not required if the original document is issued in English).
8. a declaration issued by your foreign University describing the applied grading scale/system, provided with a translation in Italian (not required if the original document is issued in English). If the grading system/scale is clearly described in another document among the ones listed above, it is not necessary to upload another separate document

6

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9. Applicants holding a foreign high school diploma have to attach the following additional documents:
- high school diploma provided with a certified translation into Italian (not required if the original document is issued in English), legalization (if required depending on the foreign country where the document was issued and one of the following declarations:

- declaration of equal value ("dichiarazione di valore") issued by the competent Italian Embassy/Consulate in the foreign country
- statement of comparability issued by the Italian ENIC-NARIC centre CIMEA: <http://www.cimea.it/>

For applicants holding a foreign high-school diploma obtained after less than 12 years of global schooling (11 or 10 years), it is mandatory to attach one the additional and complementary study certificates listed below to meet the minimum admission requirement of at least 12 years of global schooling to access the Italian University system, in compliance with the yearly recommendations given by the Italian Ministry of University and Research (MUR) in the [Procedures for Entry, Residency and Enrolment of international students and the respective recognition of qualifications for higher education courses in Italy](#). These qualifications will be taken into consideration to meet the minimum requirement to access the Italian University system and achieve the missing year/years for the admission and will not be taken into account for further recognition.

- transcript of records certifying the passing of all the exams foreseen for the first year of university studies in the case of the 11-year local school system, or the transcripts of records certifying the passing of all the exams scheduled for the first two academic years in the case of a 10-year local school system, provided with a certified translation into Italian (not required if the original document is issued in English) and legalization (if required depending on the foreign country where the document was issued);
- an official Italian or foreign post-secondary study qualification obtained in a non-university higher education institution in a subject related to the chosen course, lasting one year in the case of an 11-year local school system, or two years in the case of a 10-year local school system, respectively, provided with a certified translation into Italian (not required if the original document is issued in English) and legalization (if required depending on the foreign country where the document was issued);
- certificate or self-certification from an Italian university, including the University of Turin, regarding the completion of a foundation course compensating for the years of missing education.

In the calculation of the twelve years, the pre-school year may be taken into consideration, where applicable and officially recognised as an integral part of the education path at a national level, on the condition that the attendance of this year is compulsory and an integral part of the curriculum and that the programme foresees the teaching of reading and writing of the language of the country, and the initial notions of arithmetic.

Please note that, regardless of whether the applicant is from an Italian or a Foreign University, applications with incomplete or non-compliant data or documents will not be accepted. Any supplementary documents submitted after the deadline of this document will not be accepted either.

7

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DIREZIONE DIDATTICA E SERVIZI AGLI STUDENTI SEZIONE SERVIZI STUDENTI MEDICINA

notice. Applications containing omissions, errors, contradictions or false statements will be deemed invalid. Administrative offices reserve the right to carry out checks with the applicant's home university on information submitted in the application so as to verify the authenticity of the data and documents submitted, as mandated by Articles 3, 46, 47 and 76 of the 445/2000 DPR, according to which anyone who issues false declarations or false documents may be legally prosecuted and forfeits their benefits, as per Article 75 of the same DPR.

SPECIFIC INFORMATION FOR APPLICANTS WHO HAVE SUBMITTED AN APPLICATION FOR RECOGNITION OF FOREIGN ACADEMIC QUALIFICATIONS IN ACADEMIC YEAR 2021–2022

Applicants who formally requested the recognition of their foreign University degree in academic year 2021–2022 and obtained a partial recognition and an invitation to register for year two or higher, are required to apply for registration to the enrolment year they were offered by participating in this call for transfer and paying the related fee. These applicants compete for the places made available in this call for transfer.

Applicants may also apply for registration to years different from that offered by the degree recognition committees. Applications will be evaluated on the basis of the criteria set out above (Section 2, "Transfer requirements"). Applicants who fail to apply for registration according to the process outlined in this notice will automatically be considered as having withdrawn from registration to academic year 2021–2022.

4. APPLICATION DEADLINE, KEY DATES AND SUPPORT

All transfer applications must be submitted in the following dates:

FROM 16 JUNE 2021 H. 12:00 TO 30 JUNE 2021 H. 12:00

On 16 June 2021, a walkthrough video on how to apply will be made available on the School of Medicine and Surgery website at the following link:

<https://www.medicina.unito.it/servizi-gli-studenti/lificazione/immatricolazioni-e-iscrizioni>

If you have any queries about the application process and the documents you need to submit, please send a message to nullaostaciciunici.med@unito.it.

If you are applying from a foreign university and have any questions about the application process and the documents you need to submit, you may join the two dedicated meetings (in Italian and English). You may join these meetings by clicking on <https://unito.webex.com/meet/nullaostaciciunici.med> on:

- Tuesday, 15 June 2021, h. 10.00-12.00
- Thursday, 17 June 2021, h. 14.00 to 16.00

5. ASSESSMENT CRITERIA

The applications will be assessed by committees appointed by each degree programme. The names of the members of each committee are available on the degree programme websites.

8

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Eligibility for enrolment in a given year of study is conditional to having the minimum number of CFU credits for each discipline, as detailed in section 12 of the Regolamento Didattico available on each degree programme website.

In their assessment, the Committees will consider the following criteria:

- That the learning aims of each course are consistent with those of the courses of the degree programme for which the application is being submitted
- That the number of CFU credits (or ECTS) is consistent with that of the courses of the degree programme for which the application is being submitted

In the event of there being more successful applications than available places, each committee will proceed to rank applicants based on the following criteria:

- The ratio between the number of credits that have been successfully recognized and the number of credits in the study plan of the degree programme for which the application is being submitted, multiplied by the weighted average of the marks – on a scale of 0 to 30 – of each course and learning activity that has been successfully recognized. A mark of 30 cum laude (with honours) will count as 31. Please note that those learning activities that have a verbal evaluation (rather than a numerical mark) will be assessed in terms of CFU credits obtained but not in terms of their mark.
- In case of a tie, younger applicants will rank higher.

Please note that only courses and learning activities that were officially registered at your home Universities may be recognized. Please also note that the registration date for a given course or learning activity must be no later than the deadline for the presentation of the application.

Some courses or learning activities at your home university that do not have a numerical mark might need to have one for the University of Turin degree programmes. If your application is successful, the degree programme board will convene to give them a numerical mark on a scale of 0 to 30.

6. RANKINGS

The provisional rankings for each degree program will be published on the University official bulletin (Albo d'Ateneo) **on 22 September 2021**. Applicants will be able to view their position in the provisional rankings and the selected year of enrolment by looking for the identification number generated at the end of their application.

Applicants will have 5 days – that is, **until 27 September 2021** – to submit queries and requests for clarification with regard to the rankings. They will need to do so by sending an email message to nullaoastaccliunici.med@unito.it with the subject line “Osservazioni/chiarimenti avverso la graduatoria provvisoria – avviso iscrizioni anni successivi al primo cicli unici Scuola di Medicina a.a. 2021/2022”.

The final rankings will be published on the University official bulletin (Albo d'Ateneo) **by 7 October 2021**. This will be the only legal means used by the University of Turin to advertise the outcome of the application process.

Appeals against the outcome of the final rankings and the Committee assessment may only be lodged in the Tribunale Amministrativo Regionale or to the President of the Republic.

9

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7. HOW TO ENROL

Applicants who are offered a place in the provisional rankings must write an email message to nullaostaciciunici.med@unito.it by **11 October 2021** showing their interest in accepting the place. They must do so by enclosing to their message the acceptance document attached to the official call for transfer (All. 1/ENC. 1), completed in all parts and signed. The staff of the Student Office of the University of Turin Polo delle Scienze Mediche e delle Biotecnologie will reply to each message with an appointment. In the date and time indicated, the successful applicant will have to go in person to the Student Office, which is located in C.so Massimo d'Azeglio, 60, Turin, to confirm their registration. Successful applicants must bring a valid ID with them. In lieu of the successful applicant, another person with a proxy signed by the applicant and a photocopy of the applicant's ID. Applicants who fail to show up, either in person or by proxy, will relinquish their right to enrol, and their place will be offered to the next applicant in the rankings.

Once this process is completed, the Student Office will send the students the transfer document (Nulla Osta), which they need to submit to their home university.

Successful **non-EU applicants** who are not legally residing in Italy must note the following:

- Enrolment will be conditional to the applicant obtaining a study visa. This may be applied for through the University website (<https://www.universitaly.it>).
- If the student visa application is refused, the offer will be withdrawn and the place offered to the next applicant in the rankings.

8. RANKINGS UPDATES

If any place remains available by the end of the application process, the rankings will be updated and a notice posted on the official University bulletin (Albo d'Ateneo) with the deadline for accepting the available places. If the applicant does not accept the place in the up-to-date rankings by the deadline, the applicant will lose the place in the ranking.

Enrolment to year two or higher will end by **19 November 2021**, unless otherwise stated in notices posted on the School of Medicine and Surgery website (<http://www.medicina.unito.it>) and the official University bulletin (Albo d'Ateneo).

9. MANDATORY HEALTH CERTIFICATIONS

Applicants admitted to year two or higher will need to have the following documents ready for the online registration:

- Vaccine record in Italian or English. A legal translation needs to be provided in case of documents written in any other language.

10

*This document summarises the main elements of the 2021–2022 call for transfer to the 6-year postgraduate degree in Medicine and Surgery at the University of Turin. Please note that the official call for transfer has been written in Italian and has been published on the official University bulletin (Albo d'Ateneo) at the following link:
https://webapps.unito.it/albo_ateneo/?area=Albo&action=Read_Download&id_attach=41335.*

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UNIVERSITÀ DEGLI STUDI DI TORINO

DIREZIONE DIDATTICA E SERVIZI AGLI STUDENTI SEZIONE SERVIZI STUDENTI MEDICINA

- Official tuberculin test certificate (done with the Mantoux technique) from an accredited health care provider.

If the applicants are unable to produce these certificates by the time they register, they will have to attach a self-declaration stating their commitment to produce the certificates within 30 days of their registration being completed.

If the certificates fail to be produced within 30 days of the applicant's registration with no valid reason for the delay, the registration will be deemed invalid.

Please note: more details on how to enrol will be communicated by the Student Office at a later time.

10. USEFUL LINKS

- Degree programme in Medicina e Chirurgia (Turin hub) <https://medchirurgia.campusnet.unito.it>
- Italian-taught degree programme in Medicine and Surgery (Orbassano hub) <https://medchirurgiasl.campusnet.unito.it>
- English-taught degree programme in Medicine and Surgery (Turin hub) <https://www.medinto.unito.it/>
- Dentistry and Dental Prosthodontics <https://odontoiatria.campusnet.unito.it>

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